

PowerSplash Project



2021 Catalog

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PowerSplash Project



Business Essentials Series

BUSINESS ESSENTIALS



Adapting to Change
4:00

- Learn how to confront resistance and fear of change
- Concentrate on the benefits of change at work
- Learn how change helps a company to strive

We all wish for things to be better and more effective yet often dread, if not fear, the steps for improvement and our current routine. Many people think they can control the environment around them when, in fact, all we can control is our thoughts and reactions. By learning to accept that change is natural, we can begin to adapt more quickly. Keep in mind you do not have to like the change but you do have to find a way to cope without fear of failure, fear of success, or fear of the unknown.



Compassion Fatigue
5:25

- Explore ways to move through depression
- Observe a visualization that gives a positive perspective
- Remind yourself that you are here for a reason

Compassion Fatigue is a combination of physical, emotional, and spiritual depletion. We are proud of the professionals and volunteers that follow their passion to help the lives of others. And with such responsibility comes rewards for caring and a cost for caring. Caring too much can hurt. We often forget that taking care of ourselves is an essential component to helping others. Acknowledging the occupational hazards of care giving is the first step toward preventing secondary traumatic stress.

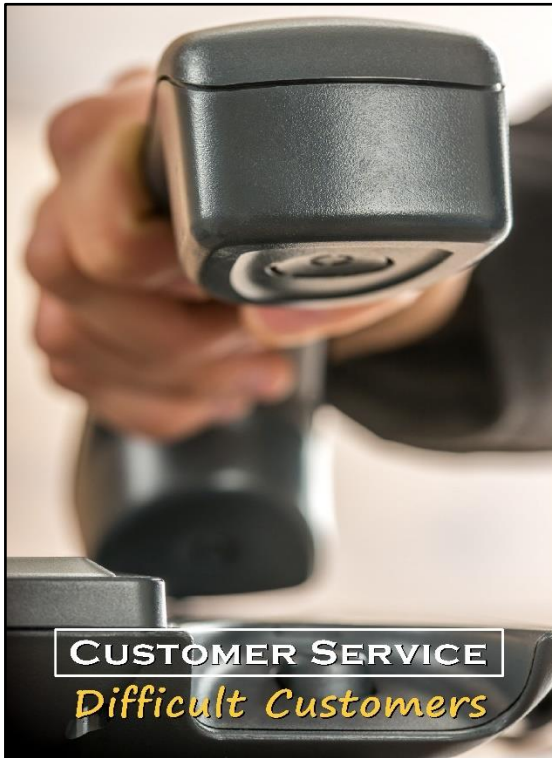


Customer Service: Communication
4:20

- Learn how to prepare your mindset before work
- Learn how to employ good phone techniques
- Learn the key to great customer service

Every person that walks into your store or contacts you by phone or online is entitled to your respect, your assistance, and your undivided attention – yet 89% of shoppers have stopped buying from online stores after they experienced poor customer service. This is a lost opportunity because great customer service translates into more sales and repeat customers. Communication is the key.

BUSINESS ESSENTIALS



Customer Service: Difficult Customers
5:25

- Learn how complaints are a great source of learning
- Learn the behaviors that frustrate a customer
- Learn techniques to handle a difficult customer

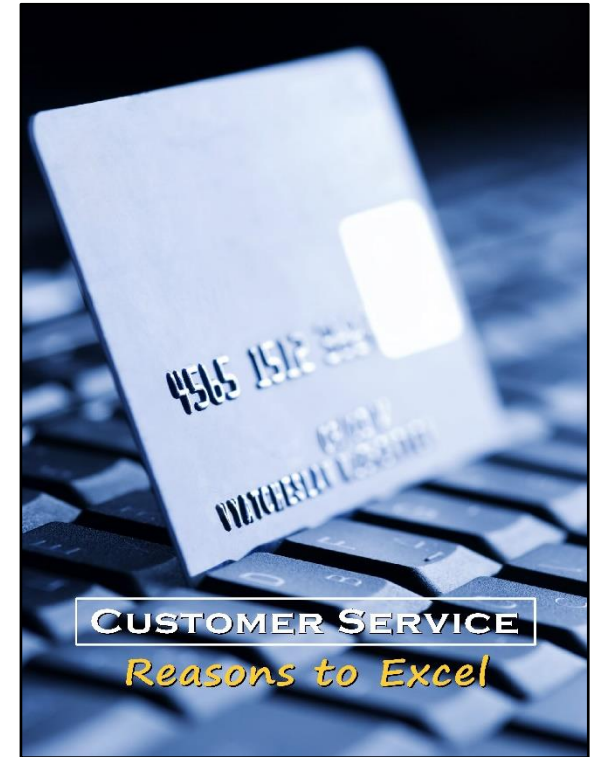
The best way to handle a difficult customer is to put the word “difficult” in perspective. A customer perceived as difficult may be more in the eyes of the customer service representative or company than the customer. Customers react to stress and disappointment in a variety of ways. They need someone with whom they can vent – someone who will provide a quick resolution. Businesses who understand how to handle difficult customers can reap huge rewards.



Customer Service: How to Excel
5:00

- Learn how the internet makes complaining easy
- Learn ways a company can excel using great service
- Learn how to deliver top quality customer service

The internet makes complaining easy – but comments and statistics are the roadmap to marketing and improvement. Statistically, consumers are engaged, informed, and have limited time to make purchases. Do not lose them due to poor customer service, poor telemarketing techniques, poor order processing, or poor technical support. Every single person in your organization should be caring for the customer in ways that exceed their expectations.



Customer Service: Reasons to Excel
3:50

- Learn the importance of great customer service
- Learn the reasons why a company needs to excel
- Learn the role of the manager and employee

The term call center was first published by the Oxford English Dictionary in 1983. It is not just a department; it is a reflection of the company. And everyone in the company must agree they need customers. If you work for pay, the customer guarantees your paycheck. A company wishing to excel should know the best strategy to increase profits is to provide great customer service through phone and email support, web forms, chat rooms, and social media.

BUSINESS ESSENTIALS



Customer Service: Skills Required
5:40

- Learn the qualities of a great representative
- Learn the importance of high emotional intelligence
- Learn the training needed for a representative

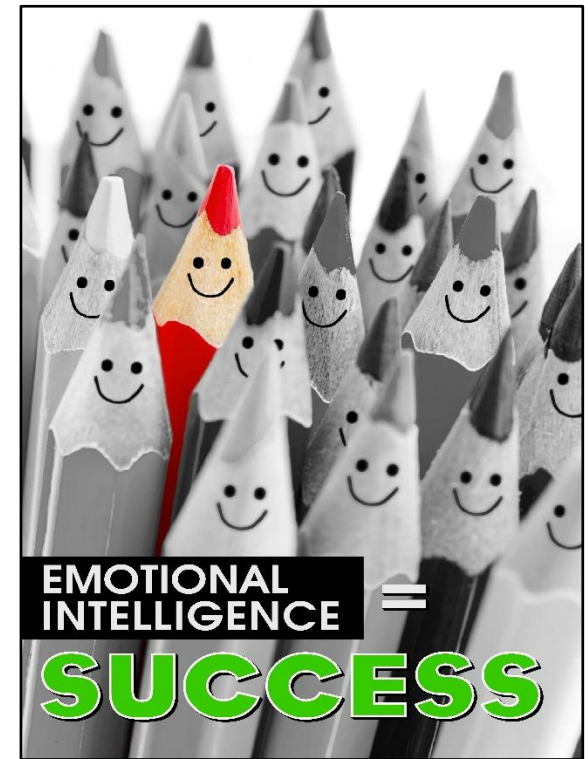
It takes a very special individual to excel at customer service. The skilled individual is adaptable, articulate, attentive, caring, compassionate, confident, curious, flexible, friendly, goal-oriented, helpful, kind, motivated, patient, persuasive, a problem-solver, and tenacious. Now for those who may not possess every quality, please be assured they can be learned and serve you well throughout your career.



Email Effectiveness
5:00

- Learn why companies expect professional emails
- Learn clear communication creates effective emails
- Learn that first-email resolution benefits the customer

Email is the preferred choice of communicating for most of us and most of us are overwhelmed by the number of emails we receive each day. In fact, we spend 13 hours a week or 28% of the workweek managing emails. While millennials prefer improvised texting for personal use, companies expect highly planned professional emails. No one has time for leisure banter. Remember, first email resolution pleases every professional and clears out your inbox quicker.

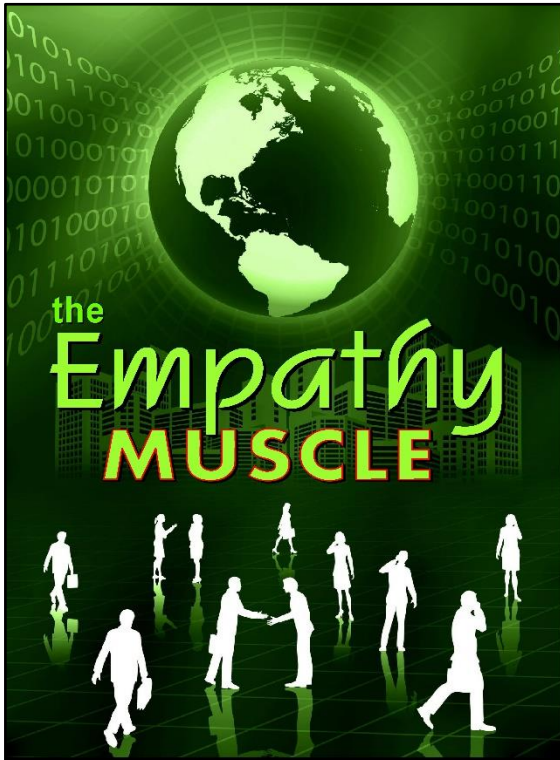


Emotional Intelligence Equals Success
4:55

- Learn the five components of Emotional Intelligence
- See the importance of correctly interpreting emotions
- Learn how Emotional Intelligence equals success

We all know the term Intelligence Quotient better known as IQ but there is also Emotional Intelligence which is another kind of smart and affects 58% of your performance, your physical health, your mental health, and your relationships. In fact, people with average IQs outperform those with the highest IQs 70% of the time. EI is correctly identifying and managing emotions and tendencies so as to remain calm under pressure and achieve resilience.

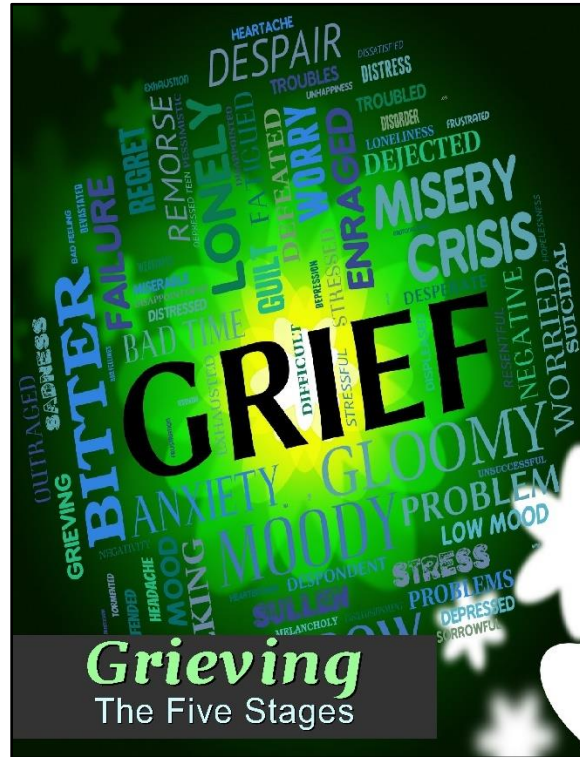
BUSINESS ESSENTIALS



The Empathy Muscle
4:00

- See the importance of treating others with sensitivity
- Learn how empathy improves relationships
- Learn to be curious about the views of others

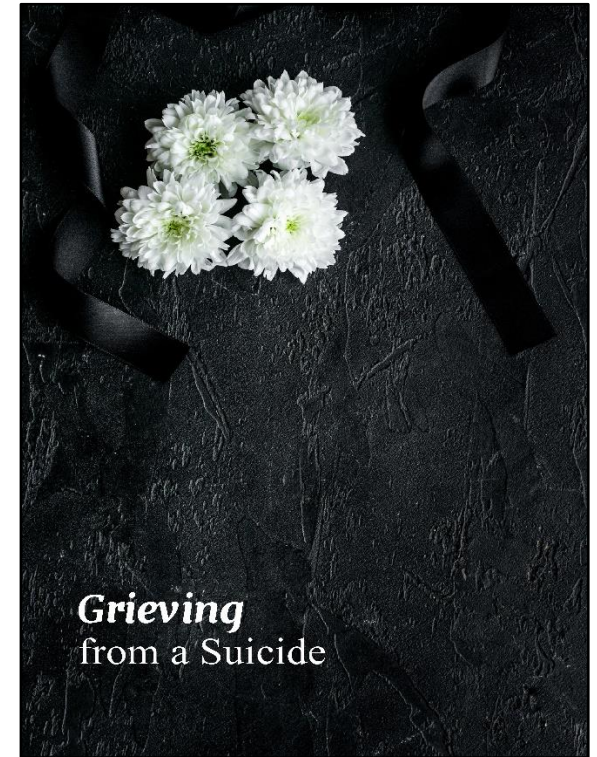
Empathy is the ability to relate to the thought, emotion, or experience of others. Empathy is a right brain activity that allows you to step into the shoes of another person and understand their feelings and needs. Considering Americans are deeply polarized yet businesses need relationships, it is time we support ourselves and others with compassion and sensitivity. It is humane and greatly beneficial to be curious about the views and experiences of others.



Grieving: The Five Stages
7:00

- Learn about the five stages of grieving
- Learn how grief should be experienced, not prevented
- Learn about the myths of bereavement

Grief is a natural response to the loss of a loved one, a divorce or relation break-up, loss of a job, or death of a pet. Some people think of the grieving process as a rollercoaster, with ups and downs, highs and lows. At the start, the ride is more frightening, unprepared for the twists and turns – but eventually the bumps subside and once again you feel grounded.

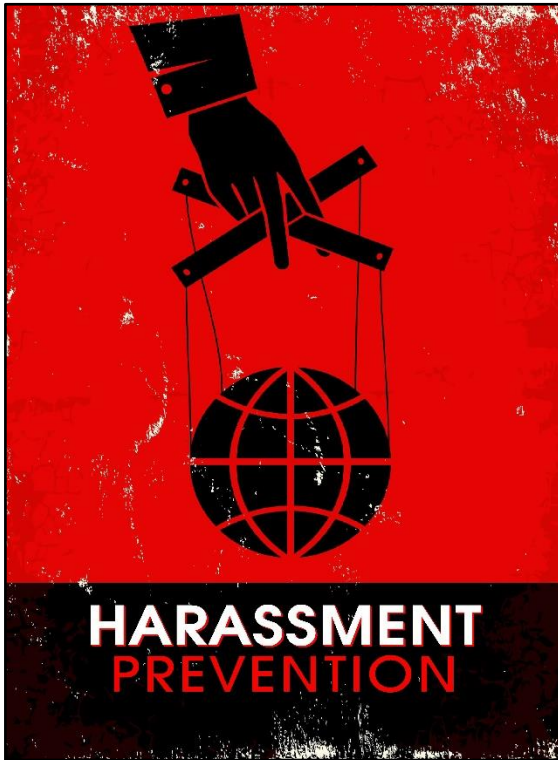


Grieving from a Suicide
5:25

- Learn how to express sympathy
- Learn about the anger and guilt felt by the survivor
- Learn about the healing process

Providing support is very important during this delicate time. But what you can do when words are not enough? You can spend time with them – and reassure that they are always in your thoughts. Let them cry and talk and vent, even if they say the same things over and over. They may vacillate between the stages, but know in time they will eventually come to terms. Be honest if you don't know what to say. Tell them you wish you had the perfect words.

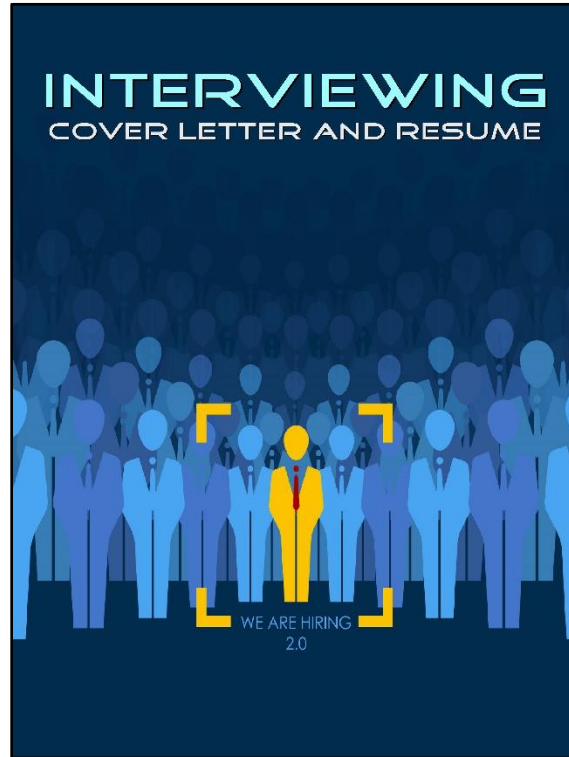
BUSINESS ESSENTIALS



Harassment Prevention
5:00

- Learn what comprises harassment at work
- Learn what to do when harassed at work
- Learn how to eliminate harassment

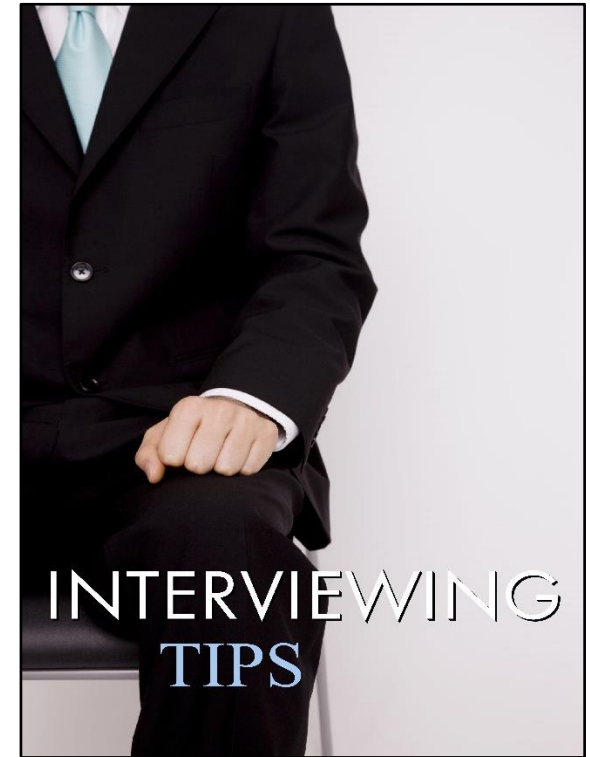
Employees have the legal right to perform their job without being subjected to harassment. Sexual harassment occurs whenever unwelcome conduct on the basis of gender affects a person's job. It can take a serious toll on the victims as well as affect the accused, the coworkers, and the company itself. While we often link sexual harassment to unwanted advances or inappropriate sexual comments, it also includes any discriminatory action based on gender.



Interviewing: Cover Letter and Resume
5:05

- Create a cover letter that sells your unique value
- Create a resume appropriate for your situation
- Learn how to edit, edit, edit

A cover letter can help a job-seeker stand out from the other applicants. You are introducing yourself and making a sales pitch. Give a positive presentation of your experiences and skills. A resume is a document to market your skills and strengths. The sole intention is to land an interview. It is quite an art to create an effective cover letter and resume. Learn what information to include and what to exclude. Learn the benefits of editing and proofreading.

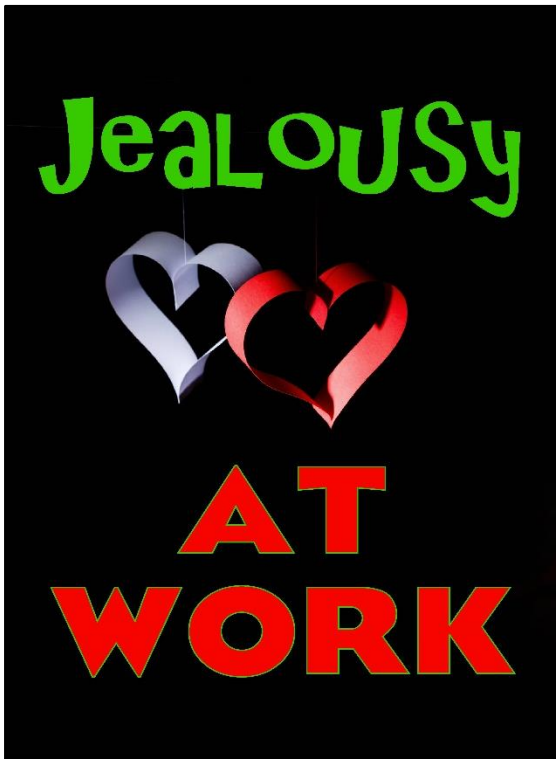


Interviewing Tips
4:00

- Learn how to prepare for an interview
- Learn the importance of researching a company
- Learn you've one chance to make a first impression

What is the one quality that will ensure an impressive interview? Preparation, preparation, preparation. If your compelling resume and cover letter landed you an interview, it's time to prepare for the actual interview – and there is no better way than to anticipate and prepare for the questions. Learn how to address specific questions the interviewer may ask. Do the answers show your actions, thinking, and reactions cast a positive light on your personality and work ethic?

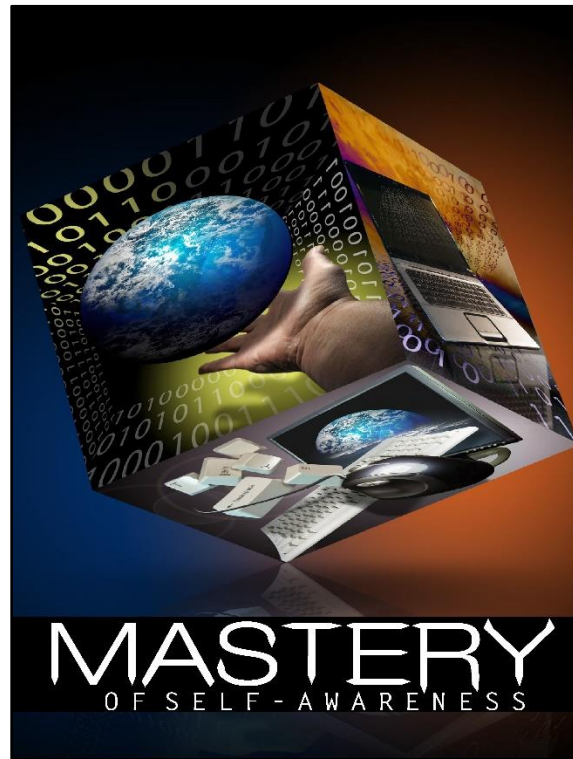
BUSINESS ESSENTIALS



Jealousy at Work
4:30

- Learn what creates jealousy in the workplace
- Learn how jealousy affect the workplace
- Learn the step to eliminate jealousy in the workplace

The workplace does not contain cookie cutter workers. The workplace has talented employees with personalities. Some are quiet and perform their duties with precision and excellence every day. Others appear more visible and garner recognition for their charisma and contributions. And then there are those whose insecurity leads them to wander the halls in a state of envy and jealousy. It can become problematic if we act out in a fit of jealousy or worse, wallow endlessly in bitterness and resentment.



Mastery of Self-Awareness
4:00

- Learn how to look at ourselves objectively
- Learn to move beyond your default point-of-view
- Learn the first step toward success is always inward

Ninety per cent of the population complain about their life – but do they take responsibility for why their life is the way it is? Do you make things happen, or do things just happen to you? Do you create opportunities? It is common to avoid responsibility, avoid problem-solving, or avoid looking at ourselves in a truthful way. It is all right not to know all the answers – that is what experience is for. But taking problems head-on will make you more liberated and aware.



Meetings: Agenda and Minutes
5:00

- Learn how to create an effective agenda
- Learn how to create efficient minutes
- Learn how organization creates a great meeting

Creating an agenda and keeping a meeting short and to the point has never been easier. The Agenda template included in the film has been specially designed to ensure brevity and organization. The informal minutes capture the essence of the meeting and are meant to provide an outline and brief summary of what was discussed, what decisions were made, and who is responsible for taking action. Both the blank Agenda and Minutes templates are included for you to download.

BUSINESS ESSENTIALS



Meetings: Concise and Productive
4:30

- Learn the leader will create a brief agenda
- Learn the leader will encourage participation
- Learn how the leader converts decisions into plans

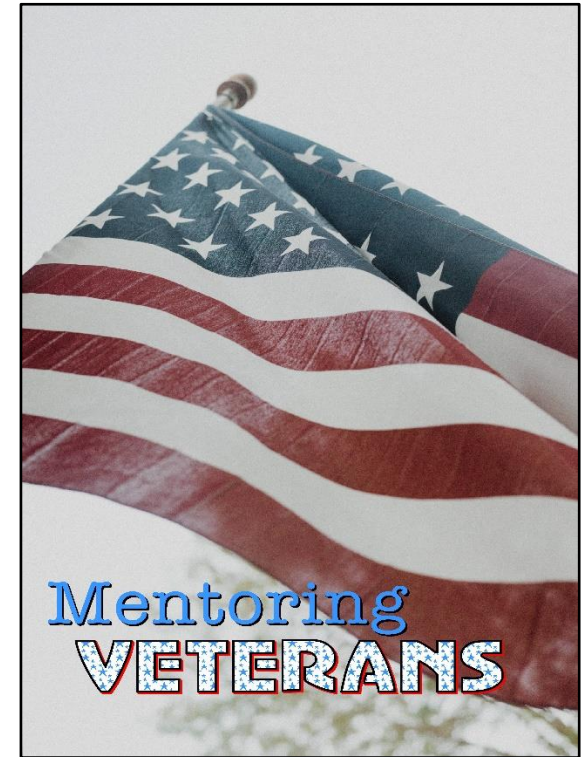
Meetings reflect the openness, dynamics, and self-image of the organization. It is where collective ideas transform into great projects. But often, meetings seem disorganized and even a poor use of time. What is the answer? Train every employee on the components of a successful meeting. Bring everyone onto the same page as to meeting content, length, and presentation style. If you try the suggestions in this film, your next meeting may well be even more powerful and productive



Meetings: Why and When
4:00

- Learn why meetings are often counterproductive
- Learn if you should have a meeting and when
- Learn the components of a successful meeting

It can be said meetings are often counterproductive. In the U.S. alone, 11 million formal business meetings occur every day and waste \$37 billion in unnecessary meetings each year. Managers attend more than 60 meetings per month – and 37% of employee time is spent in meetings. The suggestions in this film will greatly reduce, if not eliminate, unnecessary meetings, as well as boost morale and productivity, and create meaningful, motivated, and profitable meetings.

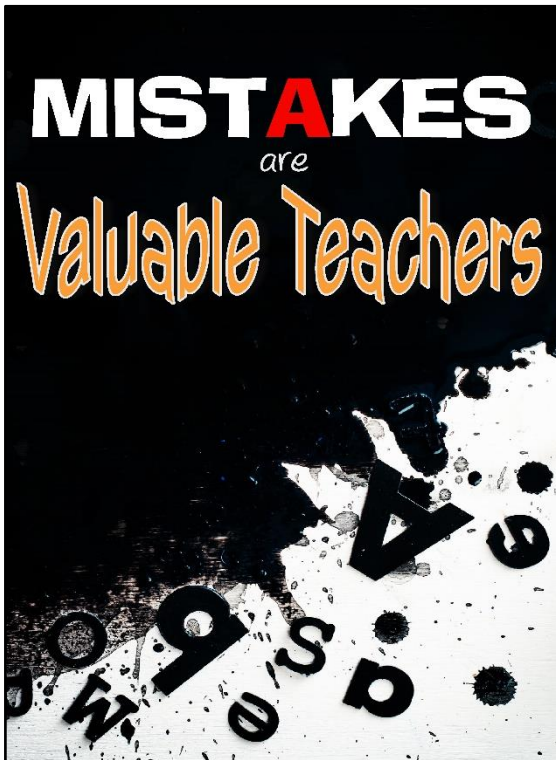


Mentoring Veterans
4:00

- Learn the substantial training of those in the service
- Learn the resources available to veterans
- Learn the importance of mentoring a veteran

The military is known as the nation's biggest group of international ambassadors. Brave, dedicated, and well-trained, they serve our nation well: natural disaster relief, food and humanitarian relief, rescue operations, and medical assistance in impoverished areas. Once their service is complete, they return home eager to use their skills in the private sector. However, sometimes they need help adjusting to the civilian workplace culture, thus the importance of corporate mentoring. Includes links.

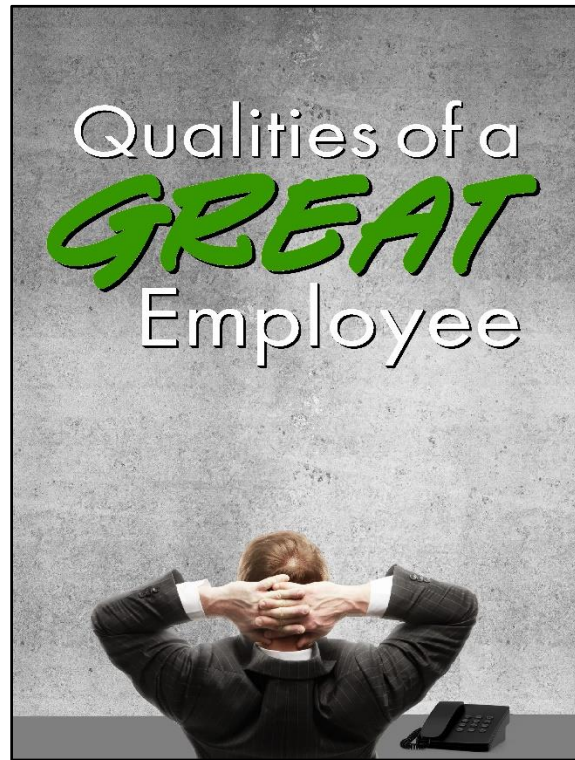
BUSINESS ESSENTIALS



Mistakes are Valuable Teachers
4:10

- Learn why we fear making mistakes
- Learn the benefit of making a mistake
- Learn techniques to handle mistakes

As children, we were taught to distinguish right from wrong and to get the answer right. In fact, to be right was so important that, when wrong, our first reactions were perhaps to deny it, get defensive, blame others, or internalize it. As adults, it is no wonder why so many people fear making mistakes – even to the point of viewing failure as permanent and success as temporary. What if we learned that mistakes can be useful? Sometimes learning is “trial and error.”



Qualities of a Great Employee
3:00

- Learn if a great worker is born or made
- Learn the qualities of a great manager
- Learn the qualities of a great employee

Is a great employee born or made? Great question. Good, if not great employees are important in any business. They are dependable, creative, passionate, and inspire others to be better employees. When looking to add staff to your workplace, though knowledge is an asset, it can be taught. Pay closer attention to character, personality, and attitude. What is essential for an employee to achieve greatness is to have a great sense of personal security, an innate confidence that exudes passion.

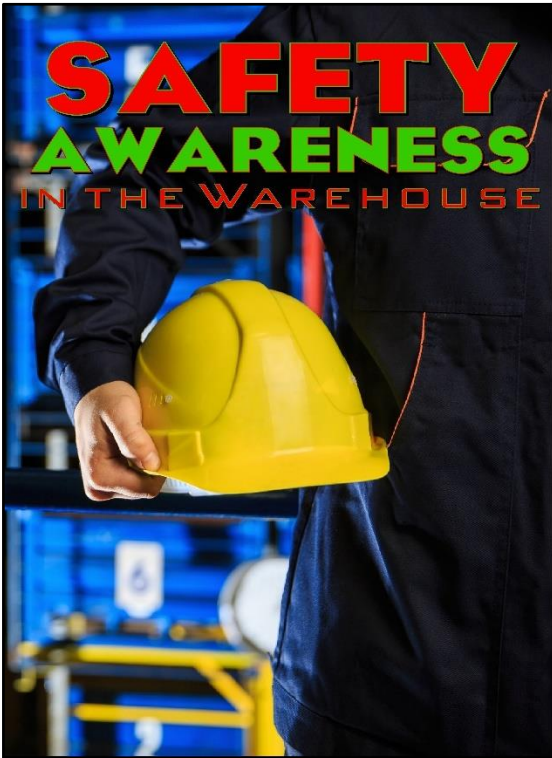


Safety Awareness in the Office
4:00

- Learn that most accidents are preventable
- Learn the rules for lifting and climbing
- Learn the rules to prevent slips and falls

Safety is no accident and affects everyone in every industry. The good news is that most accidents are preventable with proper training and safety products. A company's primary objective is to ensure the safety and health of their employees. Learn the rules for lifting and climbing, and slips and falls. Remember, safety first. It is essential to educate everyone in the workplace about safety requirements, materials, and procedures; and, of course, always keep the lines of communication open.

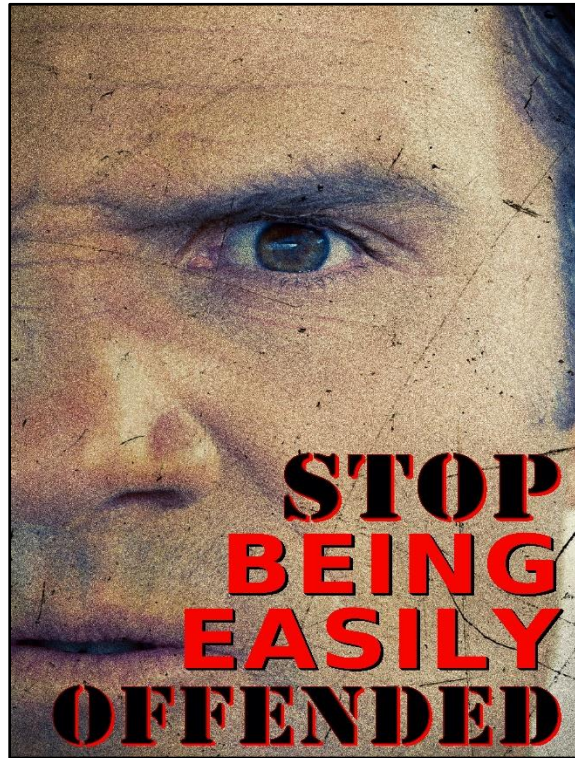
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Safety Awareness in the Warehouse
4:00

- Learn safety precautions for an industrial setting
- Learn safety tips when using tools and machinery
- Learn tips when working with hazardous materials

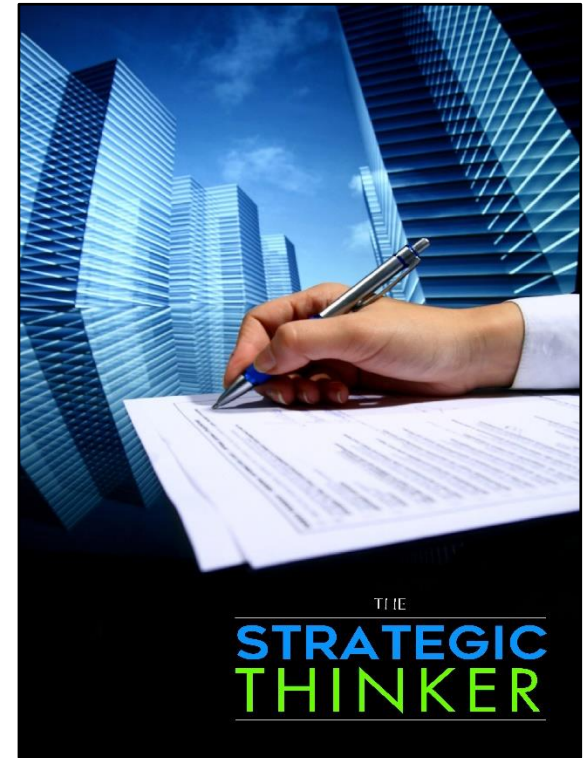
Every workplace has hazards that endanger workers. It is important to understand the unique risks in your company so you can develop an effective safety program that minimizes illness and injuries. It is essential to educate everyone in the workplace about safety requirements, materials, and procedures; and, of course, always keep the lines of communication open. A company's primary objective is to ensure the safety and health of their employees. Remember, safety first.



Stop Being Easily Offended
4:00

- Learn the qualities of people who are easily offended
- Learn the ingredients to stop being offended
- Learn how to handle situations you might find offensive

Do you burst into fits of anger over the little things? Do you often take things the wrong way? Do people say you make mountains out of mole hills? Do people feel they have to be cautious around you? Do people consider you high maintenance? If so, you may be easily offended – and your hypersensitivity may be depriving you of healthy relationships and inner happiness. Don't worry. There are many ways to thicken your skin and spare hurt feelings.

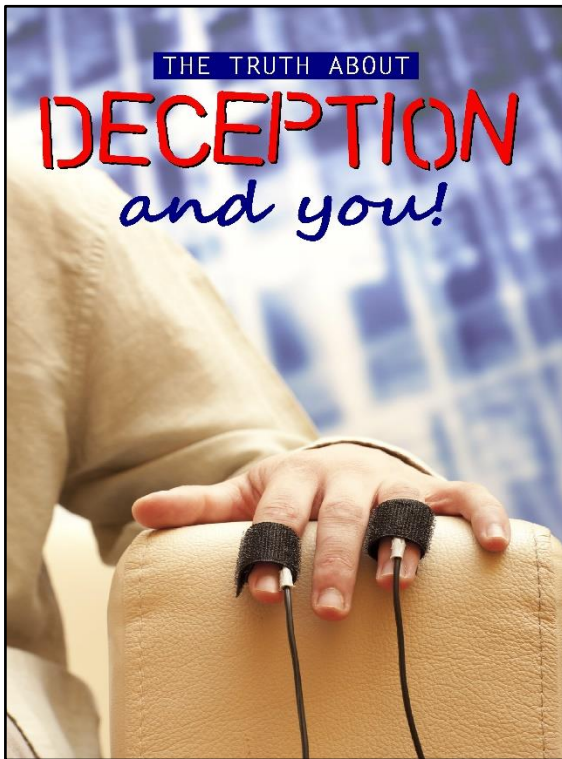


The Strategic Thinker
4:00

- Learn how to challenge a 'business-as-usual' mindset
- Learn the qualities of a strategic thinker
- Learn how to create a strategy plan

We all wish for businesses to be healthy, sustainable, and soar. Each day business owners or managers can spend their time maintaining the systems or, in addition, they can use Strategic Thinking (analysis, strategizing and planning). Planning the future of your company in an organized manner is essential to its expansion and increased revenue. Unfortunately, many owners and managers get caught up in the spinning wheel of everyday operation. Let's change that!

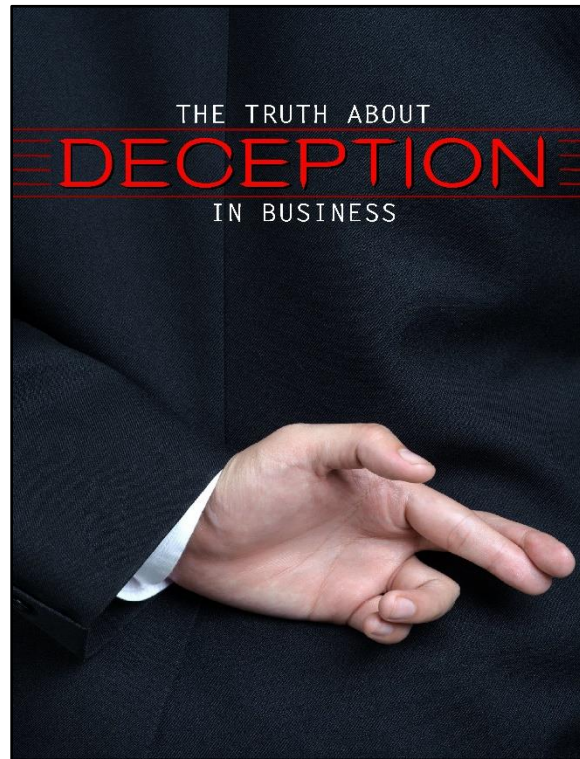
BUSINESS ESSENTIALS



The Truth about Deception and You
4:00

- Learn why we tell lies
- Learn statistics about deception
- Learn the clues to spot if someone is being dishonest

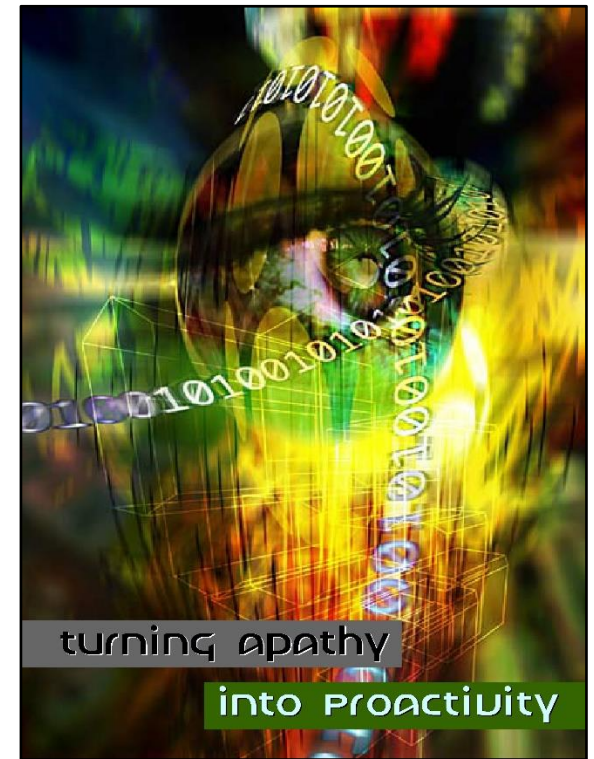
“Deception” is defined as the intentional withholding of information deliberately misleading information to a participant. We lie. Often for good reason – but we lie. Children can deceive as early as 6 months using fake laughter or pretend crying just to get attention. To maintain healthy relationships, it is a good idea to learn the cues and clues when someone may not be telling the truth. Please keep in mind these are clues and, in and of themselves, may not prove guilt.



The Truth about Deception in Business
4:00

- Learn how lying adversely affects the workplace
- Learn how liars distort information
- Learn the clues to spot an employee being dishonest

Deception. Businesses lose about 5% of its revenue due to fraud each year which is 3.5 trillion worldwide. From fraud and theft to leaks and embezzlement, deception often ruins innovation, damages teams, and destroys reputations. We probably all can agree that manipulation, disinformation, and histrionics have no place in the workplace. It would be beneficial to train yourself to understand and spot deception. Businesses benefit from an honest culture – and it starts with you.

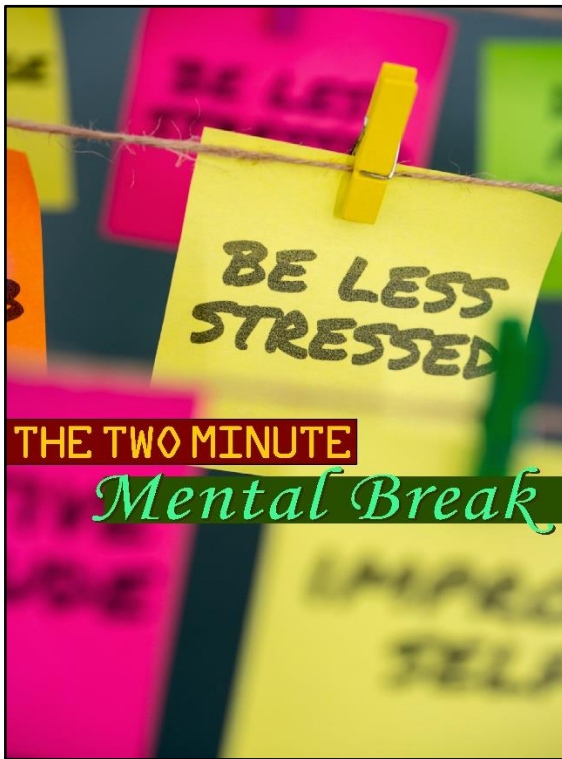


Turning Apathy into Proactivity
6:45

- Learn why apathy exists in the workplace
- Learn how to deal with apathy in the workplace
- Learn how employees can overcome apathy

Everyone has the right not to know and not to care but there is a price for being uninformed and disengaged. Three things are needed for optimal mental and emotional health: Passion, Interest, and Action. A child is not born apathetic. The problem may have taken root at home, at school, or perhaps deep within themselves. But indeed, it must be addressed. With the right tools and the right attitude, you will be able to handle anything and be open to many opportunities and feelings.

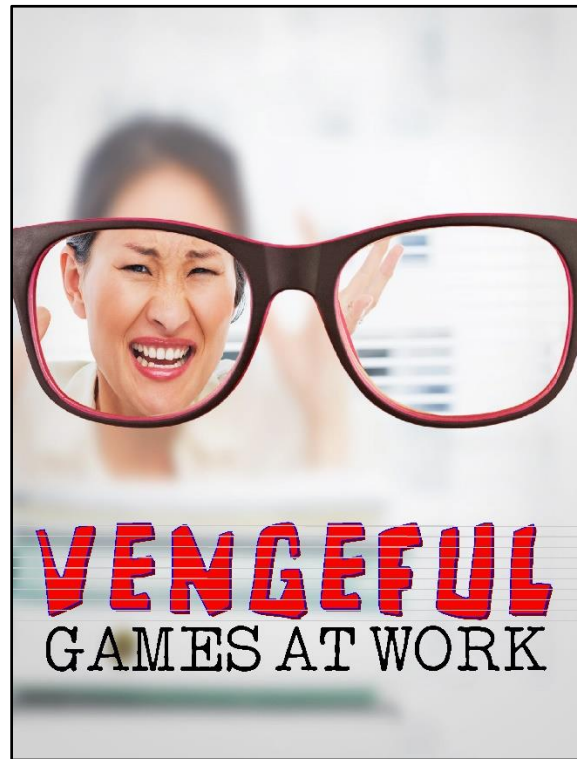
BUSINESS ESSENTIALS



The Two-Minute Mental Break
4:00

- Learn the importance of taking a brief mental break
- Learn ways to relax during a brief mental break
- Learn why it is essential to ritualize relaxation

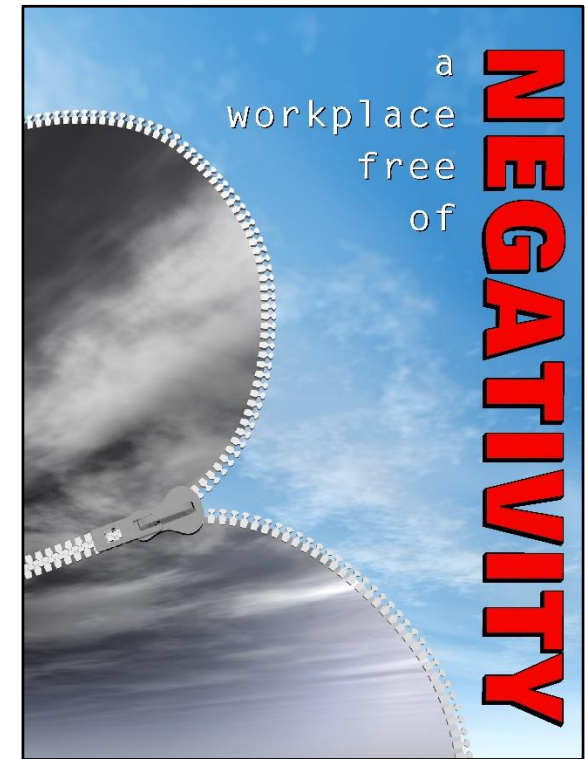
The average American works 9.2 hours a day. Though American work laws require all full-time employees to take a lunch break – only 1 in 3 coworkers actually take a lunch break. The remaining 2 in 3 eat at their desks and do not take short breaks. In fact, coworkers are often hesitant to even take a break if their manager does not. Taking breaks may reduce headaches, eyestrain, and lower back pain. Businesses need to understand the benefits of mental breaks. Schedule your breaks and make them a habit.



Vengeful Games at Work
4:40

- Learn the reasons employees seek revenge
- Learn the dangers of revenge
- Learn how to handle thoughts of revenge

When we are hurt, it's a natural response to return the hurt. And our reasons may be logical but none justify retaliation. When plotting to hurt another, we are consumed with immature beliefs and reactions instead of sound judgment. Revenge is a primal need for self-defense. The goal is to rid one of shame and humiliation, and restore power and pride. You want satisfaction and justice in the present. You want reassurance it won't happen again in the future. But seeking revenge only perpetuates the cycle of pain.



A Workplace Free of Negativity
4:30

- Learn why an employee may act in a negative manner
- Learn how to recognize common behavior issues
- Learn how to create a positive attitude

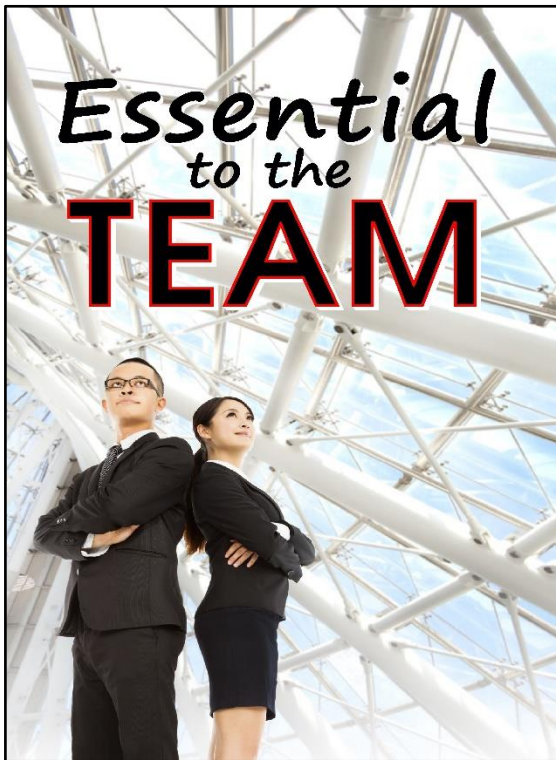
Most employers want to create a pleasant workplace where employees are happy, respectful, and excel to their fullest potential. Considering an employer never wants words or actions to divert from workplace performance, it is suggested that action be taken quickly to find the source of the destructive behavior, distinguish between the employee's personality and the behavior, and provide training to ensure the workplace is free of negativity.

PowerSplash Project



The Employee Awareness Series

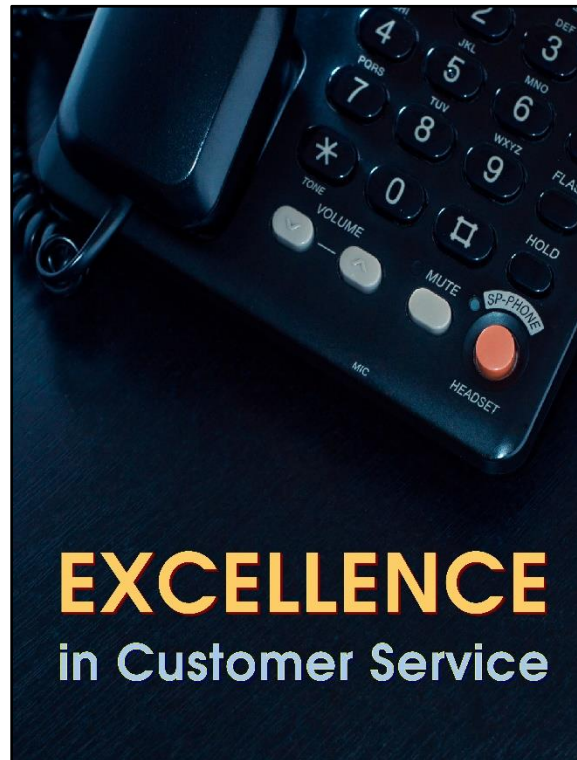
EMPLOYEE AWARENESS



Essential to the Team
15:30

- Explore how awareness is the key to change
- Observe the traits of an effective team player
- Learn how to communicate effectively

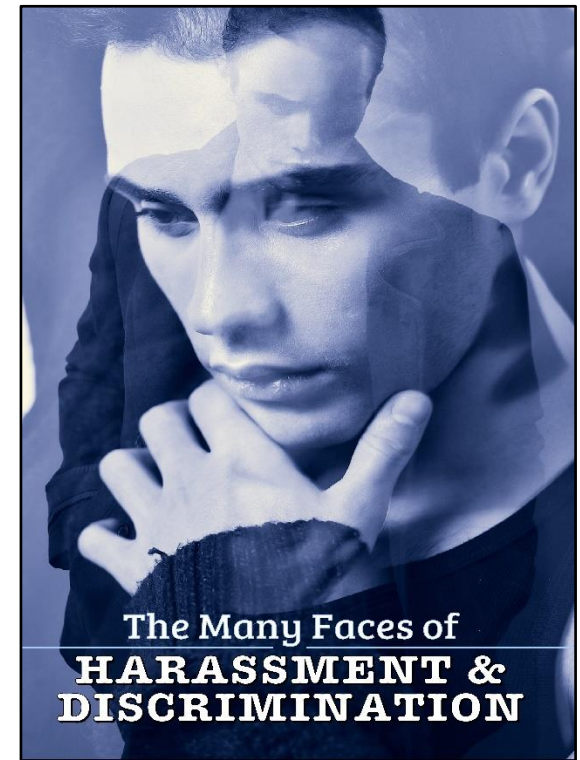
It is one thing to call a group of individuals a team. It is another thing for that group of individuals to actually function as a true team. Teamwork is the concept of people working together cooperatively. As a team player or manager, it is beneficial to learn about effective communication, conflict resolution, and how everyone is enriched from respect, support, and appreciation. Included are constructive ways to welcome a newcomer and train them to be a good team player.



Excellence in Customer Service
13:05

- Explore ways to handle difficult people
- Learn how to improve emails, voicemails, manners
- Understand how your persona reflects the company

Customer service is the art of politely listening and responding to the needs of the valued customer in a professional and timely manner. Good service with a kind, understanding voice will exude confidence and compassion to the valued customer. Even the most difficult customer can benefit from your tact, poise, and steadiness. Good attitude makes all the difference and sets your organization way above its competitors. Also included: phone presentation, emails, faxes, manners.

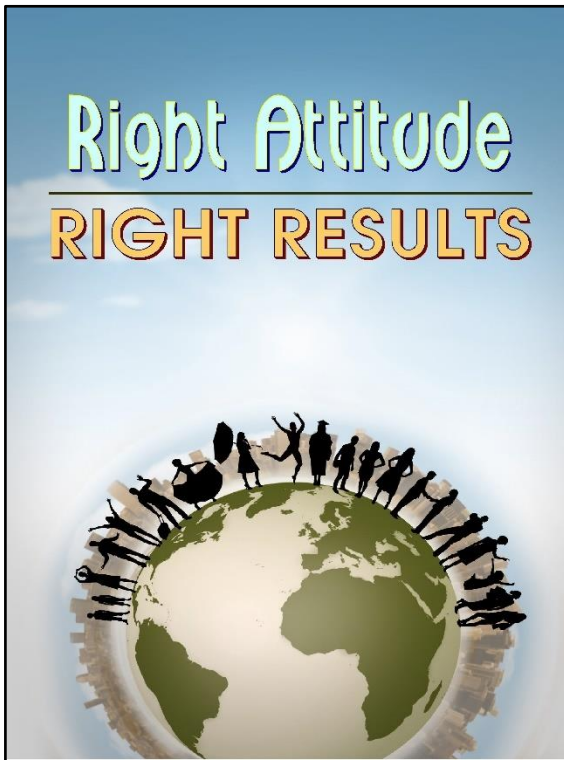


The Many Faces of Harassment and Discrimination
20:00

- Learn about stereotypes, biases, and bullying
- Learn to distinguish between legal/illegal behavior
- Learn how to address harassment and discrimination

It takes a lot of talent and a lot of work to build a successful company; and it only takes one person to take it apart brick by brick. Beware. There are employees who are attracted to a hostile work environment. They will manipulate and devalue the staff one by one. They take what functions and make it dysfunctional. Instead of good employees finding ways to be effective, they're finding ways to cope and survive a poisonous environment. Who is responsible for workplace conflicts, low productivity, and high turnover?>

EMPLOYEE AWARENESS



Right Attitude, Right Results
27:50

- Explore the origins of your mindsets and belief systems
- Learn how thoughts and beliefs can limit opportunities
- Observe the qualities of a great employee

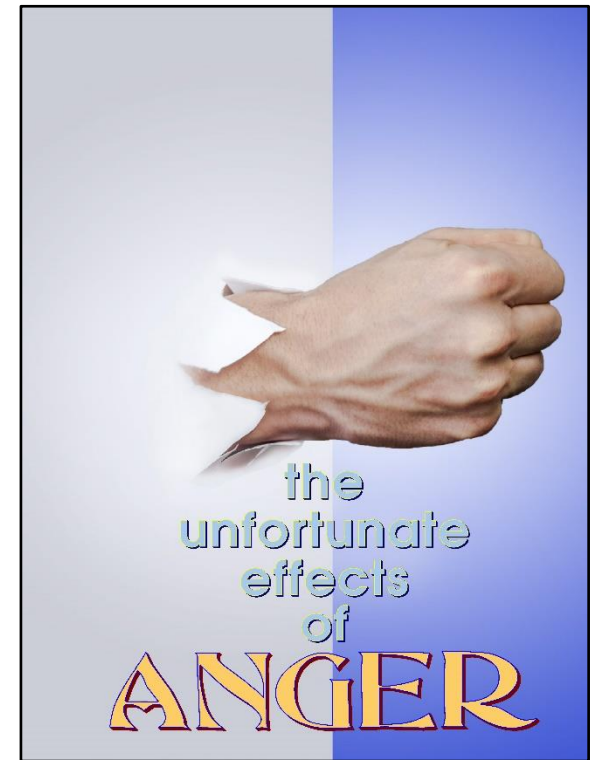
One narrator describes what qualities comprise the human structure while another narrator describes the structure for a successful business, thus we learn the many qualities that comprise a great employee and a successful organization. See how an ambitious employee knows that learning business skills leads to economic prosperity. See how a practical employee accepts every opportunity to demonstrate their talent and worth. See how a sensitive employee is respectful of coworkers.



Safety in the Workplace
17:10

- Learn safety questions to ask yourself going to work
- Learn the hidden dangers in the workplace
- Learn the to be aware of your surroundings

Much like the traffic on your way to work, there are hidden dangers in the office that can have great impact. For the safety of yourself and others, it is important to be aware of your surroundings. The office building is not a sterile working environment. Common workplace hazards can be extra dangerous when you ignore them. If you do not have a safety program, start one. If you do have a safety program, enforce it. Awareness is a choice. Choose to be safe.

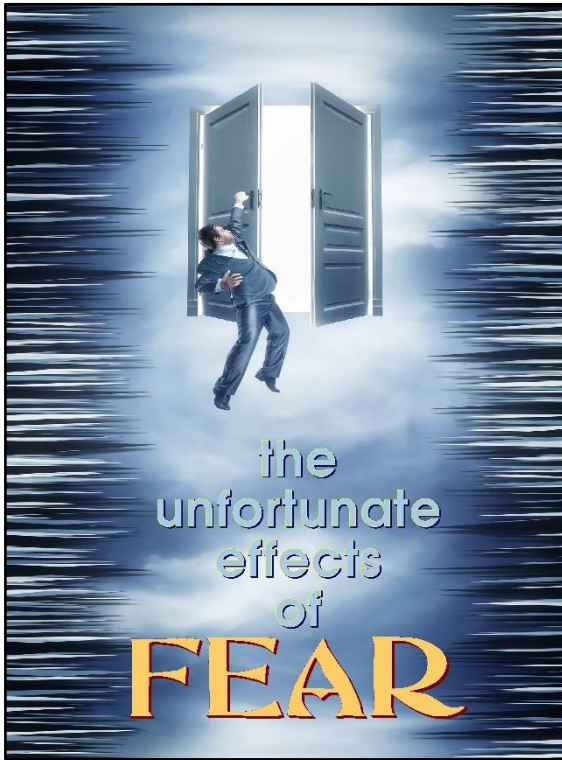


The Unfortunate Effects of Anger
20:10

- Distinguish the facts from the myths about anger
- Discover how anger can affect your health
- Learn effective techniques to manager your anger

It is essential we understand our emotions. Uncontrolled anger and misplaced aggression are epidemic in this country, 77% of students are being bullied whether physically, mentally, or verbally. 71.5 million Americans are affected by bullying in the workplace. Rage in the home, in the office, on the roadway – human beings are an aggressive species. How did we get to be so angry? Explored in the film are negative beliefs that fuel frustration and anger.

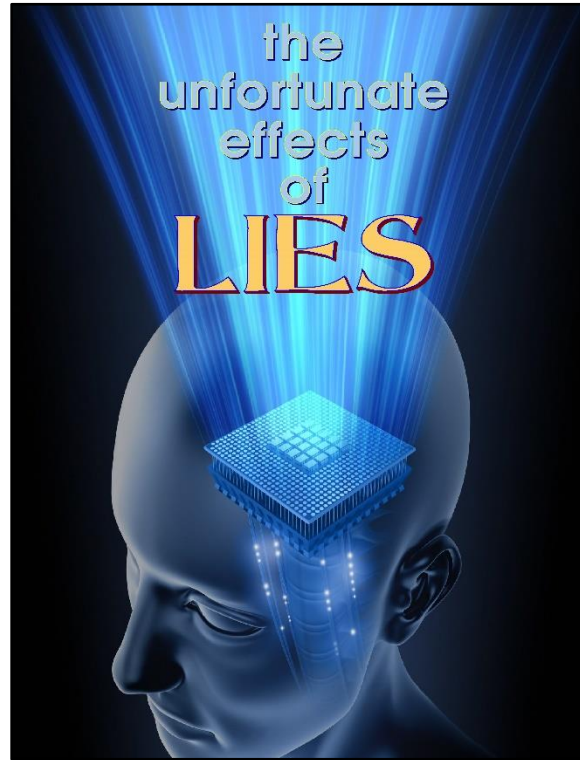
EMPLOYEE AWARENESS



The Unfortunate Effects of Fear
22:50

- Discover how fears are developed
- Learn how a worker's fear affects the workplace
- Explore ways and techniques to overcome fear

It is essential we understand our emotions. Fear, even the word scares us. Horror films, ghost stories, the evening news – fear is all around us. For many, fear can paralyze and place great limits on living a fulfilled life. But did you know there is a healthy fear and an unhealthy fear? The goal is not to get rid of fear because fear is a tool that can do good. The goal is to first acknowledge our fears and phobias, then learn ways to reduce and eventually eliminate these delusions.



The Unfortunate Effects of Lies
18:55

- Observe the history of lying and why we lie
- Learn how lying affects relationships and your job
- Explore effective ways to eliminate the use of lying

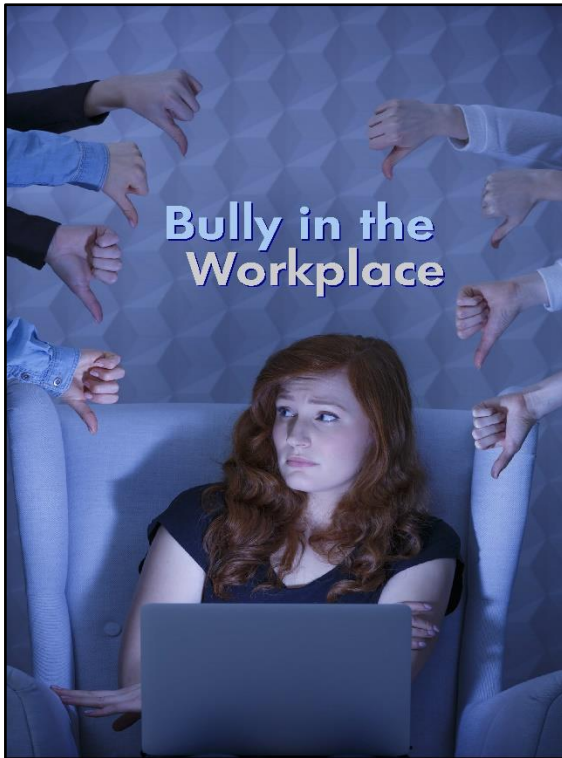
It is essential we understand our emotions. Since the dawn of mankind, to avoid confrontation or embarrassment, our ancestors had to learn how to cooperate. In order to survive, they found a powerful tool that would get results by conveying a false impression. They discovered lying. It's ironic. We value honesty yet we can be so sneaky. We value truth yet lying is the number one reason people lose trust. Why do we do it? See if telling the truth can make you healthier.

PowerSplash Project



Employee Excellence Series

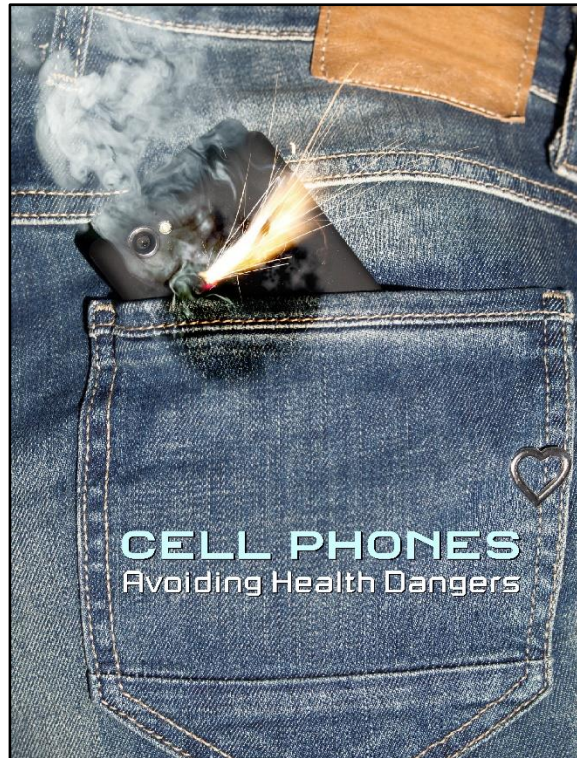
EMPLOYEE EXCELLENCE



Bully in the Workplace
5:50

- Learn the traits of a bully
- Learn how to handle a bully
- Learn how managers can eradicate bullies

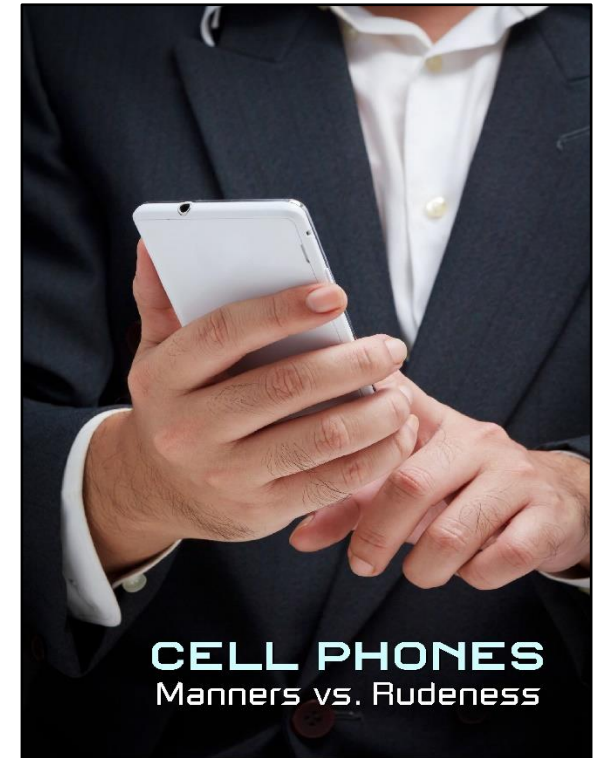
Some bullies are obvious. They may throw things, slam doors. Insult others and be rude. Others may be much more subtle. While appearing to be courteous and reasonable on the surface, they are actually engaging in vicious character attacks and fabricating lies. The bully has never learned to accept responsibility for their behavior. Bullying is not about a clash of personalities or a simple misunderstanding. Unfortunately, bullies are poorly developed people and use surprise to gain leverage.



Cell Phones: Avoiding Health Dangers
5:15

- Learn health statistics of cell phone use
- Learn when and when not to use a cell phone
- Learn remedies for cell phone addiction

As with most inventions, necessity creates demand. And nothing proves that more than the cell phone. And with progress comes responsibility. Things we take for granted can easily become abused. There are more than 200 billion worldwide. Did you know that a cell phone exposes you to a form of electromagnetic radiation called "radiofrequency" energy? In fact, scientists suspect this radiation known as RF may increase the risk of brain cell damage leading to tumors.



Cell Phones: Manners Vs Rudeness
5:20

- Learn the negative impact of cell phone use
- Learn the positive impact of cell phone use.
- Learn cell phone etiquette.

No one owns the planet – we share it. And with such insight, we should consider politeness, consideration, and compassion. Cell phones are a marvelous invention, however, if its use causes carelessness, excessive stress and inconsideration, it can be seen as a nuisance, a health hazard and a deadly distraction. Perhaps simple awareness will keep us from losing additional freedoms. If comparing rudeness with manners, cell phones rank supreme in terms of rudeness. See how.

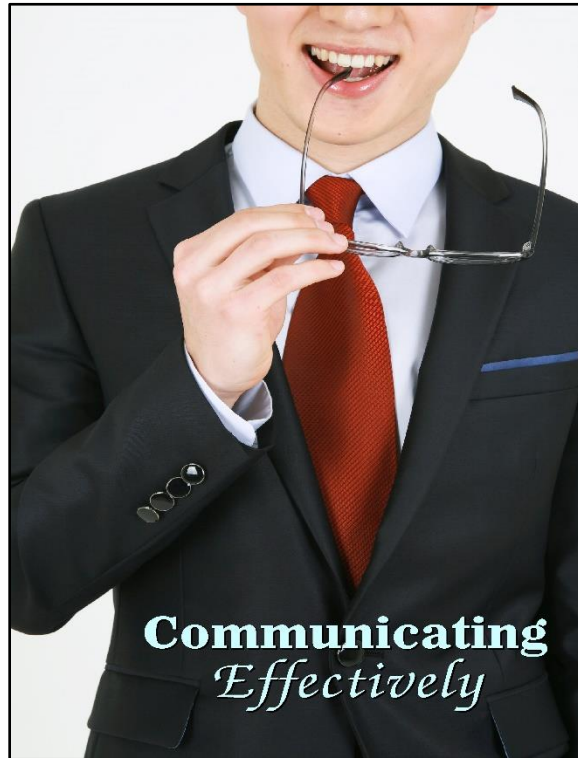
EMPLOYEE EXCELLENCE



Cell Phones: Workplace and Driving
5:11

- Learn statistics of texting and driving
- Learn proper cell phone use in the workplace
- Learn tips to ensure safety when using a cell phone

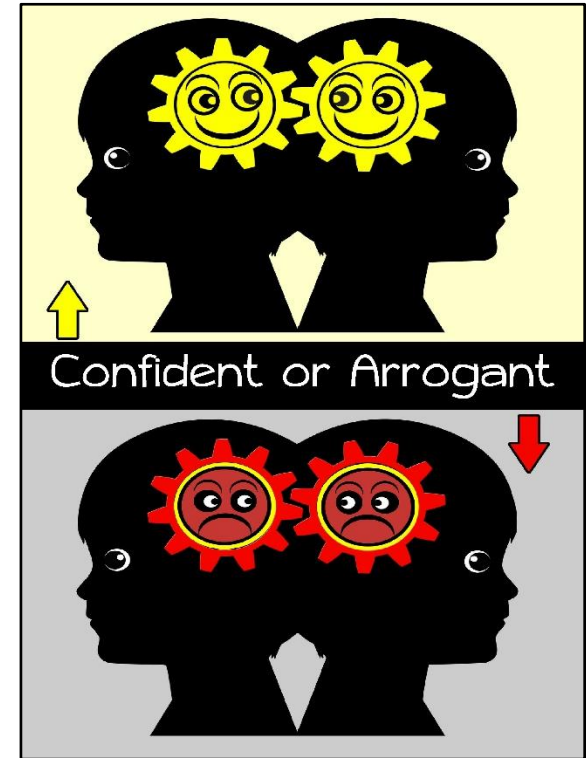
Driving a vehicle is a major responsibility. Driving safely should be the number one concern for every driver. And yet, despite the risks of injuring one's self, a passenger, a pedestrian or those in another vehicle, the majority of teen drivers seem to ignore cell phone driving restrictions. Talking on a cell phone while driving can slow your reaction time. Employers are encouraged to create policies that ensure their employees with company vehicles receive guidelines for cell phone use.



Communicating Effectively
4:30

- Learn the art of effective communication
- Learn what leads to conflict
- Learn the power of your actions and words

Words create impressions, images, and expectations. They influence how we think. Words can inform, words can hurt, and words can reassure. There's a powerful connection between the words we use and the results we get. Poorly chosen words can hamper enthusiasm and affect self-esteem. Well-chosen words can motivate and encourage thinking and creativity. What you write and what you say can have a lasting imprint on others. One of the most difficult skills to acquire is effective communication.



Confident or Arrogant
4:30

- Learn how confidence is essential in the workplace
- Learn how confidence creates and arrogance destroys
- Learn how to interact with arrogant employees

Confidence is essential in the workplace. Confident people are comfortable in their own skin. Their confidence is grounded in experience and a sense of self-worth. Their words and actions are inspiring. Arrogance, on the other hand, is destructive in the workplace. Arrogant people are not comfortable in their own skin and are often insecure. Their arrogance is an over-inflated sense of their position and power. Their words and actions show they are above everybody else.

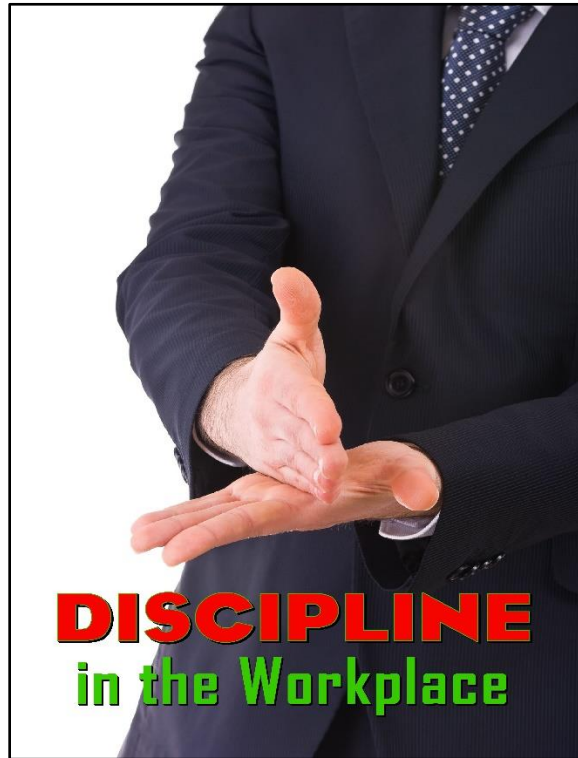
EMPLOYEE EXCELLENCE



Cyber Security
4:50

- Learn about a cyber defense training program
- Learn about hackers and data breaches
- Learn about security solutions

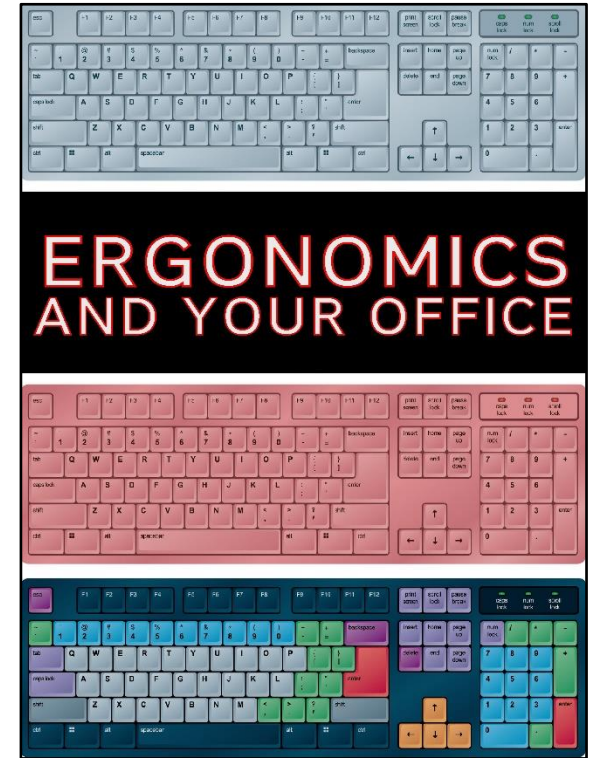
Americans are more worried about cybercrime than being a victim of violent crime. And with good reason. Any computer connected to the internet is vulnerable, and most users are not properly trained to avert cyberattacks. Hackers are becoming more sophisticated in their attempt to confiscate email accounts and employee data. When your employees are at risk, your business is at risk; and organizations need to be one step ahead of the criminal wave. Learn about security solutions available to you.



Discipline in the Workplace
5:35

- Learn it is better to correct behavior than punish
- Learn when disciplinary action is needed
- Learn how to investigate and start a report

A good manager knows disciplining employees is part of the job. A great manager knows the purpose of discipline is to correct behavior instead of punishing or embarrassing an employee. Indeed, most employees strive for excellence – and they greatly benefit from guidance and understanding instead of diminishing remarks or threats. Employees need regular feedback on what they're doing right or doing wrong. An employee manual and training sessions are essential to give an employee every opportunity to succeed.

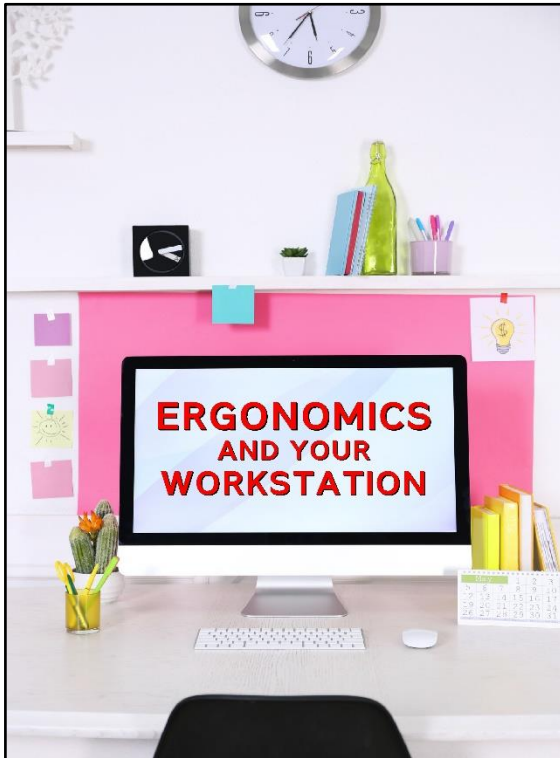


Ergonomics and your Office
6:30

- Learn about proper lighting, temperature, and sound
- Learn the components of a good training program
- Learn how ergonomics will improve morale

Ergonomics is the science of making things comfortable and efficient. The purpose of an ergonomics program is to reduce or eliminate hazards that contribute to the development of Cumulative Trauma Disorders; disorders caused by repetitive motions. Serious problems may result when a certain muscle or tendon is overused. As people and jobs are different, solutions vary by individuals. Therefore, we will provide general guidelines, and it is up to your Manager to decide what actions are appropriate.

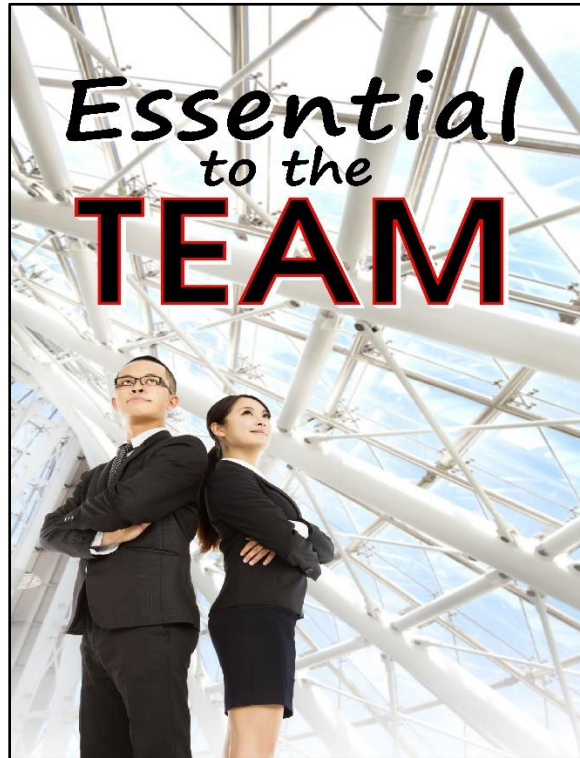
EMPLOYEE EXCELLENCE



Ergonomics and your Workstation
6:35

- Learn successful methods to set-up your workstation
- Learn tips to performing safely in your workstation
- Learn the importance of good ergonomic practice

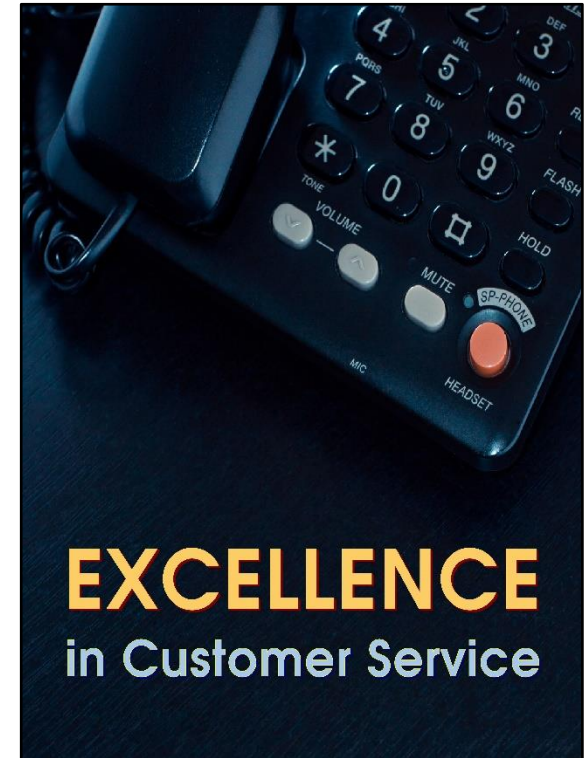
According to the U.S. Bureau of Labor Statistics, nearly 2/3 of all occupational illnesses reported were caused by exposure to repeated trauma to a worker's upper body (the wrist, elbow, or shoulder). Musculoskeletal disorders including carpal tunnel syndrome affects 7% of the working population. They account for 14% of physician visits and 19% of hospital stays. 62% of those afflicted report some degree of limits on activities. Almost half of all carpal tunnel cases result in 31 days or more loss of work.



Essential to the Team (Short Version)
6:00

- Learn the concept of teamwork
- Separate facts from myths about teamwork
- Learn how to resolve conflicts

It is one thing to call a group of individuals a team. It is another thing for that group of individuals to actually function as a team. Teamwork is the concept of people working together cooperatively. A team is worth more than the sum of its parts. No one does it alone. Successful team players listen instead of assume. Successful team players are assertive instead of aggressive. Successful team players use tact instead of bluntness. Successful team players value the diversity that comprises their team.



Excellence in Customer Service (Quiz Version)
7:15

- Explore ways to handle difficult people
- Learn how to improve the creating of emails
- See how one's personal behavior reflects the company

Customer service is the art of politely listening and responding to the needs of the valued customer in a professional and timely manner. Good service with a kind, understanding voice will exude confidence and compassion to the customer. Even the most difficult customer can benefit from your tact, poise, and steadiness. Good attitude makes all the difference and sets an organization way above its competitors. Topics include phone presentation, emails, faxes, and manners.

EMPLOYEE EXCELLENCE



First-Time Manager Tips
7:12

- Learn the four components to effective management
- Learn what behaviors to avoid
- Learn how to build a healthy workplace culture

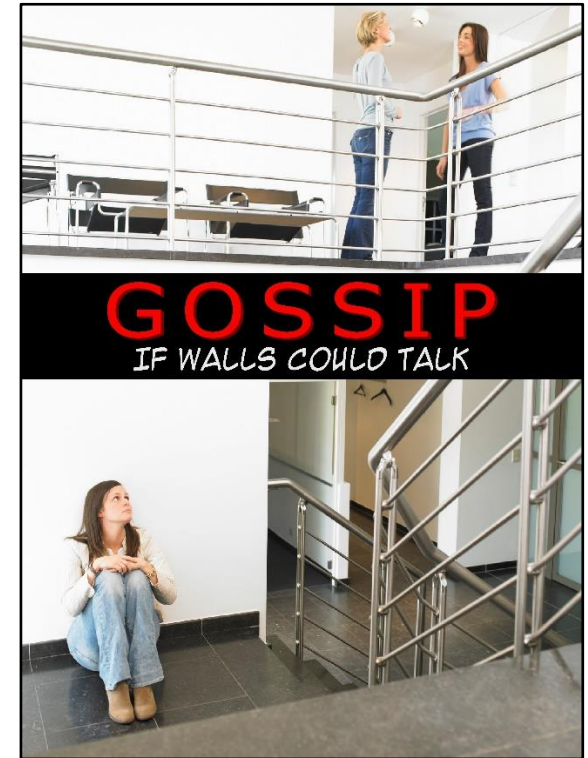
Congratulations, you have been selected to be a manager. Some get there by accident, others work their way up the ladder. But now that you're there, it's no longer about you, it's about your team. And you have a new challenge, you must prove your effectiveness to your former peers and to your new hires. A first-time manager will discover it takes time to find your footing and know your direction. The best advice is to be patient with yourself and your team as you both create a productive and sustainable workplace.



Go Green at Work
7:05

- Learn how organizations generate waste
- Learn the benefits of going green
- Learn how to reduce waste in the office

The environment has been abused for a long time and it is not as resilient as we once thought. Every business generates waste – and it costs money. Individuals and businesses are now finding ways to improve recycling, reduction in energy use, emission reduction, and reduction in the use of aerosols. Whether going green is individual or business-based, the savings benefit the community, the environment, and the planet.



Gossip (if walls could talk)
5:45

- Learn the harmful effects of gossip
- Learn the two ways to looking professional
- Learn how to handle information passed onto you

We live in a society that is fascinated with the private lives of other people. Conversation around the water cooler has expanded to emailing and instant messaging. It is easier and faster now to convey a message that is constructive or destructive. True, it can be said that coworkers often spend more time at work than they do with their families; but it is important to avoid the temptation of getting too personal while at work. Be in the middle of a work assignment than in the middle of a gossip session.

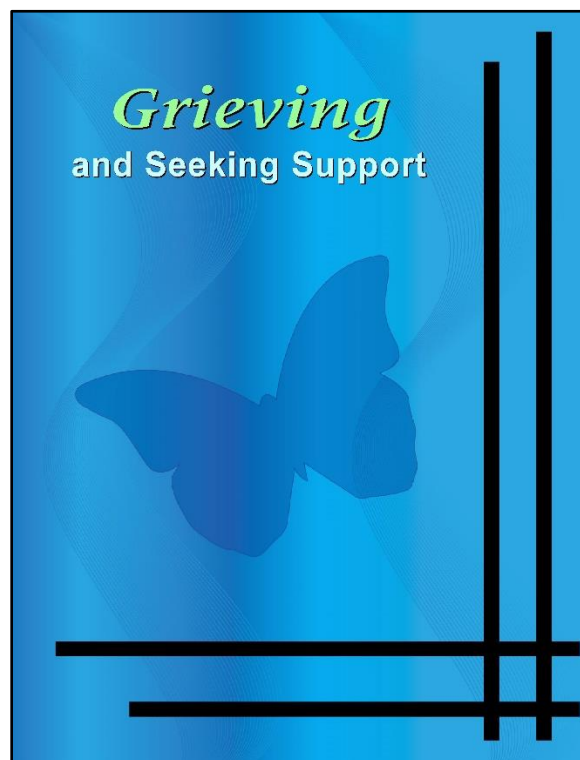
EMPLOYEE EXCELLENCE



Gossip Impacts the Team
6:15

- Learn the different forms of gossip
- Learn how malicious gossip can affect the workplace
- Learn how to handle gossip at work

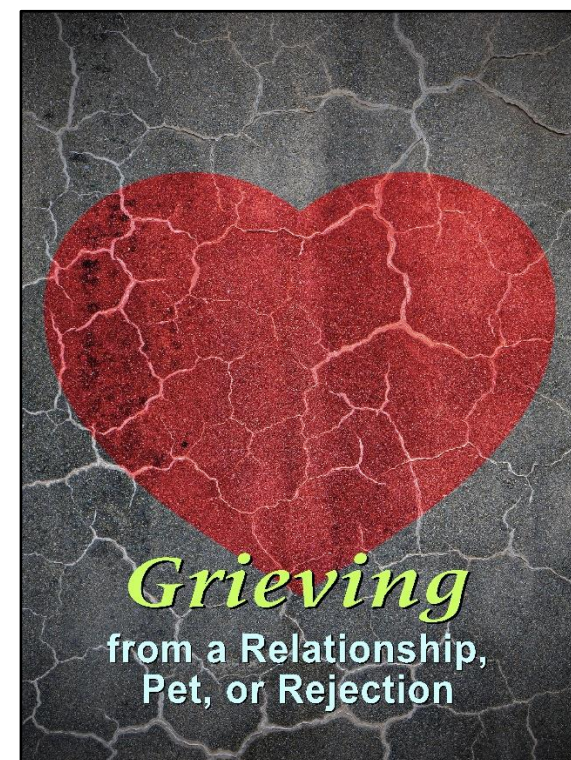
People are naturally curious about one another and gossip provides an opportunity for people to bond. Most people gossip as a way of sharing without intent to harm; however, speaking words that diminish the worth of a coworker not present in the conversation is harmful gossip. In fact, slander is used to destroy people's reputations. Malicious gossip is expressed with a deliberate desire to do harm. Generally, they lack power and want to establish an identity.



Grieving and Seeking Support
4:12

- Learn the natural reactions to death
- Learn the importance of seeking help and support
- Learn the benefits of bereavement counseling

Sadness, anger, confusion, and emptiness are natural reactions to death. Grief is not considered a mental disorder. However, grief and depression share a number of similarities such as sorry, insomnia, loss of appetite, excessive sleeping, and over-eating. If these feelings or symptoms go on for a very long time, and if you feel you are not coping very well with grief, it may be worth seeking additional support. A better understanding of the mourning process could be provided through bereavement counseling.

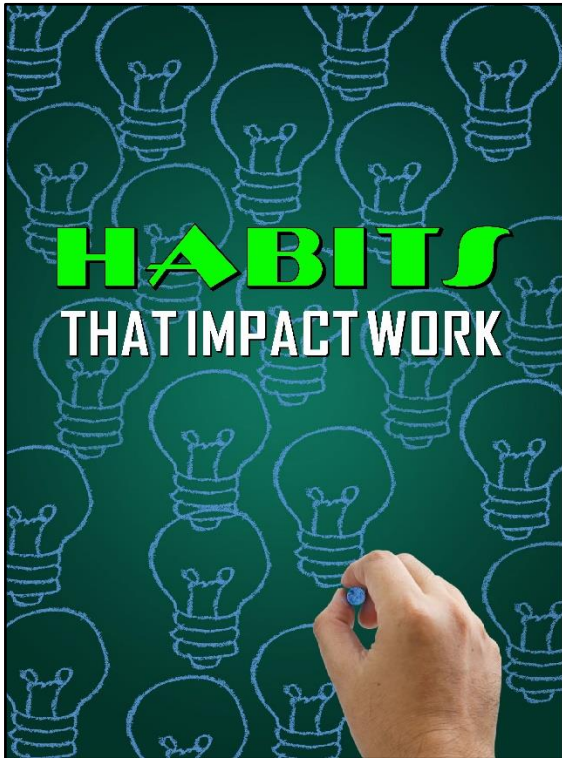


Grieving from a Relationship, Pet, or Rejection
5:45

- Learn valuable processes to handle your grief
- Learn valuable suggestions on how to move on
- Learn how to handle rejection

In the circle of life, death is certain. In the day-to-day life, rejection is possible, if not common; and good coping skills will keep your dignity and confidence in tact. People have said that the grief of death may be easier than grief from a divorce because death is not a choice but someone chose to divorce. Our animal friends are beloved members of the family. And it is natural to be stricken by grief and sadness when a pet dies. There are those that may not understand the attachment between a family and their pet.

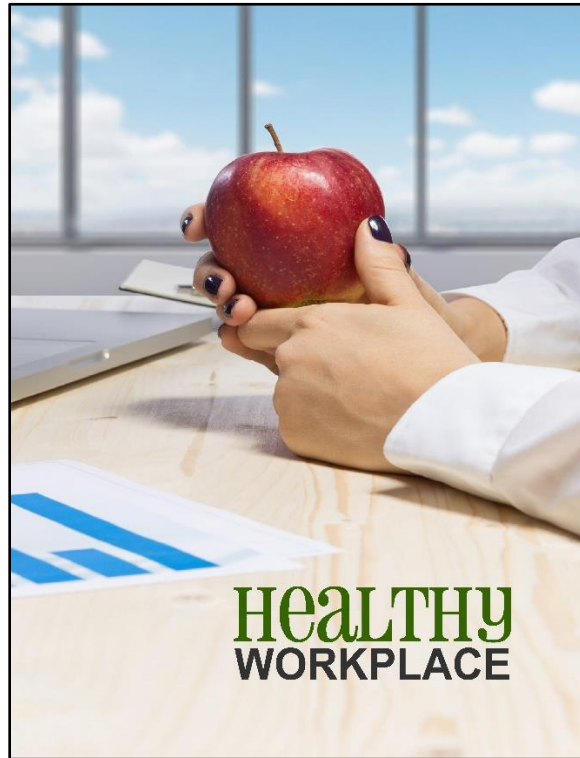
EMPLOYEE EXCELLENCE



Habits that Impact Work
5:25

- Learn the Top 40 Most Annoying Habits
- Learn how to turn poor habits into good habits
- Learn how to create a workplace free of distractions

For millions of Americans in the workplace, sharing an office with an annoying coworker can be very stressful. In fact, the habits of an annoying coworker are the number one source of stress. Good people could have annoying habits. Of course, what is annoying to one may be endearing to another. But a productive work environment should be free of unnecessary distractions. Support your employees with quiet and consideration.



Healthy Workplace
4:50

- Learn how to create a germ-free office
- Learn how a manager sets the example
- Learn the importance of a healthy outlook

Create a germ-free office. Did you know the average office desk harbors hundreds of times more bacteria per square inch than an office toilet seat? A dirty workspace could make you and your coworkers sick. Workplace wellness makes good business sense. It increases morale and productivity, lowers health costs, and reduces absenteeism as well as injuries. Workplace wellness supports well-being.



Humor, Sarcasm, and Conflict
4:25

- Learn the importance of fun and humor at work
- Learn the fine line between humor and rudeness
- Learn the harm of sarcasm among team members

As a manager, I've learned it is helpful to add a level of playfulness to everyday tasks. It's clear that employees who have fun on the job are more creative, make better decisions, and get along with their coworkers. It is important to minimize boredom and fatigue; and laughter can reduce stress and boost morale but only if appropriate and tasteful. For example, sarcasm and teasing tends to be negative, often coming from a place of hostility.

EMPLOYEE EXCELLENCE



Interviewing Job Candidates
5:20

- Learn how to advertise for candidates
- Learn how to prepare for an interview
- Learn how to conduct an interview

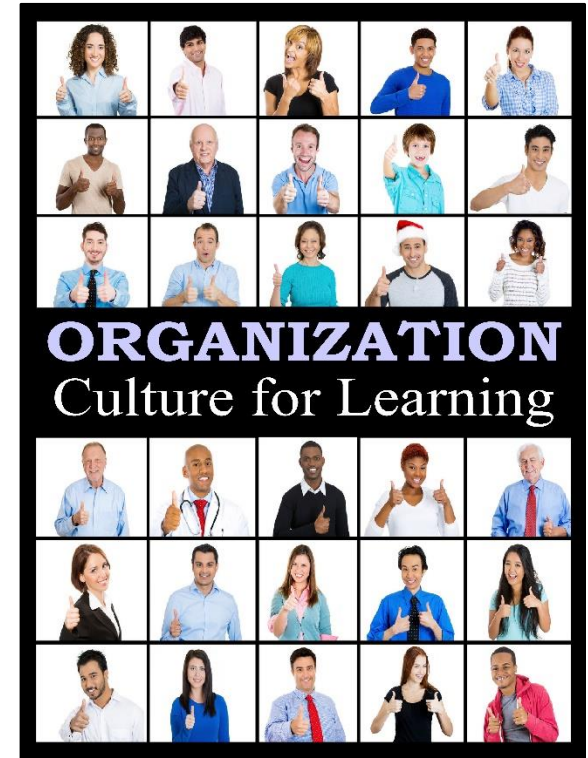
From job description to job fulfillment, the process of interviewing job candidates and hiring the right one is quite a responsibility and takes practice and skill. There are six components to the hiring process: job description, job advertisement, applicant selection, job interview preparation, job interview techniques, and job hiring or rejection.



Office Humor
4:50

- Learn the benefits of fun and humor at work
- Learn the liability of inappropriate humor
- Learn how to tell a joke

We need laughter to get through the day. Laughter can act as a coping mechanism to reduce stress. Laughter increases endorphins, increases disease fighting antibodies, increases your intellectual performance, boosts your information retention, strengthens your immune system, and lowers blood pressure. Laughing can bring people together and strengthen relationships. But what is funny to one person may be offensive to another. No one wants their appearance or opinions to be mocked.



Organization Culture for Learning
2:35

- Learn the importance of transformational learning
- Learn the benefits of a transformative culture
- Learn how to create a culture of learning at work

Learning is a natural process. Transformational learning is the expansion of one's beliefs and mindsets. It challenges how we see and do things. The problem with the status quo is that it avoids examination and may hamper growth. We all need to continuously learn and improve and adapt. Organizations with a transformative culture stay relevant and thrive. Employees learn about their job positions, job skills, rules and regulations, and policies and procedures. They are elevated and motivated as a worker.

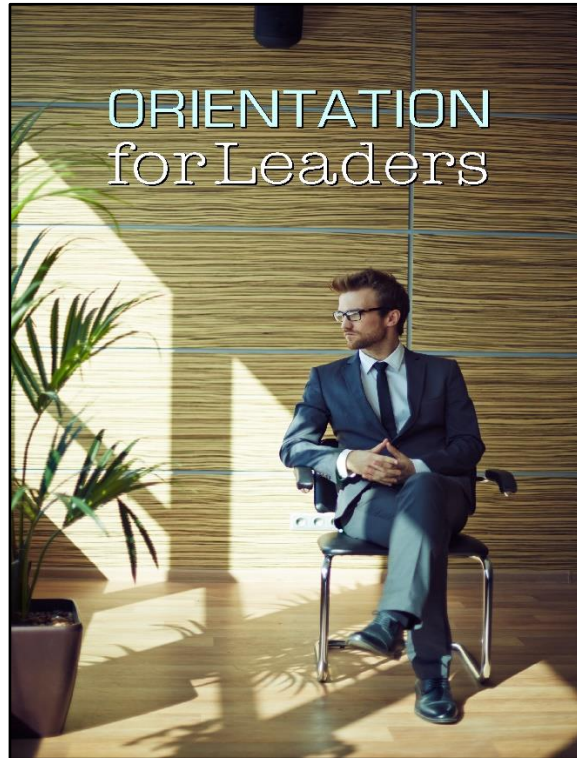
EMPLOYEE EXCELLENCE



Organizing your Workspace
6:50

- Learn how to organize your desktop
- Learn how to create an effective filing system
- Learn how to remove clutter from your workplace

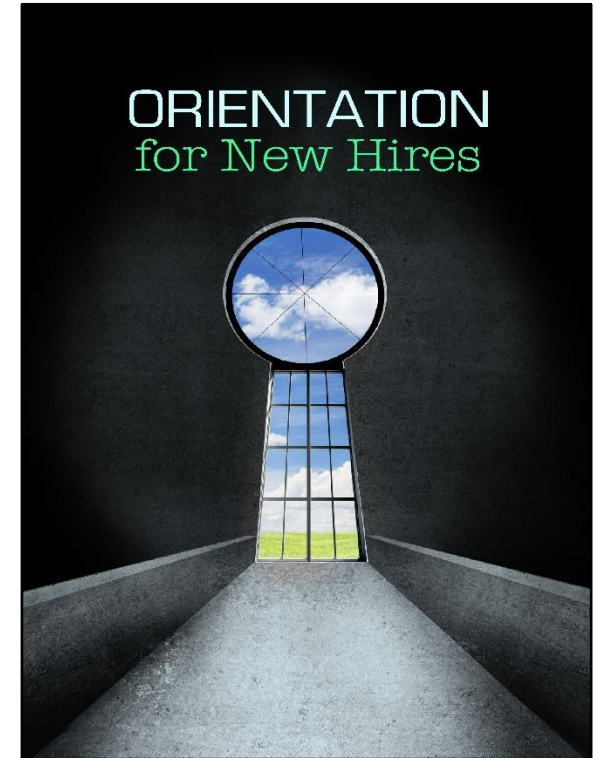
In every moment, you can savor time or squander time. Did you know the average executive wastes six weeks a year searching for paper? It is essential to organize your workspace as well as your thoughts. Put everything in its place and think positive. Starting with your desk, only keep things you constantly need. Work needs space and most of the clutter on your desk is probably paper – and a cluttered desk could affect your energy as well as your time. Your desk is for doing work, not storing work.



Orientation for Leaders
5:35

- Learn the basics of good leadership
- Learn the basics of a good orientation program
- Learn how to create an effective work schedule

A good leader is sensitive to the needs of their staff. They know employees perform at their best when they are happy, knowledgeable, and motivated. They treat their employees with respect and as a valued member of the team. They know good relationships are based on trust and honesty. Most important, a good manager sets the example of appropriate behavior and commitment to excellence. Good managers are made, not born. Learn from their experience.

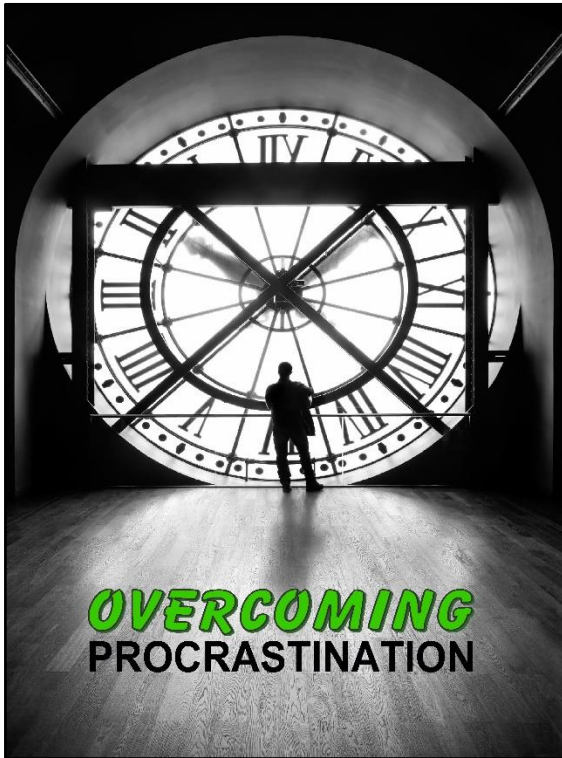


Orientation for New Hires
6:00

- Learn three important components of business
- Learn about skills, behavior, and relationships
- Learn how to be an exemplary employee

Whether on-line or in-store, selling a product or performing a service, companies that put their employees first are usually the most successful in reaching their long-term goals. Most successful organizations thrive on good management and employee relations. Managers deserve your respect and a good day's work. The employee deserves to be treated as a valuable member of the team. The world of business takes a lifetime of education.

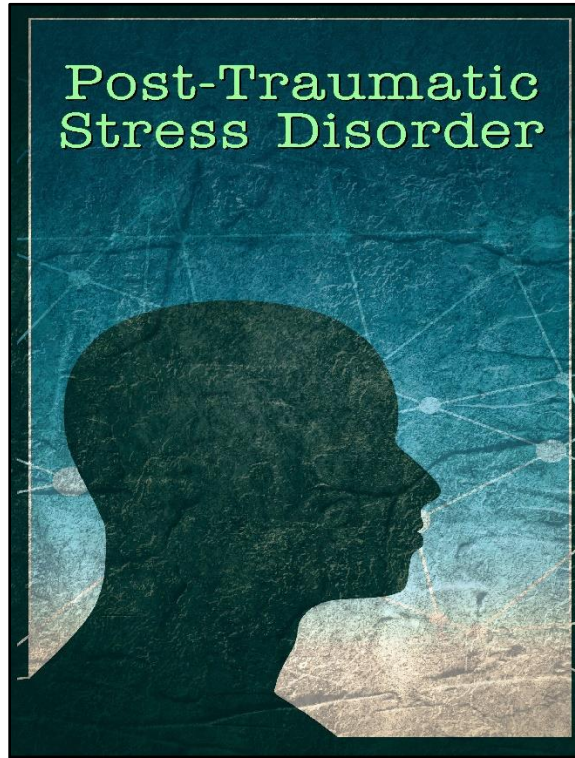
EMPLOYEE EXCELLENCE



Overcoming Procrastination
5:57

- Learn how to overcome procrastination
- Learn how to create a productive daily routine
- Learn 10 tips to keep you on track

We cannot manage time but we can manage ourselves in a timely manner. To achieve productivity is to avoid procrastination. Causes include waiting for the right mood, a fear of failure, a fear of success, undeveloped decision-making skills, poor organizational skills, and perfectionism. The only difference between busy and being productive is results. Changing the way you look at things changes everything else around you. Ensure you are properly trained to perform your duties.



Post-Traumatic Stress Disorder
6:35

- Learn the symptoms of PTSD
- Learn how PTSD is diagnosed
- Learn the recovery process of PTSD

Disturbing dreams, difficult sleeping, fatigue, mental or physical distress, and feeling emotionally numb are some of the symptoms people experience when they have lived through a traumatic event such as combat, terrorist attacks, child sexual or physical abuse, sexual or physical assault, harassment, serious accidents, or natural disasters. After the event, a person may feel scared, confused, or angry. These strong emotions caused by the horrific event create changes in the brain that may result in PTSD.

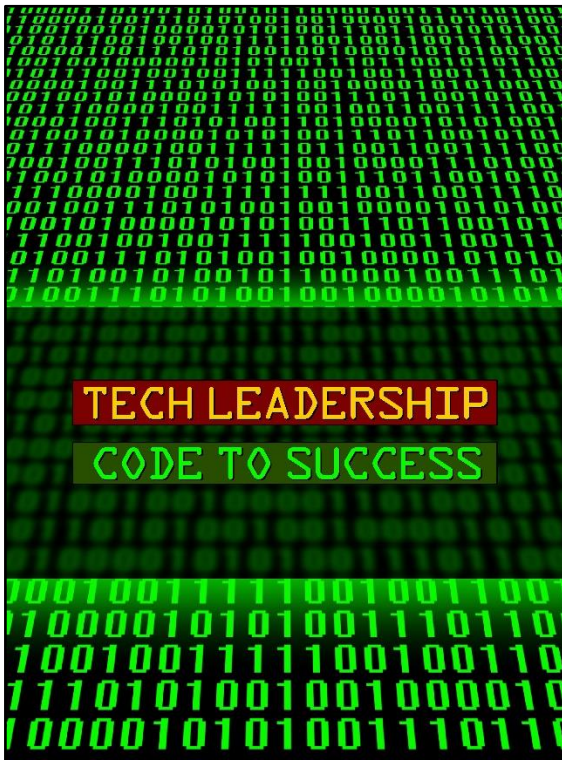


Safety from Home to Work
5:10

- Learn safety questions to ponder while going to work
- Learn the hidden dangers in the workplace
- Learn the how to be aware of your surroundings

Much like the traffic on your way to work, there are hidden dangers in the office that can have great impact. For the safety of yourself and others, it is important to be aware of your surroundings. The office building is not a sterile working environment. Common workplace hazards can be extra dangerous when you ignore them. If you don't have a safety program, start one. If you do have a safety program, enforce it. Awareness is a choice. Choose to be safe.

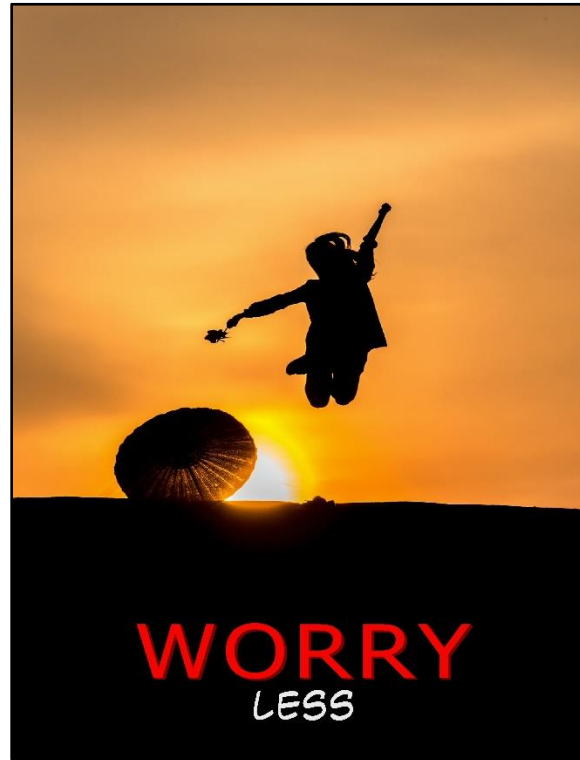
EMPLOYEE EXCELLENCE



Tech Leadership Code to Success
3:35

- Learn the components of great leadership
- Learn how to build great teams
- Learn the importance of a self-starter mindset

IT is the use of any computers, storage, networking and other physical devices, infrastructure and processes to create, process, store, secure and exchange all forms of electronic data. The IT Leader must bring all of the workers together; and the Leaders must have knowledge and experience to become a well-rounded professional. Successful management is the key to success of any organization and the IT Leader must be a visionary, a project manager, and a specialist in operational excellence.



Worry Less
4:30

- Learn how worrying affects our emotions
- Learn how to shift a worry to a concern
- Learn a unique perspective about control

Worry is a conditioned. Worrying is when you think about negative things that may or may not happen in the future. It consumes precious energy and is the easiest way to ensure unhappiness in the present moment. So why do we allow this feeling of anxiety to overwhelm us? Fear of the unknown. Fear the worst will happen. There are sensible concerns and senseless worries. Sensible concerns help you be alert and informed, Senseless worrying causes you to feel anxious.



Worry Management
6:40

- Learn how to handle what others thinks of you
- Learn the process to rid worrying in your life
- Learn what we can control in our lives

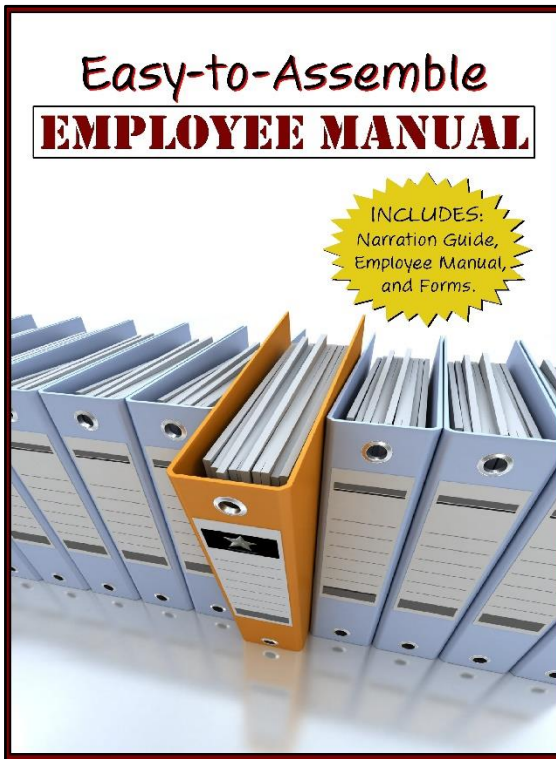
Everyone has opinions and, what's true, the opinions are theirs. And what people think of you is none of your business. So why get involved in unsolvable situations? You are who you are. You know your strengths and you know what needs improving. Do not let the opinions of others affect your self-esteem, your decisions or goals. Be confident in your actions. Be aware of your emotions. Focus and choose wisely. Ask yourself if you're going to allow others to make your life less enjoyable.

PowerSplash Project



Employee Manual Series

EMPLOYEE MANUAL



Easy to Assemble Employee Manual
17:10

- Learn the importance of creating an employee manual
- Learn how to proof and modify an employee manual
- Learn the importance of acknowledgement forms

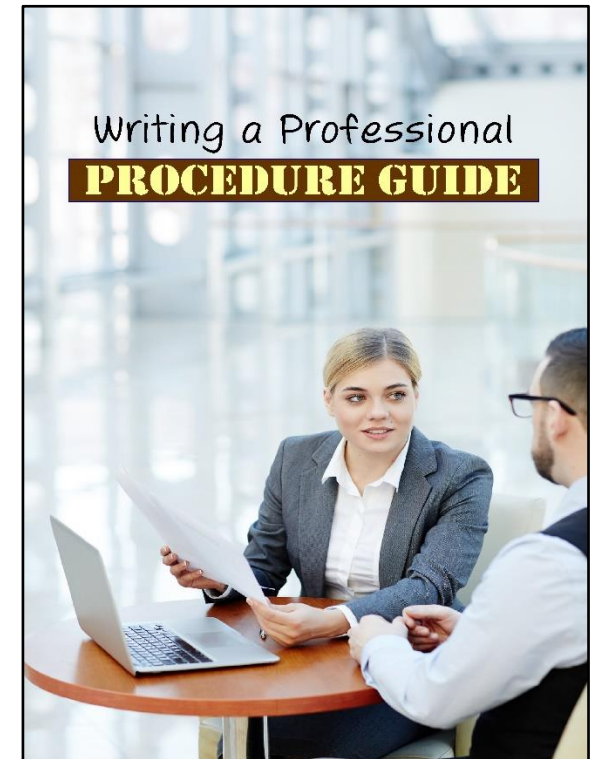
Every organization needs a constitution, a foundation of your workplace which governs its employee-employer relations. The employee manual lays the groundwork for work behavior, policies, and standards. Think of your manual as a living, breathing document that should be evaluated and updated often. At all times, the employee manual should be friendly using clear, precise language. Valuable templates are provided.



Writing a Professional Job Description
7:00

- Learn why a company should have job descriptions
- Learn how to create job descriptions for staff
- Learn how to create job descriptions for HR Directors

No matter the era, no matter the technology, successful companies are organized. A job description is essential in every organization and should reflect the nature of the job and duties for a specific role. Think of a job description as a blueprint. The form should be brief, precise, use gender-neutral language, and omit unnecessary words. There are two parts of the job description: HR guideline to hiring – and employee guideline to performing. Templates are included.



Writing a Professional Procedure Guide
3:35

- Learn why a company should have procedure guides
- Learn how to create procedure guides for tasks
- Learn how these forms save time for the company

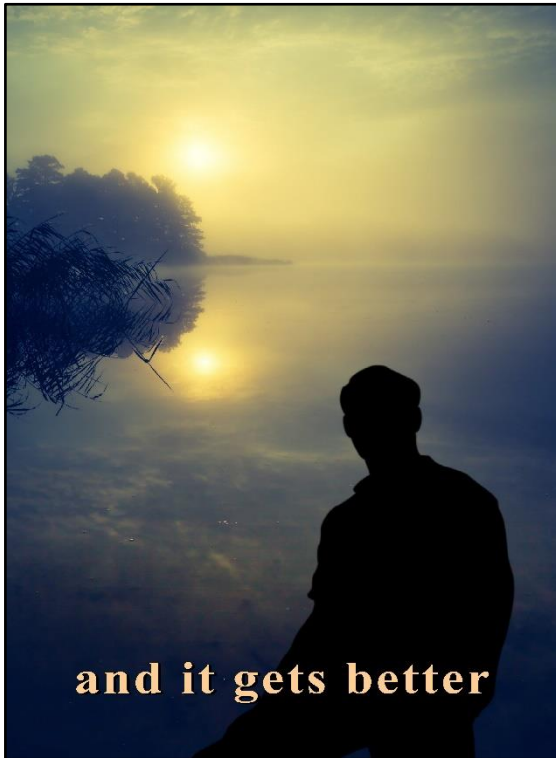
A standard operating procedure (or procedure guide) for each work task is essential in every organization. Every procedure must be documented for easy reference, product/service consistency, and company sustainability. A procedure guide ensures compliance standards and safety practices are met. A company needs to have every employee on the same page, especially when an employee is absent or ill. Templates are included.

PowerSplash Project



Healthy Body and Mind Series

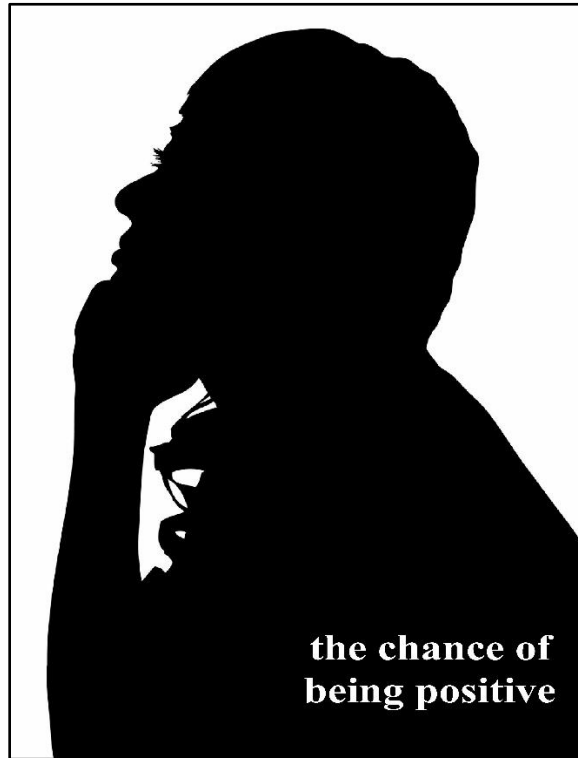
HEALTHY BODY AND MIND



And It Gets Better
5:35

- Explore ways to move through depression
- Observe a visualization of a positive perspective
- Remind yourself that you are here for a reason

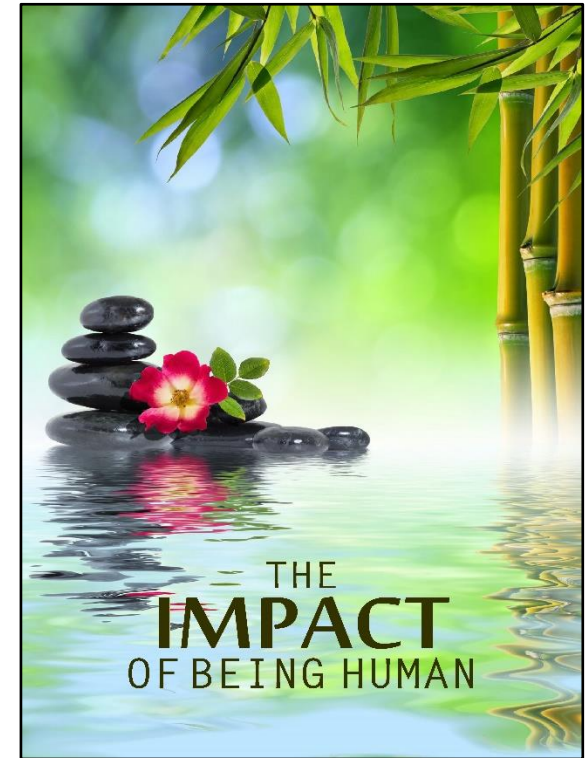
A sincere, touching, reassuring film for anyone feeling overwhelmed, bullied, or severely depressed. *Sadness is a normal reaction to stressful events. Depression is more serious than sadness. If untreated, it can be a recurring disorder. Learning skills to manage stress will help you cope and become more resilient. If you or a loved one are in emotional distress, please call the National Suicide Prevention Hotline at 1-800-273-TALK. They are there to help 24/7.*



The Chance of Being Positive
3:35

- Learn the power of positive thinking
- Learn the power of compassion
- Learn the power of gratitude

An inspiring short film on positive thinking, compassion, and gratitude. It can be said that what we put in our mind at bedtime may well affect our attitude in the morning. The importance of a positive self-image cannot be overstated. Thinking and acting in a positive manner, especially in time of trouble, will help you with coping, reduce stress, and may bring about a higher outcome. *If you are in emotional distress, please call the National Suicide Prevention Hotline at 1-800-273-TALK.*

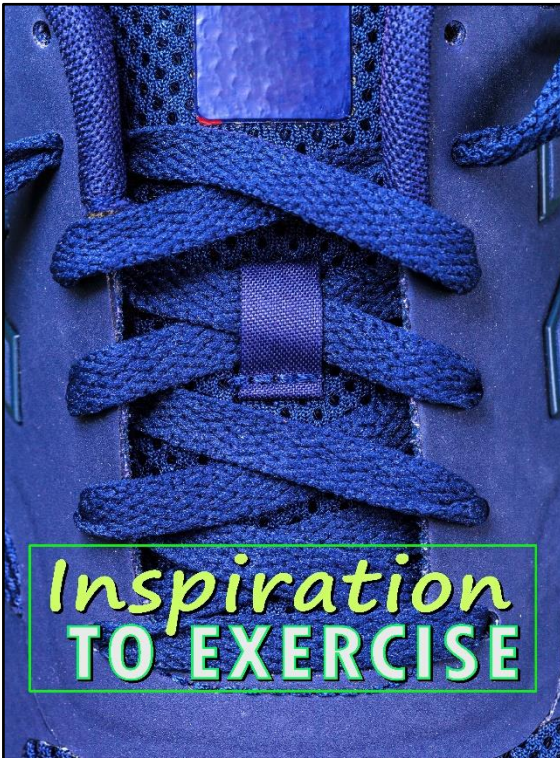


The Impact of Being Human
30:00

- Learn how the body and brain function
- Observe how we can dispel the stigma of mental health
- See your personal mental health impacts a community

Award Winning Short Film. This highly sensitive suicide prevention film contrasts how childhood experiences affect perspectives in adulthood. Learn the reasons for addictions, self-loathing, and why we cannot get what we think we need while, at the same time, widen the context how we look at ourselves, others and the world. Learning about yourself has never been easier. Film festivals include Festival of Globe, Coventry Festival, and the Chhatrapati Shivaji Festival.

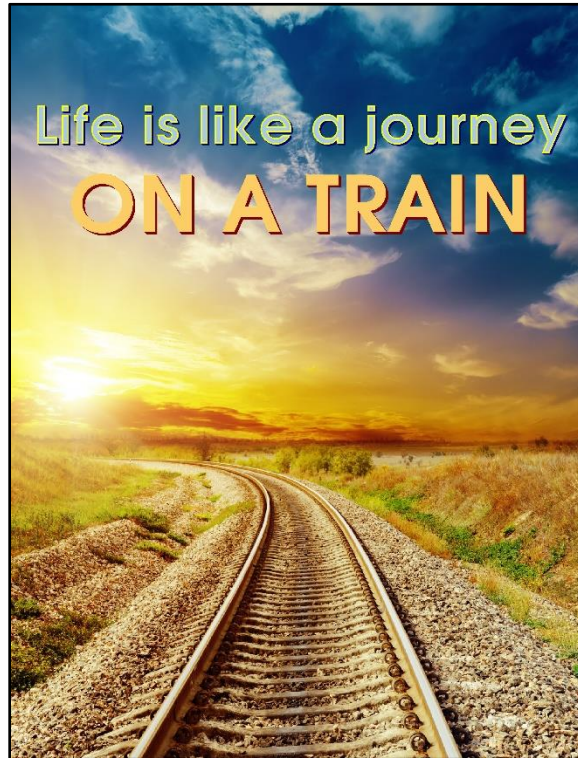
HEALTHY BODY AND MIND



Inspiration to Exercise
2:00

- Learn the importance of walking
- Learn the importance of bike riding
- Learn the importance of an exercise program

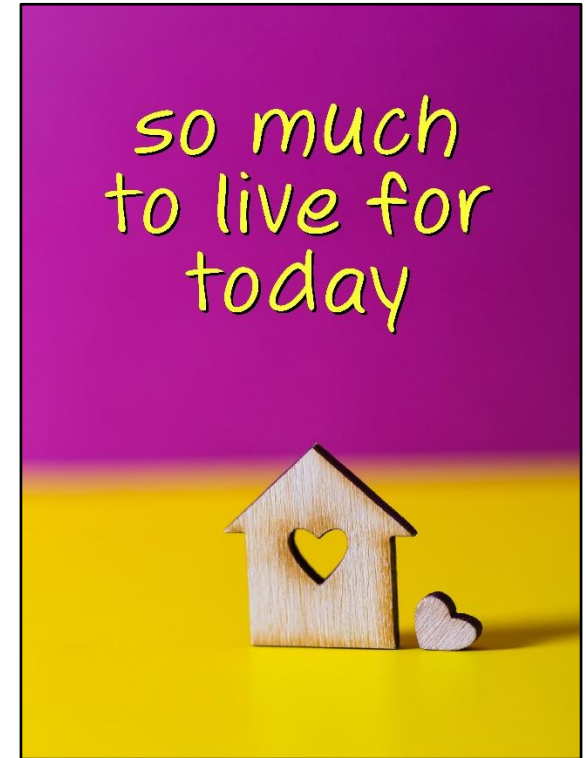
No matter your age, it is sometimes challenging to begin an exercise program. Sometimes what we need is a helpful nudge. Just a little exercise goes a long way. Here is your starting point.



Life is like a Journey on a Train
2:45

- Learn the basic rules of the track
- Learn the importance of interesting people
- Learn how to contribute to peace

Metaphorically, life is like a journey on a train. Our parents and guardians taught us the rules of the tracks. Going through life, we all strive for connection and purpose. Choices abound as we pass the many stops. The longer the ride, the more the memories. They will bring you comfort when the ride is slow. And remember, many things are up to you. If you see the journey as hopeless, it will be. If you see the journey as hopeful, it will be. It is a wonderful ride.



So Much to Live for Today
1:40

- Learn activities available to you to break depression
- Observe how much is waiting for you
- See how fun and recreation can elevate your mood

A very short film designed to show the vast number of activities that are open to you when you choose. Processing problems is very important – and so is interaction and exercise. *If you or a loved one are in emotional distress, please call the National Suicide Prevention Hotline at 1-800-273-TALK*

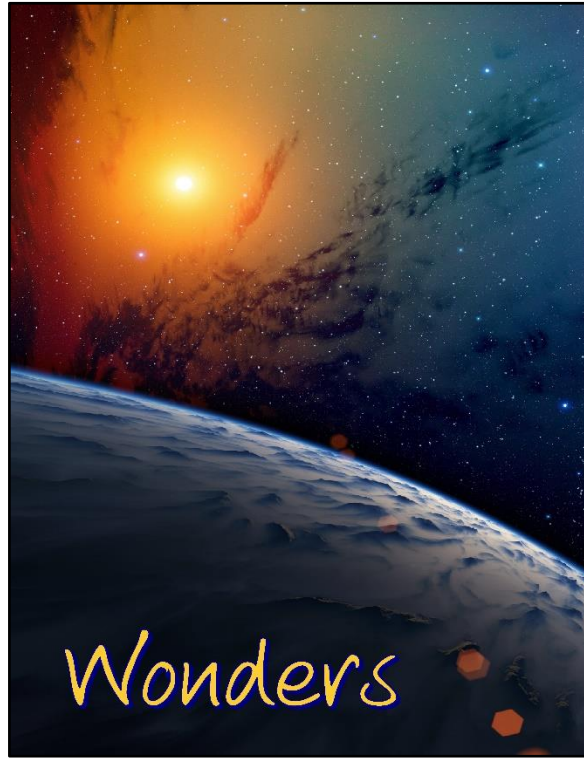
HEALTHY BODY AND MIND



Swings
2:37

- Learn how the past impacts our present and future
- Learn how special moments live on
- Learn the importance of treasuring special moments

It is extraordinary how special moments from our past can bring joy in the present. It is essential we cherish the precious moments each day as they will bring contentment in our future.



Wonders
3:50

- How can we feel more positive in the moment?
- How can we relax and feel more comfortable?
- How can we express gratitude?

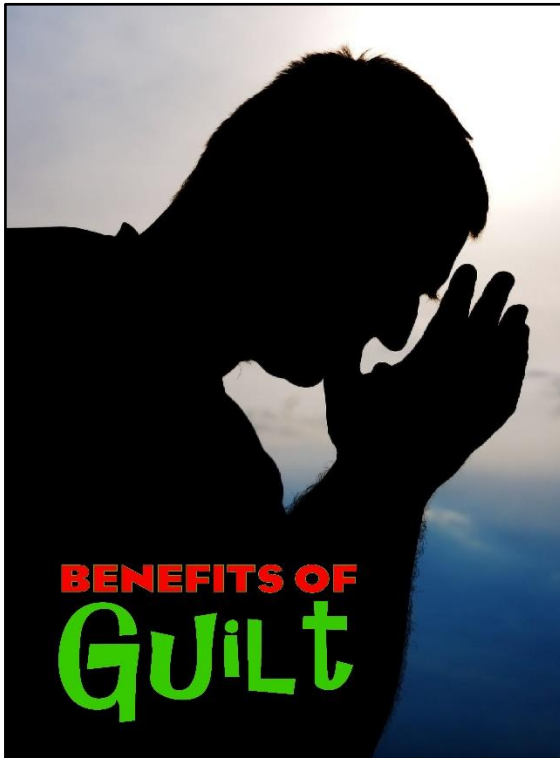
A breathtaking visualization of nature's beauty and the precious uniqueness of the human heart. Presented is a life perspective and sensitive training that will reduce stress. Depression is more serious than sadness. If untreated, it can be a recurring disorder. Learning skills to manage stress will help you cope and become more resilient. *If you or a loved one are in emotional distress, please call the National Suicide Prevention Hotline at 1-800-273-TALK.*

PowerSplash Project



One Minute Solutions

ONE MINUTE SOLUTIONS



Benefits of Guilt
1:00

- Learn how guilt sends an emotional warning
- Learn the process of releasing guilt

The ability to feel guilty can be quite beneficial to yourself and the company. Though the feeling is unpleasant, it asks how our words and actions impact business and relationships. Unaddressed guilt can create dis-ease within ourselves causing anger and resentment.



Communicating Clearly
1:00

- Learn the power of communicating clearly
- Learn how to handle opposing views

We all want to be heard but we should also want to understand. It is useful to clarify and verify ideas before communicating them to another. When conversing, be aware of your tone, your content, and your presentation. How you say things is as important as what you say.



Conflict Awareness
1:00

- Learn how negative talk is toxic
- Learn to make the workplace pleasant

Poor communication at work could be exhausting and affect your emotional well-being. Negative talk is toxic and can destroy morale. But conflict, in and of itself, is not the problem. It is the tools we use to address the conflict and bring people together instead of tearing them apart.

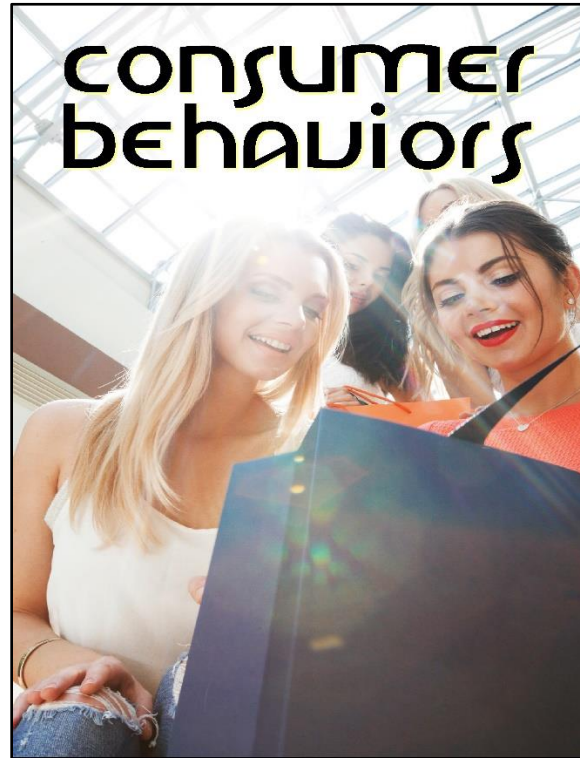
ONE MINUTE SOLUTIONS



Conflict Resolution
1:00

- Learn techniques to resolve conflicts
- Learn the importance of respect

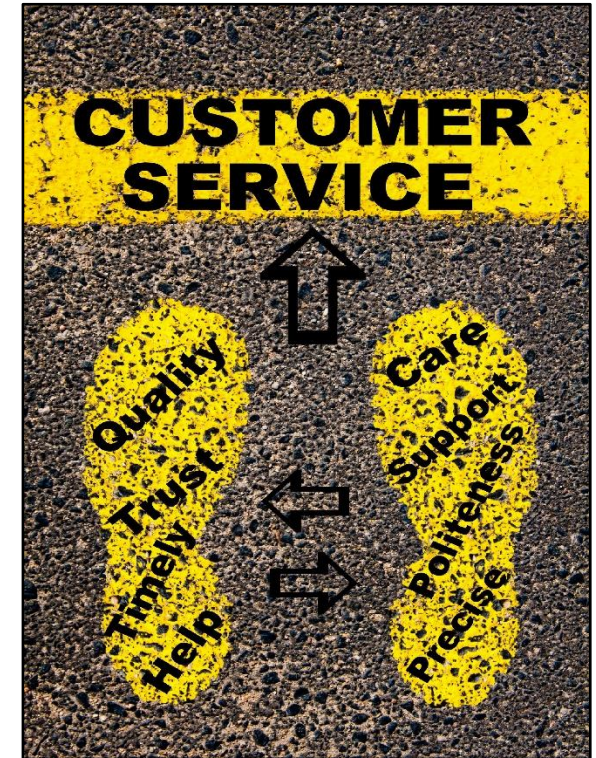
There is a conflict. What do you do? The action you take will either escalate or deescalate the situation. Learn the 10 steps to resolving a conflict with a win-win outcome. And sometimes an agreement cannot be reached and you have to let go and respectfully agree to disagree.



Consumer Behaviors
1:00

- Learn what displeases consumers
- Learn the potential for increasing profits

With an estimated six trillion available for purchasing worldwide, companies should pay attention to consumer behaviors. The probability of selling to a new prospect is 5-20%. Price is not the main incentive for consumers, it is the quality of service.



Customer Service
1:00

- Learn the basics of good service
- Learn the importance of follow-up

The customer service team is the face of your company. To retain quality service, they convey up-to-date knowledge in a friendly and sincere manner. It is essential to cultivate a culture of cooperation and collaboration whereby current information is aggregated in a centralized system.

ONE MINUTE SOLUTIONS



Dealing with Complaining
1:00

- Learn how to understand the complainer
- Learn how to support yourself

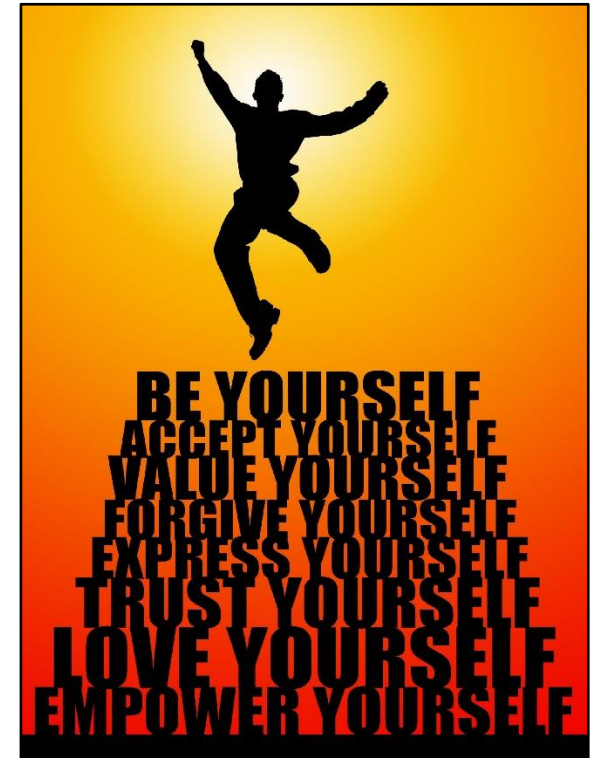
The footsteps of a chronic complainer coming toward you could cause stress. It is important to learn ways to handle an uncomfortable situation. Support yourself by knowing you are not responsible for fixing someone else and do not let their negative reality become your reality.



Employee Engagement
1:00

- Experience a fun social exercise
- Learn the importance of communication skills

Developing good communication skills and having people comfortable in your presence is the key to getting along with others. Employees greatly benefit from being respected, important, and relevant. And it takes interaction to build trust. Have fun getting to know your team.

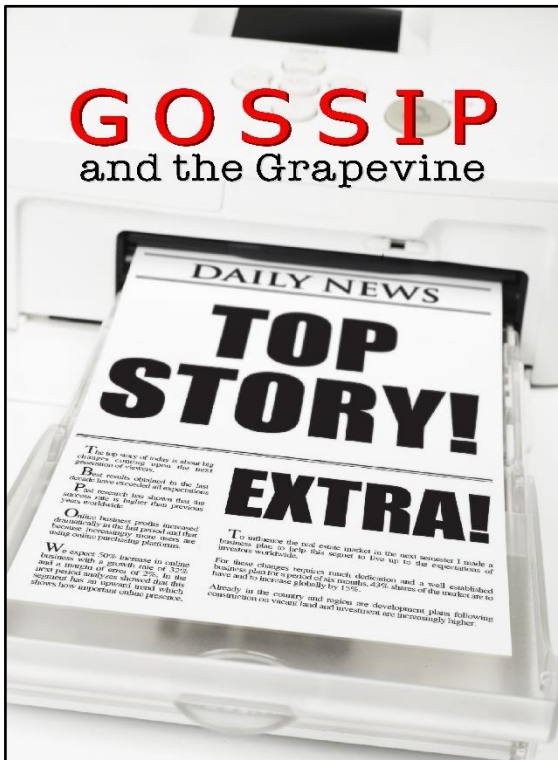


Empower Yourself
1:00

- Show you are able and intelligent
- Show you can make the right decisions

Empowerment tells the employee they are able and intelligent, and trusted to make the right decisions about tasks, priorities, and deadlines. Greater autonomy improves confidence, morale and quality, stimulates ideas, and brings more innovation to the workplace.

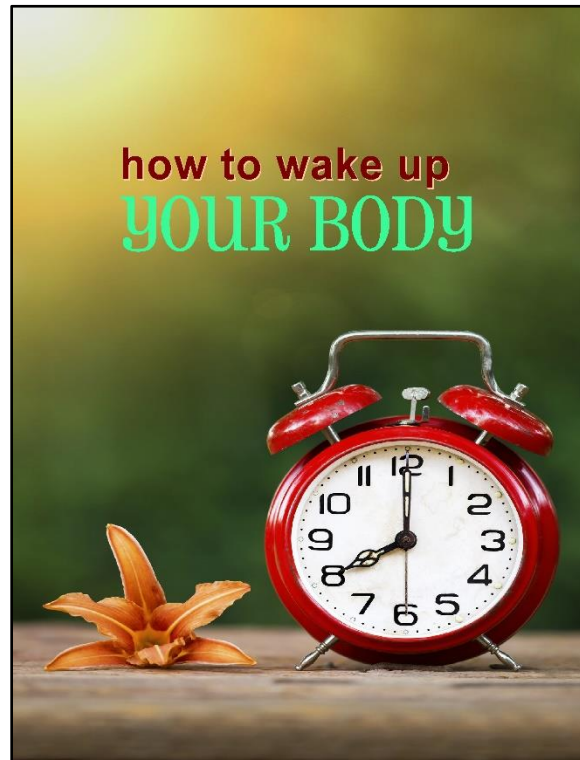
ONE MINUTE SOLUTIONS



Gossip and the Grapevine
1:00

- Learn positive gossip from negative gossip
- Learn civil ways of communicating

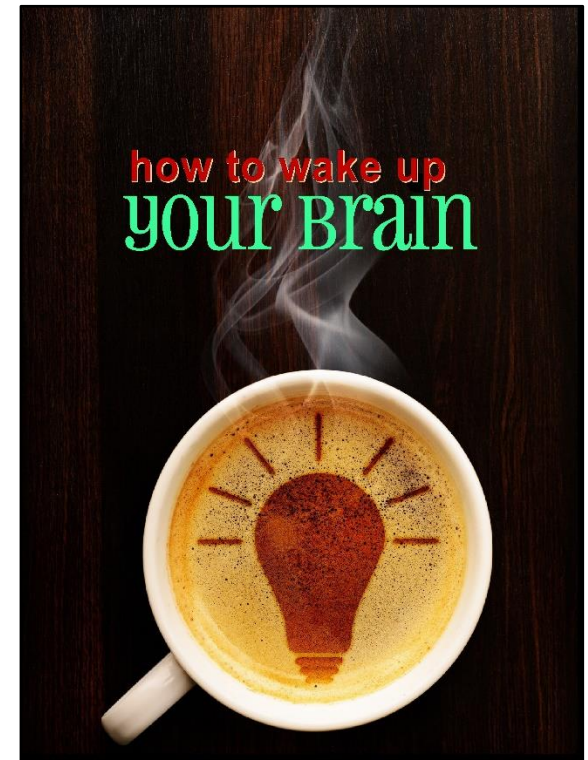
Gossip can be positive. Unfortunately, gossip is often negative and perpetuates unnecessary drama, strains relationships, and undermines the organization. Negative gossip especially flourishes in toxic work environments and can encourage excellent workers to look for a better job.



How to Wake Up your Body
1:00

- Learn techniques to wake up your body
- Learn to think positive thoughts

Did you know only 1 in 10 people is a true morning person? And it does not help if you are chronically tired due to a poor diet, staying up too late, too much or too little exercise, alcohol abuse, or sleeping habits. Waking up each day can be a challenge. Here are wonderful suggestions.

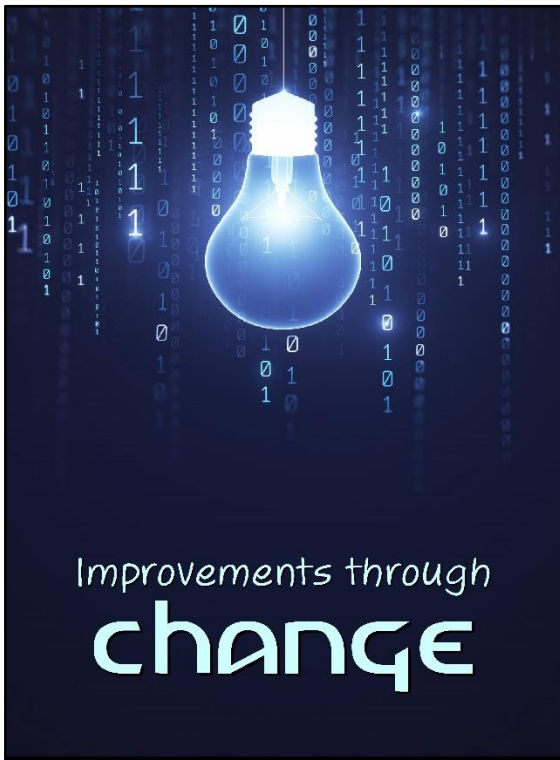


How to Wake Up your Brain
1:00

- Learn how to perk up at work
- Customize techniques that work for you

Do you have a hard time waking up your brain? Between home and work, you have a busy life. First, consider your daily habits, diet, exercise, and thoughts. Second, implement the suggested techniques either at home or at work to stimulate your brain.

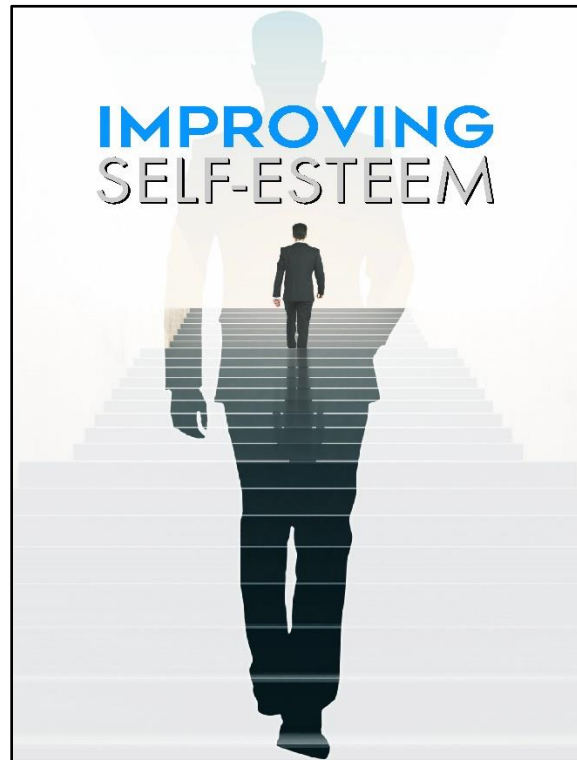
ONE MINUTE SOLUTIONS



Improvements through Change
1:00

- Learn how you feel about change
- Learn the benefits of change

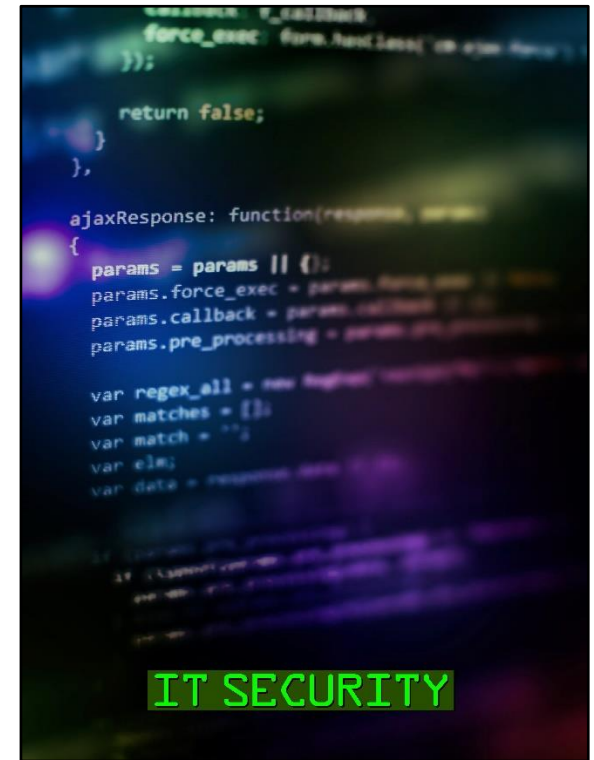
When managers mention the word “change” what comes to mind? Dread? Fear? Perhaps, you should consider thinking of the benefits of change in the workplace. We can think of eight just off the top of our head. Once you hear them, we think you may have a new feeling about change.



Improving Self-Esteem
1:00

- Learn low self-esteem fulfills itself
- Learn how building self-esteem is internal

Low self-esteem is a self-fulfilling prophecy but so is confidence. Thinking well of yourself brings internal comfort and happiness and improves company relationships. Building self-esteem is an internal process and takes commitment and effort. The good news is that you’re in control.



IT Security
1:00

- Learn how IT security involves employees
- Learn 10 essential prevention measures

Security isn’t just a technical problem. It is also an employee problem. The top security objective is to prevent employees from falling prey to cyber danger. It is essential to set the tone by providing on-going appropriate training. The presentation offers the starting point.

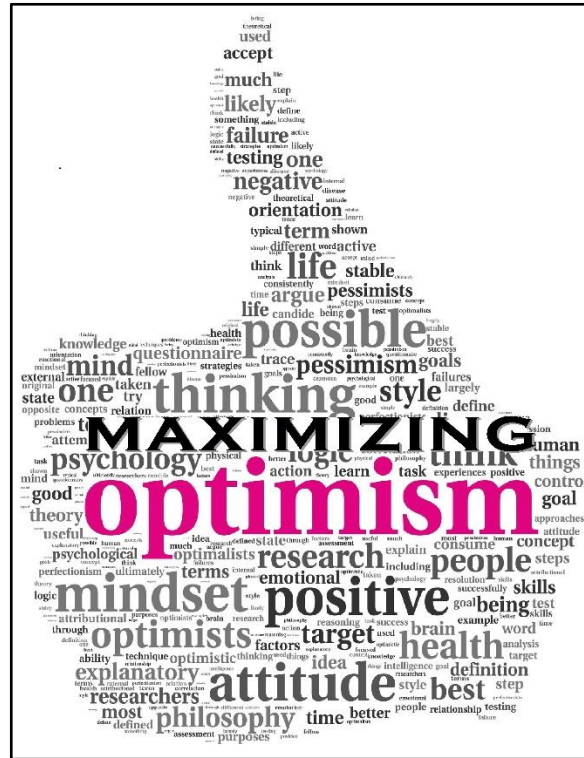
ONE MINUTE SOLUTIONS



Make it a Fun Day
1:00

- Learn employee engagement should be fun
- Learn ways to include fun in the workplace

Even if you think there is no better place to be than at work, sooner or later you will tire of the routine. Mix it up with special day activities such as Sundae Cart Day, Cookie Platter Day, Potluck Lunch Day, Food Delivery Day, and many more social activities guaranteed to spark enthusiasm.



Maximizing Optimism

1:00

- See what optimism looks like
- Learn the benefits of positive emotions

Even if you think there is no better place to be than at work, sooner or later you will tire of the routine. Mix it up with special day activities such as Sundae Cart Day, Cookie Platter Day, Potluck Lunch Day, Food Delivery Day, and many more social activities guaranteed to spark enthusiasm.



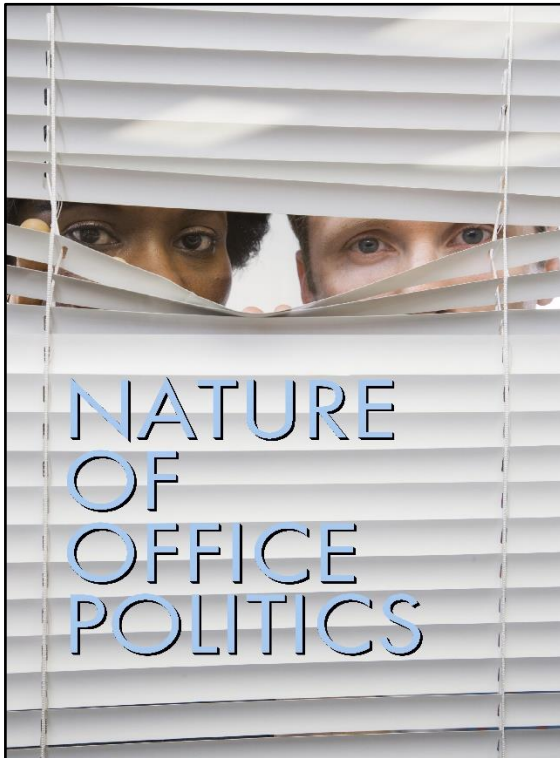
Minimizing Negativity

1:00

- Learn it is normal to perceive trouble
- Learn it is beneficial to feel empowered

Being negative is a survival instinct. It's in our best interest to perceive trouble and danger. But negativity limits our thinking and can undermine our self-esteem, our relationships, our career, and our health. Which is all the more reason to avoid the addiction to unhappiness.

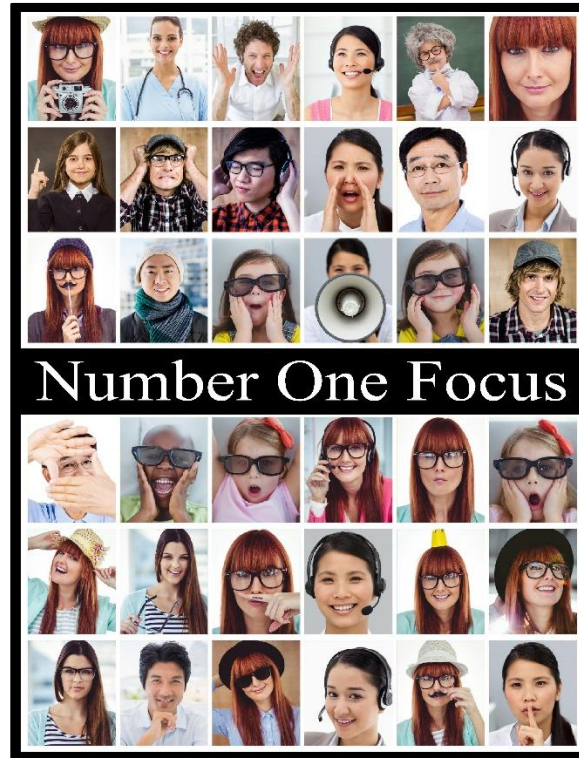
ONE MINUTE SOLUTIONS



Nature of Office Politics
1:00

- Learn how strained relationships affect work
- Learn how to avoid negative office politics

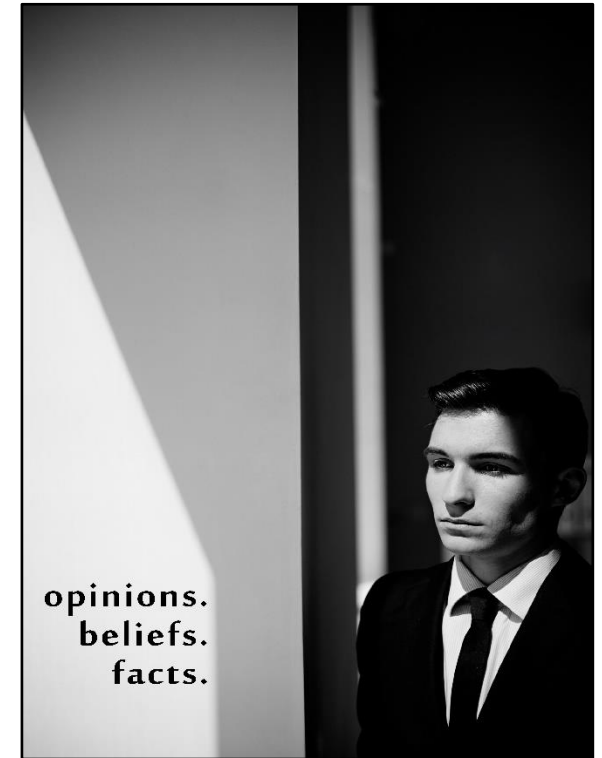
60-80% of all trouble in the workplace are from strained relationships. Over time, these seething conflicts may divide employees into cliques and erode the once productive workforce and team spirit. Remember, in every moment, you have the power of choice.



Number One Focus
1:00

- Learn how you impact customer service
- Learn the diverse components of customers

Just like you, customers have a mix of emotions, wants, and desires. And just like you, they enjoy acknowledgement, attention, and good service. And without you, there will be one less person to offer outstanding service, and the company may lose one more customer. What's your #1 focus?



Opinions, Beliefs, and Facts
1:00

- Learn that truth is fact, without feeling
- Learn to be aware of what you're thinking

A belief is something you regard to be true but may not always be so. Thoughts you hold true influence the things you do; therefore, it is all the more important to be aware of what you are thinking. Do you observe your thoughts? Do you question why you do the things you do?

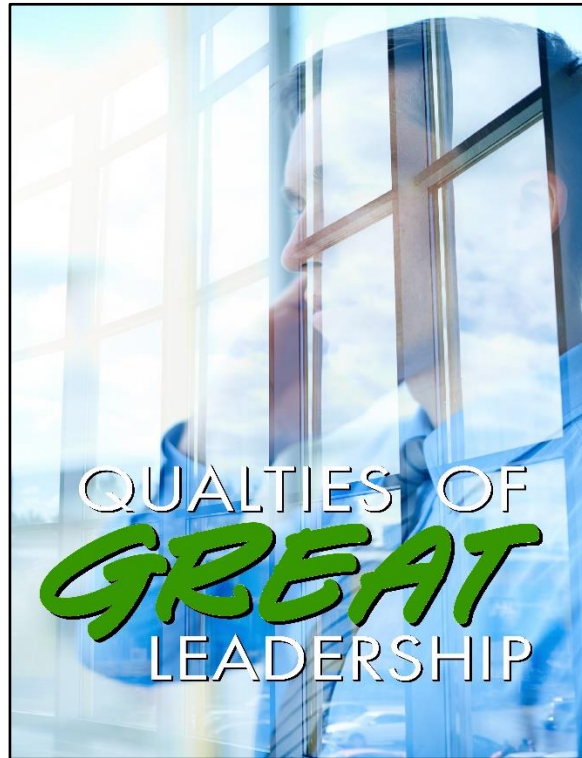
ONE MINUTE SOLUTIONS



Organizing your Desktop
1:00

- Learn that clutter is not due to lack of space
- Learn that your desk is your command center

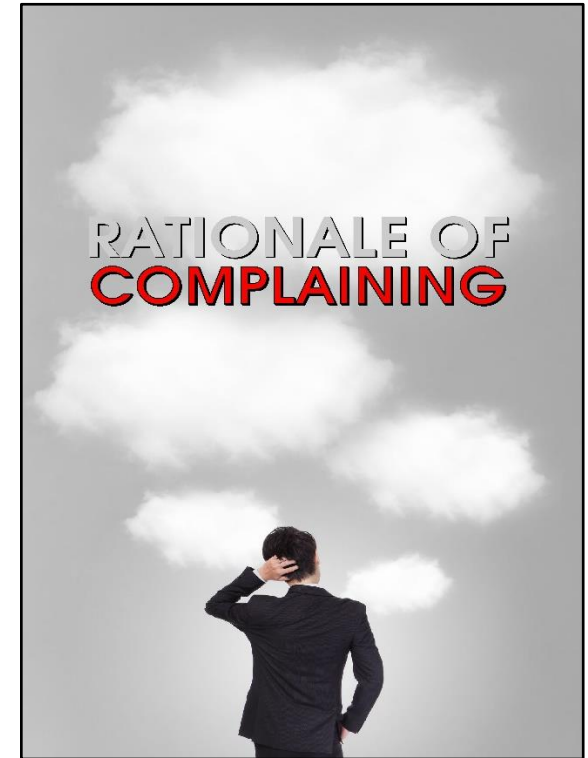
Did you know about 80% of clutter in the office is the result of being disorganized, not lack of space. 53% live in “organized chaos” whereby their desk is a mess but the employee is sure where everything is. What happens when they’re sick, on vacation, or transferred to another department?



Qualities of Great Leadership
1:00

- Learn if leadership skills can be learned
- Learn how to be a great leader

Great leadership steers the company talent to attain mutual success. Indeed, the skills of great leadership can certainly be learned, mirrored, developed, and mastered. Celebrate the many qualities you have and work toward acquiring the rest.



Rationale of Complaining
1:00

- Learn why people complain
- Learn why it is better to vent

Complaining. It’s annoying to the listener and leaves the one complaining with a feeling of helplessness. Employees who complain are often in pain. Endless complaining does not serve a positive purpose, it is addictive, and doesn’t improve anything.

ONE MINUTE SOLUTIONS

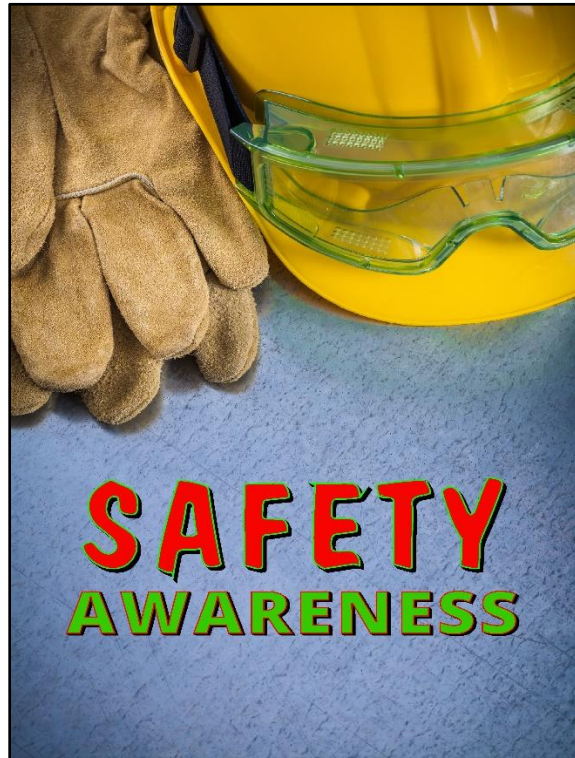


REDUCE THE HABIT OF COMPLAINING

Reduce the Habit of Complaining
1:00

- Learn complaining doesn't solve problems
- Learn techniques to reduce complaining

Often people complain to either get attention or can't seem to solve a problem. To resolve an issue, you must first understand your complaining habit. Bringing closure to a complaint is often as simple as letting go of what's out of your control. Here are fourteen techniques that will help.



SAFETY AWARENESS

Safety Awareness
1:00

- Learn the importance of being aware
- Learn to commit to good safety practices

Every eight seconds a work injury occurs. Start your day thinking safety first. Be aware of proper posture and rules of ergonomics. Ask for help if a load is too heavy or awkward. Obey safety signs, stickers, and tags. Do not block a walkway, doorway, or an emergency exit.



Self-Actualization AT WORK

Self-Actualization at Work
1:00

- Learn the traits of self-actualization
- Learn to be patient achieving goals

Self-actualization is the full realization of one's creative, intellectual, or social potential. Human motivation is based on seeking fulfillment through personal growth. Employees want to evolve, be challenged with more responsibilities, and reach their potential.

ONE MINUTE SOLUTIONS



Set the Tone for a Productive Day
1:00

- Learn to be careful what you say to yourself
- Learn to speak well of yourself

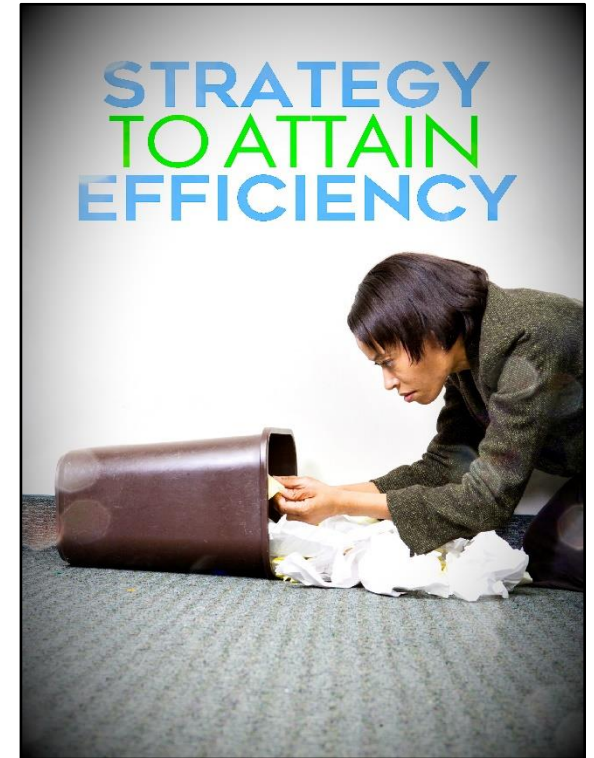
The first couple of minutes of your work day can greatly impact your attitude and productivity throughout your shift. It is beneficial to create a morning ritual that sets the tone for positive thoughts, words, and actions. Self-talk will either empower you or inhibit you. Choose wisely.



Starting the Work Day
1:00

- Learn the importance of positive self-talk
- Learn how to be organized in the morning

On your way to work, tell yourself that you're confident, adaptive, respectful, innovative, patient, detail oriented, motivated, and have a thick skin. Start your shift on time and say several positive mantras. Follow the recommended list of priorities and have a productive day.

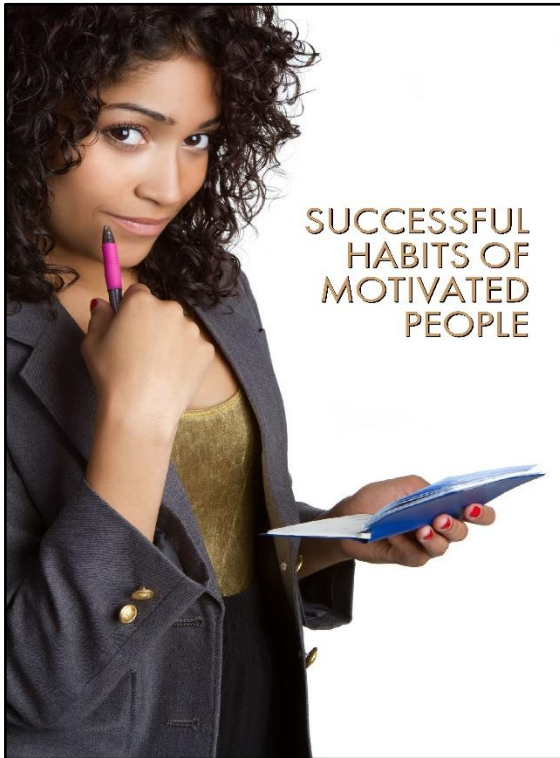


Strategy to Attain Efficiency
1:00

- Learn the costs of inefficiencies
- Learn to celebrate accomplishments

Inefficiencies can cost organizations as much as 20-30% of their annual revenue. Observe the list of strategies that can increase efficiency. Remember, you can squeeze pennies out of a dollar but cannot squeeze seconds from a day. Use your time wisely.

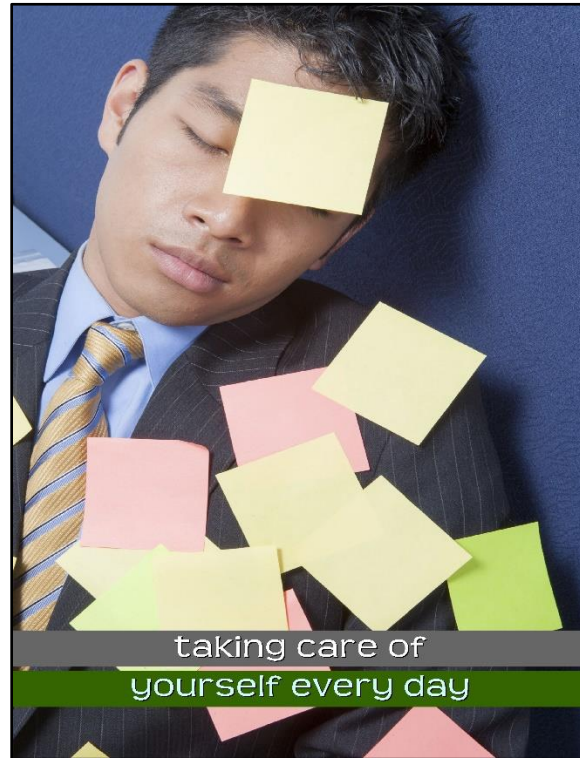
ONE MINUTE SOLUTIONS



Successful Habits of Motivated People
1:00

- Follow the habits that lead to success
- Learn to incorporate successful habits

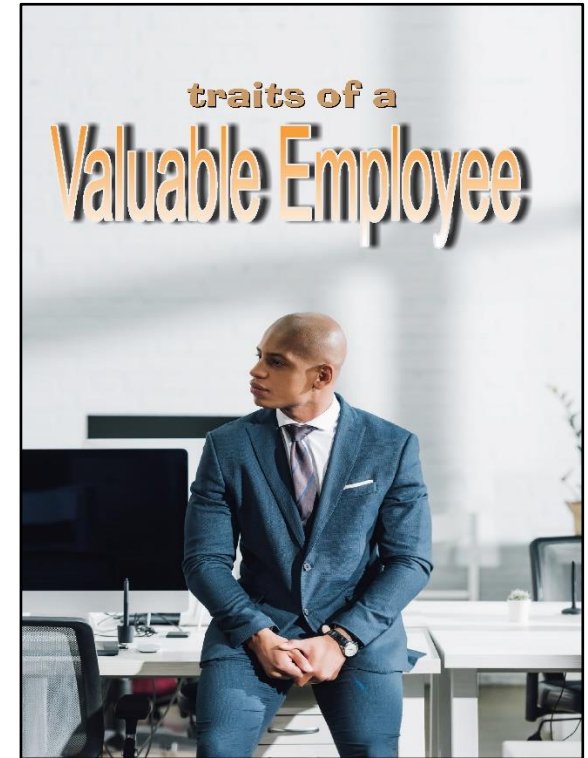
Success is certainly not by accident and is not always defined with a dollar amount. Seeing your success can be reflected in your daily habits. Take a look at our list of seventeen good habits. Incorporate them into your daily work routine to make yourself and the company successful.



Taking Care of Yourself Every Day
1:00

- Learn how to take care of yourself at work
- Select innovative techniques to work on

Are you filled with anxiety and stress – or are you calm and centered? Anxiety tends to beget more anxiety. You have more power than you think to choose your mood. Keep in mind that peace of mind is achieved by quieting the mind. See which techniques work for you.

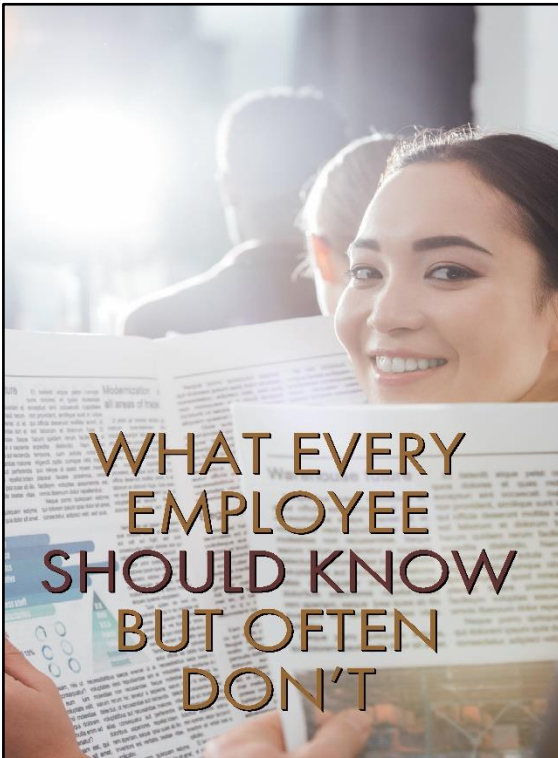


Traits of a Valuable Employee
1:00

- Learn traits that managers respect most
- Learn how to be a valuable employee

Job security and opportunities for advancement generally rely on the traits of a valuable employee. Here are ten valuable traits to aspire to. From being conscientious and taking steps to improve themselves – to never procrastinating and taking deadlines seriously.

ONE MINUTE SOLUTIONS



What Every Employee Should Know but often Don't
1:00

- Learn the importance of a company manual
- Ensure you are informed of company information

It is imperative all organizations provide their staff with an Employee Manual. It is essential that every employee know company information, procedures, and policies. You never know when a customer, client, vendor, or even friend will ask a question about your organization.



What Successful Employees Do Every Day
1:00

- Learn traits of successful employees
- Learn the importance of your mindset

Opportunities come from your skillset, pursuit, and a certain degree of luck. Being successful largely comes from your approach to life, your work ethic, and your attitude. So, what are things successful employees do every day? Take a look at the traits.

PowerSplash Project



Social Issues Series

SOCIAL ISSUES



Acceptance
3:55

- Explore ways to expand your acceptance of others
- Widen your perspective of life styles and challenges
- Learn about the perils of prejudice

Here is a universal story about prejudice, tolerance, and acceptance. A wise man recalls how his curiosity as a child helped him meet so many friends . . . Marcy who could not walk, Jimmy who could not see, and Julie who could not hear. He speaks of Ramon who was chided for being overweight and his uncle who is gay. He reflects that people are often afraid of what they don't understand.



The Baby Project
9:00

- Learn the four types of parenting
- Learn what a child should be taught by 18 years of age
- Learn if you want to be parent and when

Award Winning Film. It is one thing to give birth. It is another to be a parent. Parenting impact the world and it is time for people to pause and examine if they should be a parent, how to improve parenting, and commit to resolving their own issues that adversely affect children. Designed to inspire discussion, the viewer will explore the vast complexities of living one's life let alone raising a child. Learn what a child truly needs and if having a child is what you really want.

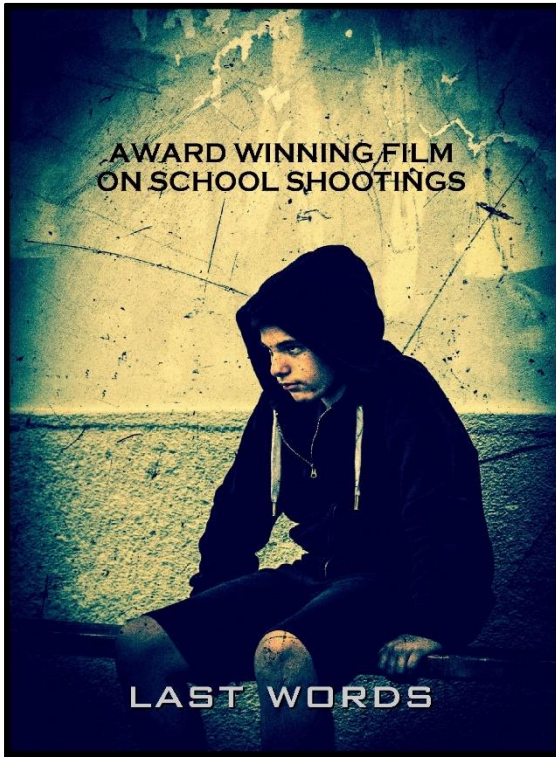


The Bullying Epidemic
30:00

- Learn how a bully is born
- Observe the phenomenon of cyber bullying
- Learn how prevention begins with you

Award Winning Film. Every 7minutes a child is being bullied on the playground. The noise of bullying echoes across our nation every day. The cries of victims fill the halls and school yards in every town. The goal of the bully is to take advantage of, and take control over, the victim. Bullying is here because we accept it, normalize it, and tolerate it. The good news is that behavior of a bully can be unlearned.

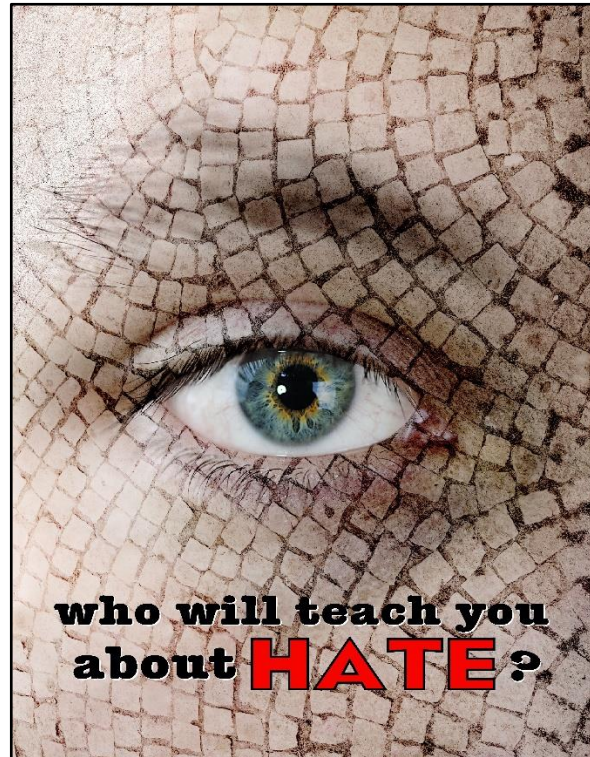
SOCIAL ISSUES



Last Words
11:00

- Learn the many sides of a complicated issue
- Honor the victims of this growing epidemic
- Learn how to gather facts and actively listen

Award Winning Film. On a cold snowy morning, Billy rehearses his speech on rampage shootings as he walks to school. Violence is the result of biological, social, and psychological factors. Though DNA cannot be altered, we can provide help for abuse, neglect, rejection, trauma, loss, and abandonment. And that's where it begins: forming a healthy family attachment, developing empathy, learning how to use social skills to diffuse a difficult situation, and how to demonstrate resilience.



Who will teach you about hate?
2:00

- Observe the gift of tolerance
- Observe the gift of love
- Explore teaching acceptance instead of teaching hate

A touching film about tolerance and acceptance. Against a background of joyful, innocent babies, a heartfelt narrative unfolds about whether others will choose to teach tolerance or teach hatred to the newest of human beings. Will they be accepted as they are – or will they be ridiculed for the shape of their body or the color of their face? Will we teach them to speak their minds, or silence their every question?

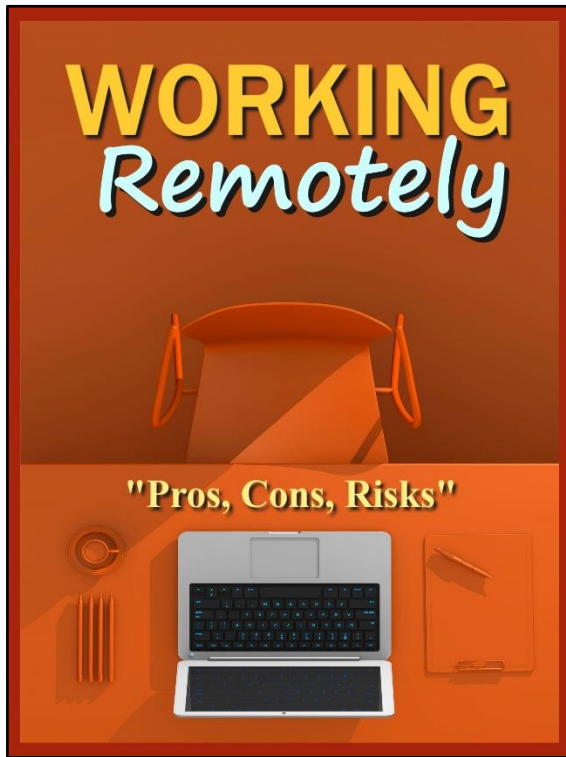
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Working Remotely

Working Remotely Series

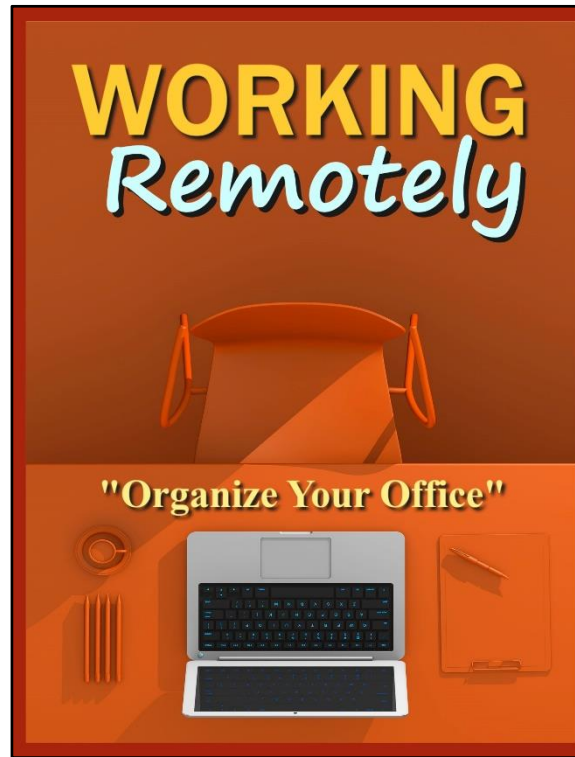
WORKING REMOTELY



Working Remotely 1: Pros, Cons, Risks
5:35

- Learn what companies are perfect for telecommuting
- Learn surprising statistics about telecommuting
- Learn how to achieve work/life balance

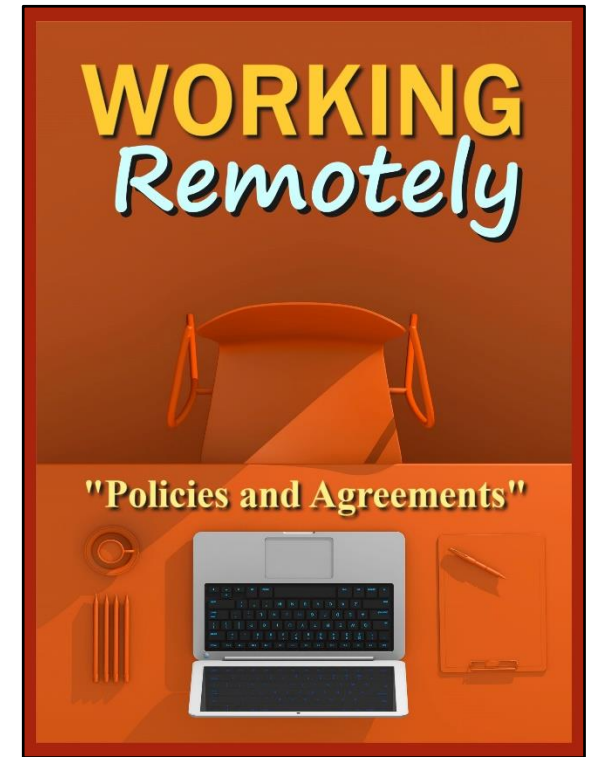
Working remotely is the future of business. In fact, it is perhaps one of the biggest transformations in the workplace. Telecommuting, working from home, working remotely, or e-commuting, is working from home or a remote location. Of the organizations that made the Fortune Magazine's 2019 Annual Best Companies to Work for List, 85% of the companies allow their employees to work remotely, and this percentage is increasing every year.



Working Remotely 2: Organize your Office
11:25

- Learn how to prepare to organize your workspace
- Learn the steps to setting up your home office
- Learn valuable tips from a safety film

First and foremost, organize your workspace as well as your thoughts. Put everything in its place and think positive. In every moment, you can savor time or squander time. Did you know the average executive wastes 6 weeks a year searching for paper? Let's remedy that problem. It's always better to purge before you merge. So, take a look at your work area and put things into three piles: Garbage, Office, Unsure. Now, throw away the garbage and look back at your work space. Think logic!

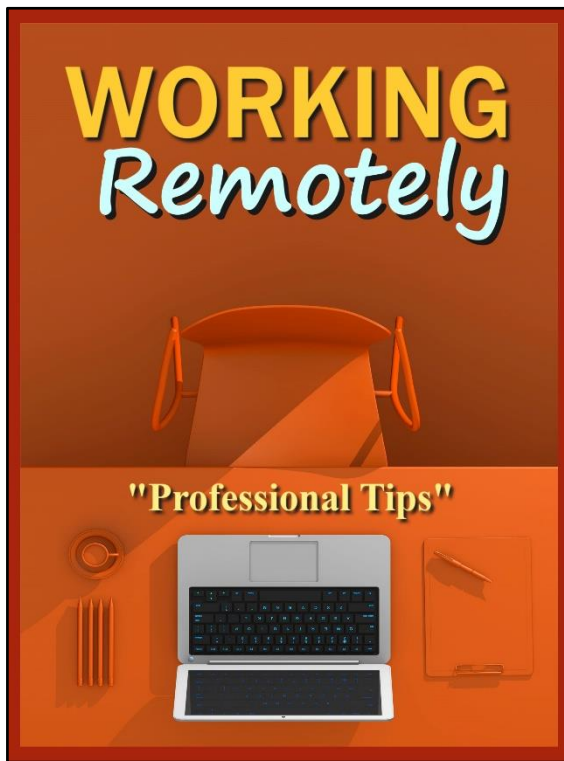


Working Remotely 3: Policies and Agreements
9:00

- Learn how to address concerns with telecommuting
- Learn the elements that build trust
- Observe the contents of a home office agreement

Telecommuting is the wave of the future. Teleworking or e-commuting, companies have even more opportunities to thrive and prosper. But as trust and continuity is essential in the workplace, there is a greater potential for unclear expectations, miscommunication, and missed deadlines if policies are not in place and the telecommuter is not prepared for the task-at-hand; however, these concerns can easily be addressed and resolved.

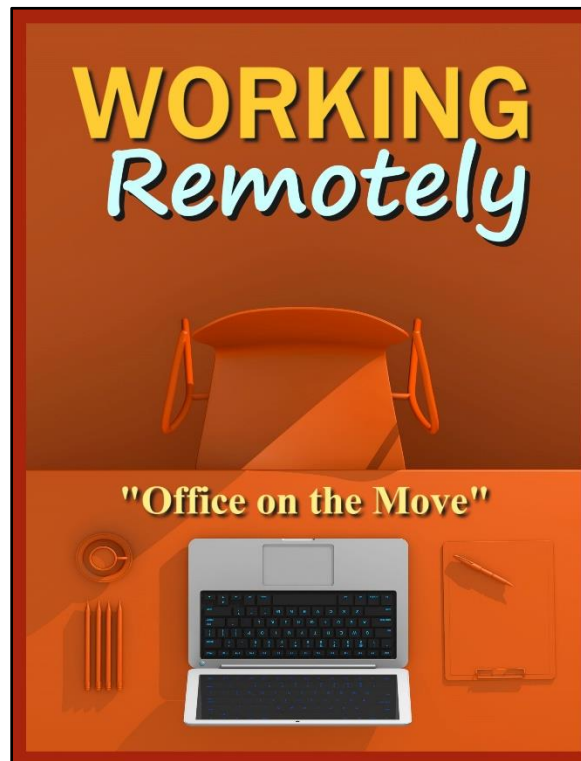
WORKING REMOTELY



Working Remotely 4: Professional Tips
3:30

- Learn the benefits of working remotely
- Learn valuable tips when working remotely
- Learn the importance of sharing professional tips

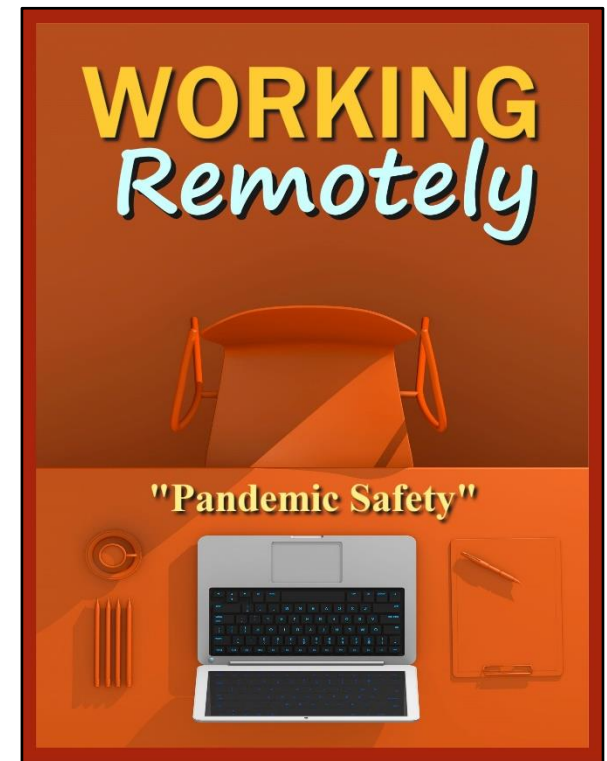
Working at home became a viable option due to the pandemic and has since gained positive reviews. Working remotely has so many benefits among which is not having to commute to and from work or spending lots of money on food and wardrobe. Even more important is that the manager of your office is you. You now have the freedom to take your children to and from school and attend to medical needs without disrupting the flow of a company office.



Working Remotely 5: Office on the Move
4:10

- Learn about car accessories available
- Learn how to organize your car office
- Learn a safety review

There are many good reasons for mobilizing workforces. A mobile office increases availability, decreases overhead, allows employees to work anytime from any location, improves customer relations and morale, and is not costly to implement. But where to start? How to begin? Let's see what's needed to set-up your mobile office.

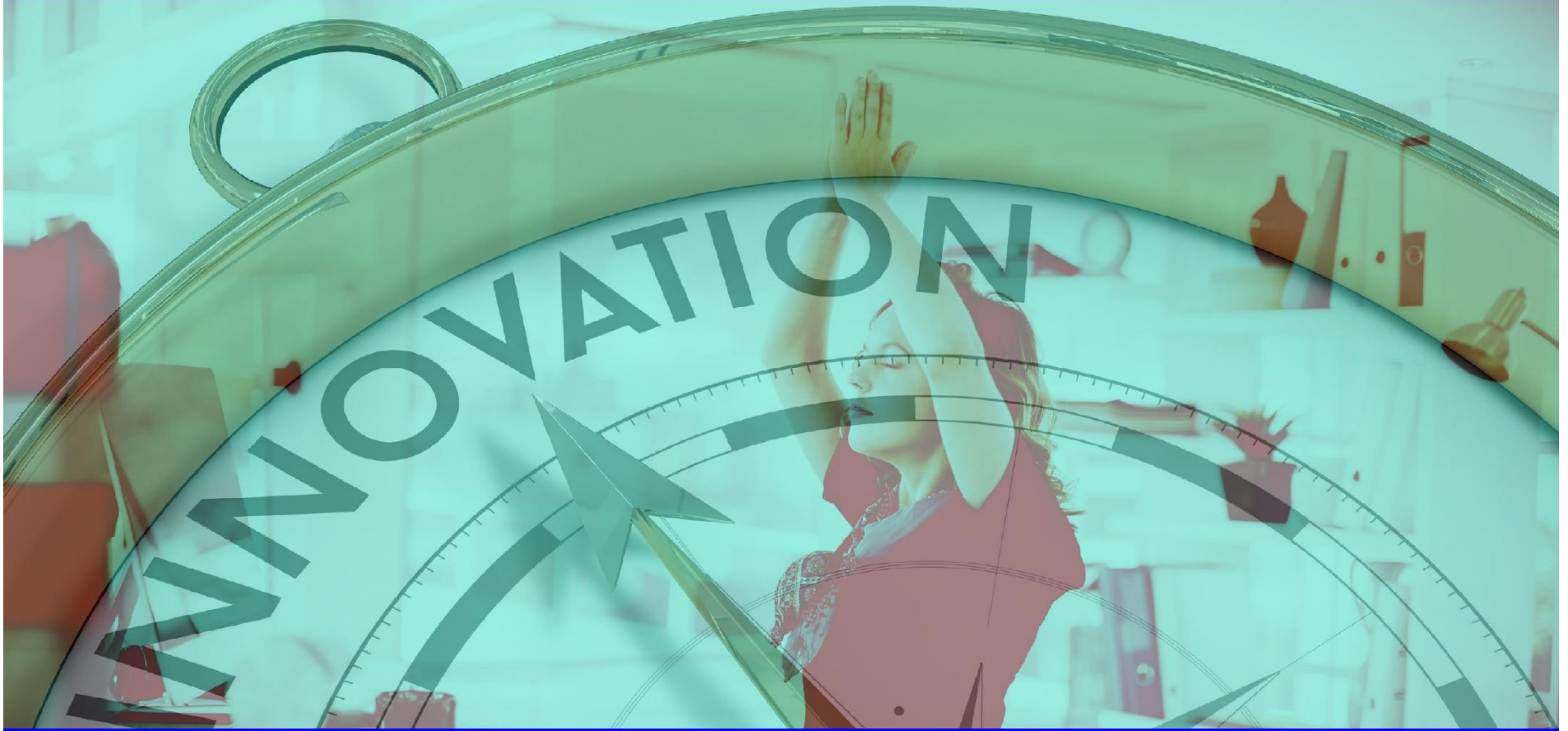


Working Remotely 6: Pandemic Safety
8:25

- Learn how to reduce the spread of COVID-19
- Learn the basics of safety when working remotely
- Learn effective clean and disinfecting tips

We all have a responsibility to reduce the spread of infection. It begins with wearing a mask, washing your hands frequently and/or applying hand-sanitizer which prevents the spread of the virus from contaminated surfaces. There are two good rules to go by. The first is to assume everyone is infected with the virus. With approximately 80% of diseases transmissible through touch, and knowing flu viruses can live on hard surfaces up to 72 hours, we must take every measure to ensure excellent personal hygiene.

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Workplace Wellness Series

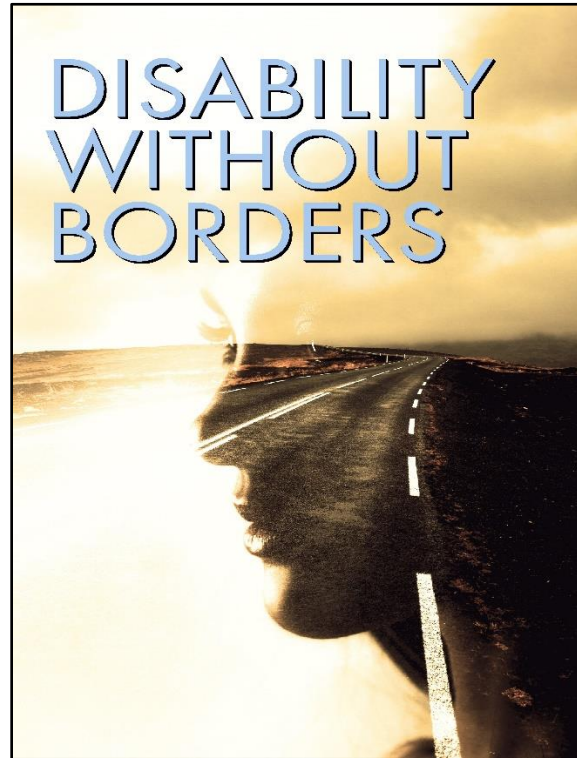
WORKPLACE WELLNESS



Aging with Grace
8:20

- Learn the facts about aging
- Learn the importance of staying active
- Learn ways to adjust to retirement

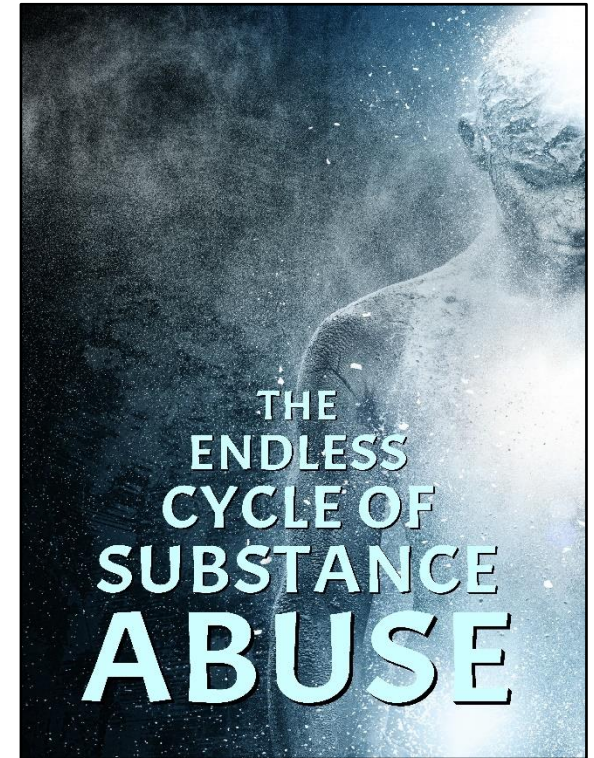
Nowadays, people enjoy a longer life expectancy. However, there are those obsessed with the uncomfortable conditions that come with aging. Since people are often afraid of what they don't understand, let's discuss the facts. If you get to be older, you have survived many obstacles and many challenges. And you still have emotions to express and opportunities to explore. If there is a fountain of youth, it is keeping your mind open, brain active, and making sound decisions.



Disability without Borders
8:10

- Learn how people with disabilities inspired innovations
- Learn why people with disabilities are great employees
- Learn how to accommodate people with disabilities

The government wants more people with disabilities to be gainfully employed; but many employers are scared of the unknown. Alright, let's learn together. People with disabilities represent an untapped labor force of talented, dedicated people – and an exceptional workplace is comprised on people of all abilities. Keep in mind that people with disabilities have inspired innovations such as closed-captioning, voice activation, braille, screen readers, and spell check.

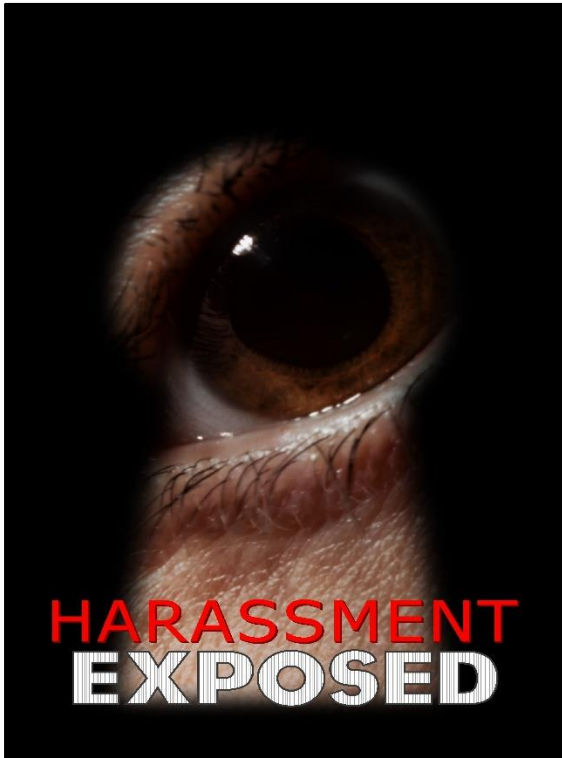


The Endless Cycle of Substance Abuse
10:15

- Learn the dangers of substance abuse in the workplace
- Learn the impact of working with someone inebriated
- Learn how companies can address this prevalent issue

Alcohol is the most widely used and abused substance in our country. In fact, 140 million Americans drink alcohol, 67.1 million are binge drinkers, and 16.6 million are heavy drinkers. Most job assignments involve being accurate and alert, require reflexes, and caring for the welfare of their coworkers. Employees that have substance abuse issues are less productive and are 70% more likely to injure themselves, use more sick days, or file a workman's compensation claim.

WORKPLACE WELLNESS



Harassment Exposed
17:00

- Learn why it is mostly men that harass others
- Learn when an environment becomes sexually hostile
- Learn ways to disarm the perpetrator

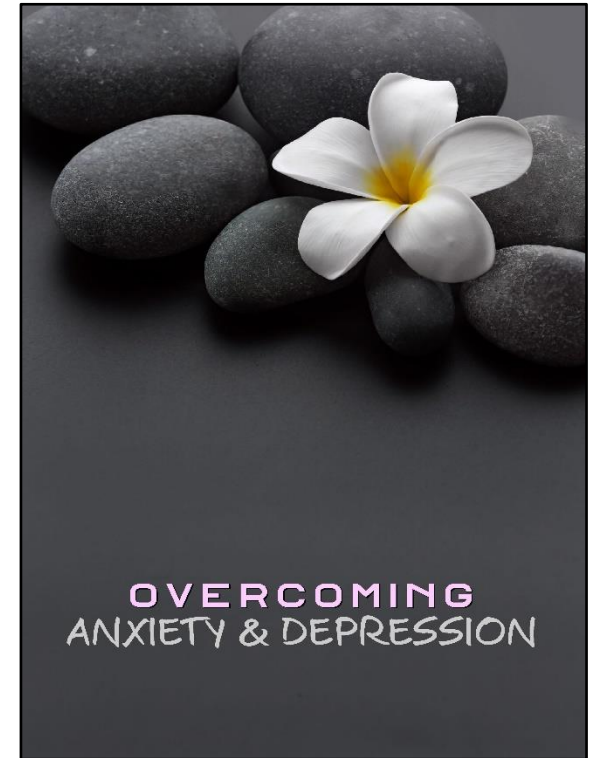
Many men have difficulty handling power and money with grace. Intense issues of entitlement and control often go unchecked, thus become the norm. And powerful men who are focused solely on themselves are more likely to objectify others. The men exploit and mistreat others simply because they can get away with it. Victims of chronic harassment can suffer the same psychological effects as rape victims. They can become the target of retaliation after complaining or filing a formal grievance.



Heartsounds
4:55

- Learn the similarities of parenting
- Learn how childhood memories serve you well
- Learn how we can grieve unforeseen events

The narrator shares her lifelong fascination with penguins. Like humans, not all chicks look the same. They vary in size and plumage color. But bonding is an important part of raising a penguin, and the parents kiss their babies a lot. Family and friends provide a loving support network in towns and villages called rookeries. As they get older, penguins proudly spread their wings and assume the role of a responsible adult. Sound familiar.

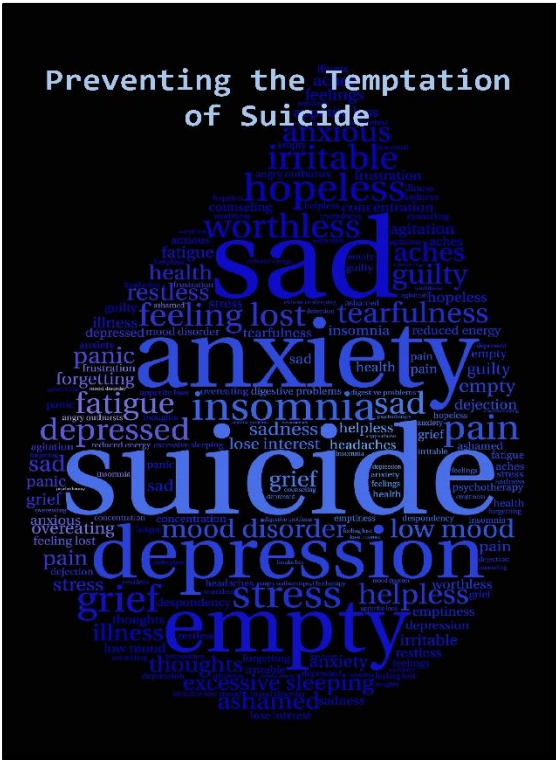


Overcoming Anxiety and Depression
8:45

- Learn the connection between anxiety and depression
- Learn the harmful habits you can break
- Learn what to tell yourself when depressed

Anxiety is the most common mental health disorder in the U.S. affecting forty million adults. About half of those that are diagnosed with anxiety disorders also suffer from depression. Experiencing occasional anxiety and worry is normal; but people with anxiety disorders experience excessive and persistent fear about everyday situations. These anxiety disorders are often inherited and occur by faulty circuits in the brain that control fear.

WORKPLACE WELLNESS

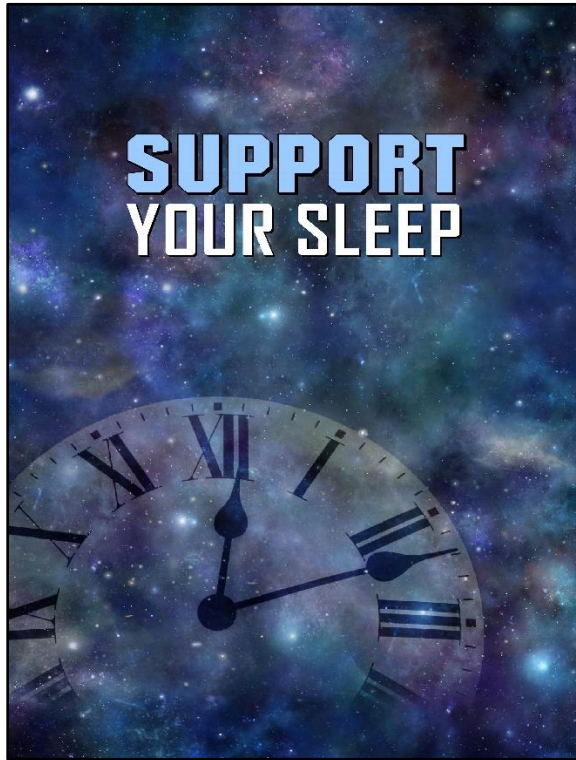


Preventing the Temptation of Suicide

13:50

- Learn the warning signs and conversation codes
- Learn that suicide is preventable
- Learn how to talk with someone considering suicide

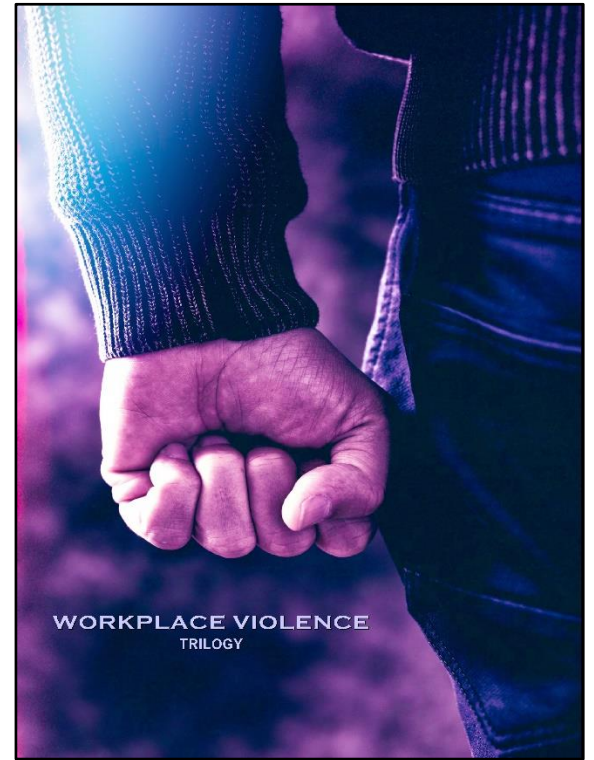
Some people can feel trapped and unable to cope with stressful situations. They are overwhelmed and cannot find a remedy within. Pain. It is an inevitable part of life, but sometimes the pain is so crippling that escape from it seems hopeless. The choice is either reduce the pain or find ways to cope. But people in a state of despair may not be able to process and support themselves in a way that is positive. They just want the pain to stop.



Support your Sleep
7:00

- Learn the importance of a good night's sleep
- Learn about sleep disorders
- Learn treatments for insomnia

On planet earth, we spend about one-third of our time asleep, and more than 75% of Americans between the ages of 20 and 59 report having difficulty sleeping on a regular basis. And people over 60 may not sleep as deeply as those younger. Sleep is just as important as diet and exercise, and the amount of sleep you need depends on your age, health, and lifestyle. Basically, most adults need 7 to 8 hours of sleep each night. However, many people do not allow enough time to sleep.



Workplace Violence Trilogy
15:00

- Learn how to diffuse potentially violent situations
- Learn ways to secure the workplace
- Learn proper procedures to report incidents

Violence. Prevention. People used to resolve their differences through talking. Now, the tendency is to use violence as the initial problem-solving technique. In fact, one out of four employees are harassed, threatened, or attacked. Worker violence should never be regarded as part of the job. Prevention programs that do not consider harassment in all forms are unlikely to be effective. Should employees be afraid each and every day? No. Be aware.

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Single Films

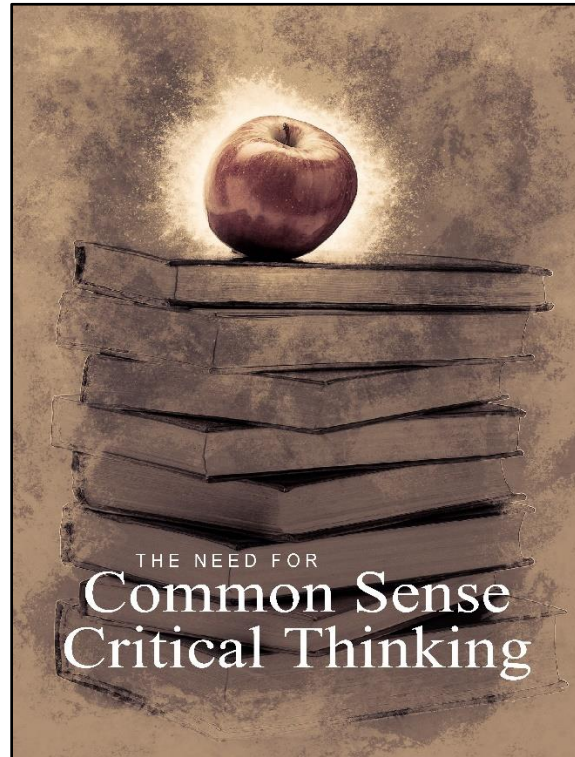
SINGLE FILMS



Coping with Loss
24:00

- Separate the myths from facts about bereavement
- Explore the process of mourning and moving on
- Learn how to be supportive and supportable

Losing someone you love or something you care about can be very painful. There is no right way or wrong way to grieve; however, there are healthy ways to cope with pain as well as ways to help you move on. Grief is a natural response to the loss of a loved one, a divorce or break-up of a relationship, loss of a job, or death of a pet. Grief is normal and should be experienced, not prevented. It is important to be supportive as they can greatly benefit from your patience and kindness.



The Need for Common Sense Critical Thinking
23:00

- Learn how thinking affected your development as a child
- Learn how thinking shapes your views on diversity
- Learn how thinking affects your physical/mental health

Common Sense and Critical Thinking. They may seem unrelated but together impact the quality of your life and the lives around you. 90% of the information we absorb is from our eye sight; though we don't really see with our eyes, we see with our brains. Seldom, when we face a situation, do we examine and evaluate the information or even research important statistics. Instead, we make decisions based on a list of mental shortcuts that skip the math and take the least effort.



Preamble
3:10

- Learn the meaning of the Preamble
- Learn examples of how the Preamble is interpreted
- Learn the importance of being politically engaged

In three minutes, the Preamble is recited, interpreted, and exemplified. In this extraordinary time, politicians need a reminder this country belongs to all of us. We the people of the United States, in order to form a more perfect union, establish justice, ensure domestic tranquility, provide for the common cause, promote the general welfare, and secure the blessings of liberty to ourselves and our posterity, do ordain and establish this constitution for the United State of America.

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COVID-19 CORONAVIRUS

Pandemic Safety

PANDEMIC SAFETY



Back to Elementary School Safely
5:30

- How to stay safe before going to elementary school
- How to stay safe traveling to elementary school
- How to stay safe throughout the day in school

Stay informed every day on how to keep safe from the virus. COVID-19 is caused by a germ that can make the body sick. The virus enters a body when it's on your hands, and you touch your mouth, chin, nose, or eyes. The virus is so small you can't see it which is why it is so important to wear a mask, wash and sanitize your hands, and avoid crowds as much as you can.



Back to Middle School Safely
6:00

- How to stay safe before going to middle school
- How to stay safe traveling to middle school
- How to stay safe throughout the day in school

Stay informed every day on how to keep safe from the virus. COVID-19 is caused by a germ that can make the body sick. The virus enters a body when it's on your hands, and you touch your mouth, chin, nose, or eyes. The virus is so small you can't see it which is why it is so important to wear a mask, wash and sanitize your hands, and avoid crowds as much as you can.



Back to High School Safely
6:00

- How to stay safe before going to high school
- How to stay safe traveling to high school
- How to stay safe throughout the day in school

Stay informed every day on how to keep safe from the virus. COVID-19 is caused by a germ that can make the body sick. The virus enters a body when it's on your hands, and you touch your mouth, chin, nose, or eyes. The virus is so small you can't see it which is why it is so important to wear a mask, wash and sanitize your hands, and avoid crowds as much as you can.

PANDEMIC SAFETY



Back to College Safely
20:15

- Learn the importance of PPE
- Learn the importance of custodial cleaning
- Learn how to stay safe throughout the day

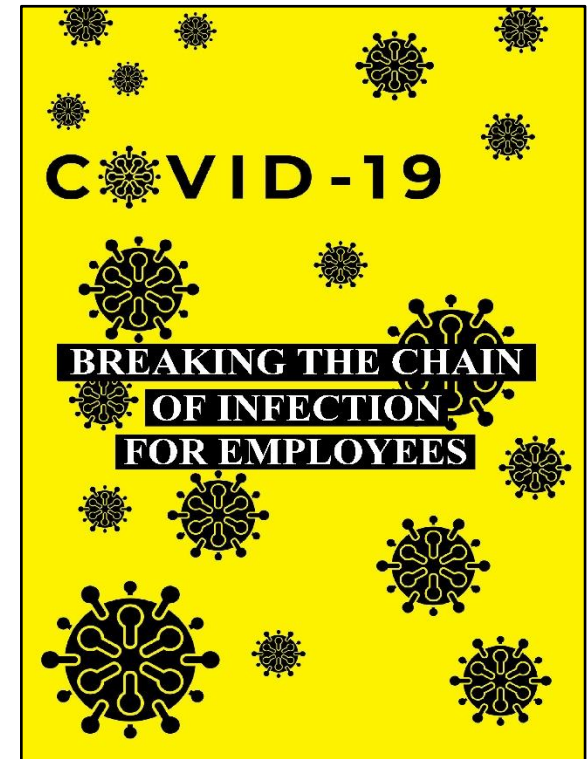
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School Safety
22:00

- Learn how to keep COVID-19 at bay
- Learn ways to reinforce good mental health
- Learn how to reimagine a safe school day

Schools need to stay informed every day on how to keep safe from the virus. COVID-19 is caused by a germ that can make the body sick. The virus enters a body when it's on your hands, and you touch your mouth, chin, nose, or eyes. The virus is so small you can't see it which is why it is so important to wear a mask, wash and sanitize your hands, and avoid crowds as much as you can. This film will give an overview of how to protect students, teachers, and school personnel.

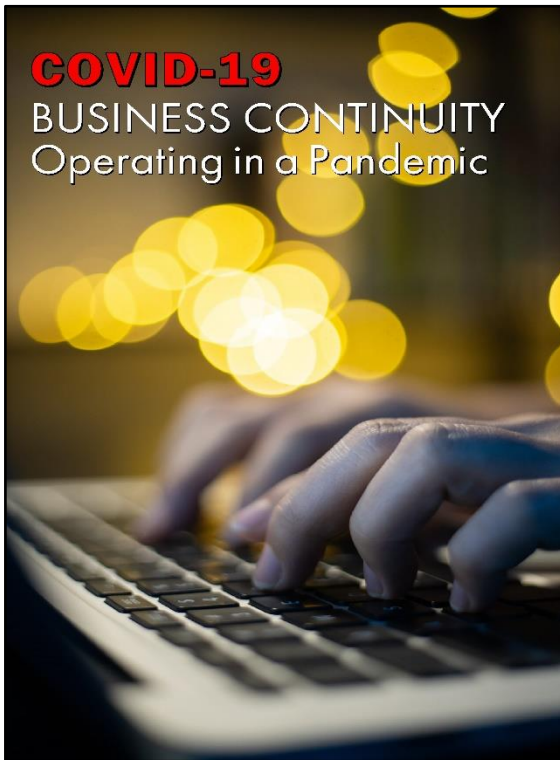


Breaking the Chain of Infection for Employees
3:30

- Learn how the virus enters our body
- Learn how we infect others
- Learn how to stop spreading germs

The virus enters the body through our eyes, nose, and mouth. This can happen when we touch our face after coming in contact with a contaminated surface, material, or object -or when inhaling airborne droplets of the virus. A person with the virus can infect others by expelling droplets into the air through coughing, sneezing, and breathing. The virus can spread to a person directly through hands, high-touch surfaces, tools, etc.

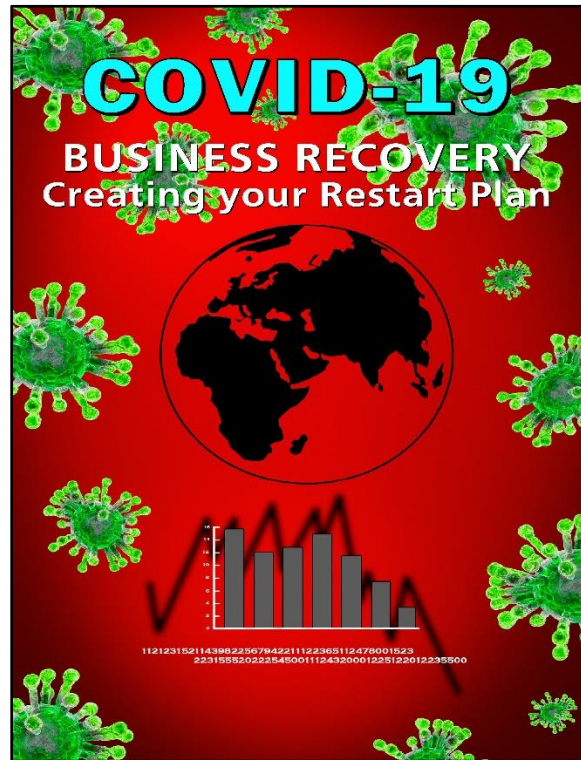
PANDEMIC SAFETY



Business Continuity – Operating in a Pandemic
4:10

- Learn how to reassess your business model
- Learn how to perform a health and safety assessment
- Learn how to adjust, adapt, and rebuild

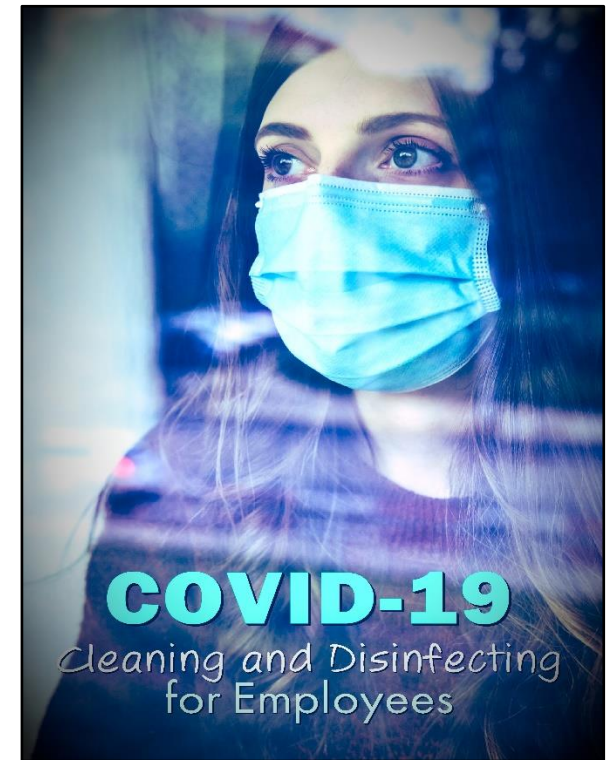
With the curve of the pandemic rising, proactive steps are needed to put your company in a secure position. It is time to reassess your business model, analyze your strengths and weaknesses, and perform a health and safety assessment. The pandemic has taught us that change is part of life – and we must learn how to adjust, adapt, and rebuild. It starts with reinventing yourself for the long term. Let's get organized!



Business Recovery – Creating your Restart Plan
6:10

- Learn how to embrace resilience
- Learn the importance of a crisis management team
- Learn the three phases of a restart plan

COVID-19 has affected almost every aspect of business worldwide. In this new normal, it is time to embrace resilience. It is time to make fast and effective adjustments. The adage that necessity is the mother of invention is certainly true today. An employee is our most important asset. The customer is why our company exists. Every measure must be taken to provide a safe and healthy workplace for our employees, customers, and vendors.

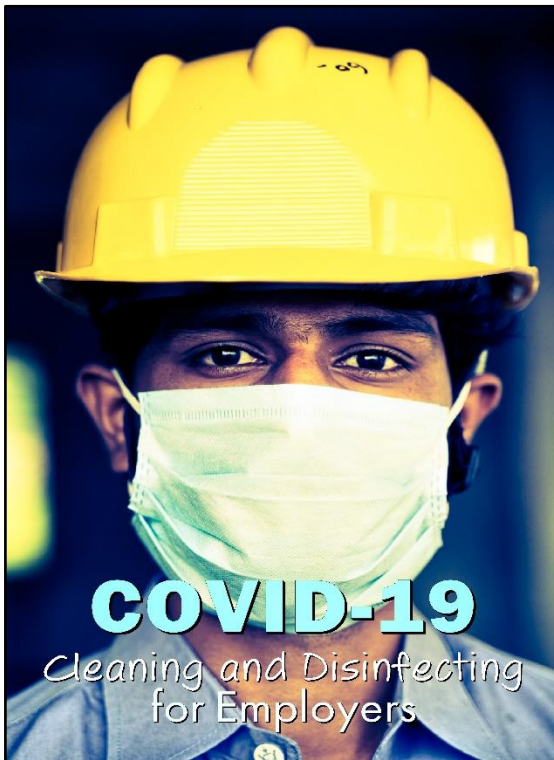


Cleaning and Disinfecting for Employees
4:30

- Learn what supplies every employee needs
- Learn the basic rules of cleaning and disinfecting
- Learn what areas are in need of cleaning and disinfecting

During the pandemic, employees should have a clean-up kit that includes gloves, masks, sterilized gowns, paper towels, disinfectant wipes, hand sanitizers, a bag to dispose their used personal protective equipment, and an instruction manual. Also needed is a secure trash container to manage all the waste and bodily fluids. With approximately 80% of diseases transmissible through touch, and flu viruses living on hard surfaces for up to 72 hours, it is time for a cleaning and disinfecting schedule.

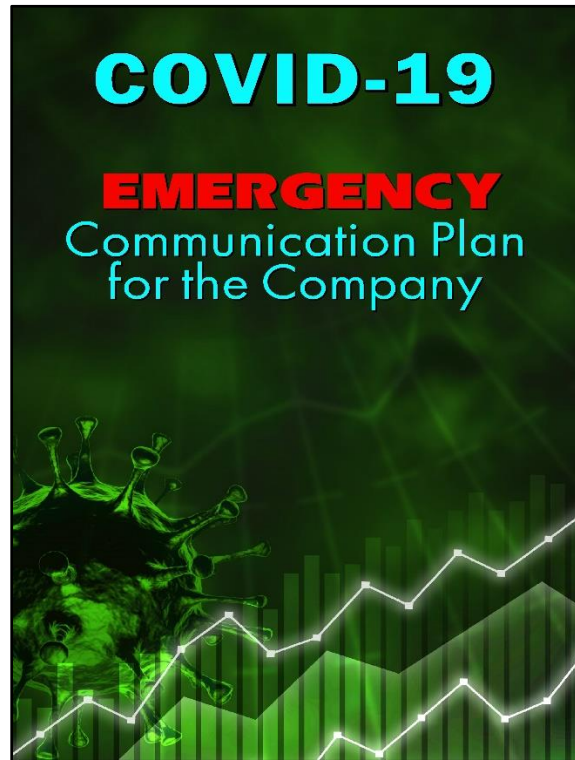
PANDEMIC SAFETY



Cleaning and Disinfecting for Employers
9:00

- Learn the five lessons necessary for a training program
- Learn practical ways to keep the workplace healthy
- Learn it takes everyone to keep the workplace safe

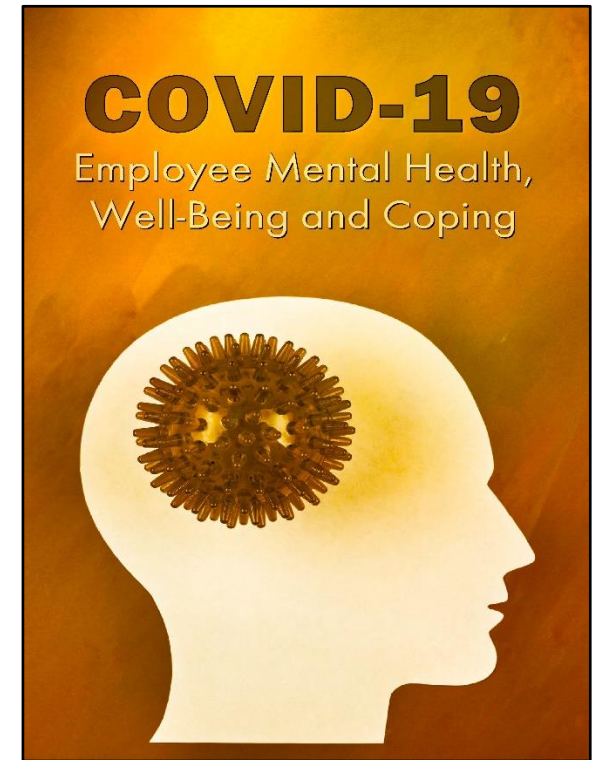
Employees are looking to their employers for direction and safety training. While you cannot eliminate all risks, you can minimize them. There are five components to a safety program. Lesson One is wear a mask and wash your hands. Lesson Two is ensuring the use of appropriate personal protective equipment. Lesson Three is cleaning and disinfecting every area of the workplace., Lesson Four is social distancing. Lesson Five is emergency protocol.



Communication Plan for the Company
4:05

- Learn the topics for emergency planning
- Learn the impact of the pandemic on employees
- Learn no plan is complete without mandating masks

In these uncertain times, things can certainly change quickly. Business continuity and emergency planning are being put to the test. Both the employer and employee have responsibilities to ensure the workplace is safe and healthy. The plan should include: 1) Employers should start by creating a COVID-19 workplace plan, 2) Employers should consider the impact on managers and employees, and 3) Employers should have directives and training on new workplace safety policies.

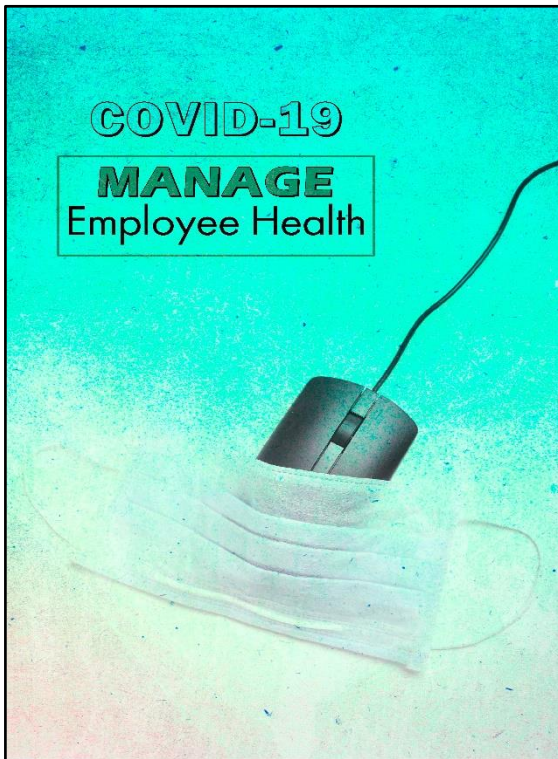


Employee Mental Health, Well-being and Coping
5:25

- Learn ways to fight the virus
- Learn how to handle anxiety
- Learn our responsibility during the pandemic

People are social beings. We like to talk and share and laugh. But to fight the virus we must all socially distance. Though it seems unnatural, it is our new normal for now. It is just a temporary adjustment, not a permanent change. Anxiety is a normal reaction to uncertainty and to events that may harm us. It is time to normalize the anxiety by saying we are not alone and that what we are feeling is normal and, most important, temporary.

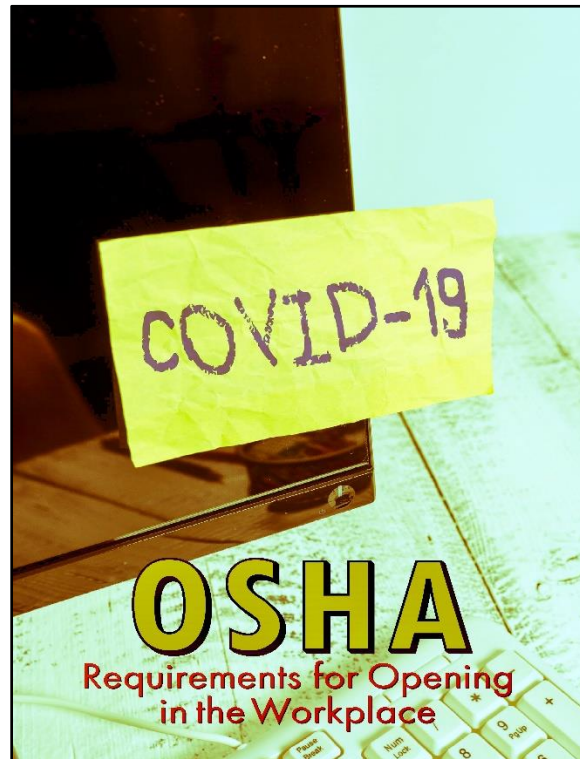
PANDEMIC SAFETY



Manage your Health
4:10

- Learn the importance of creative and kind leadership
- Learn how to address the concerns of employees
- Learn mindfulness techniques

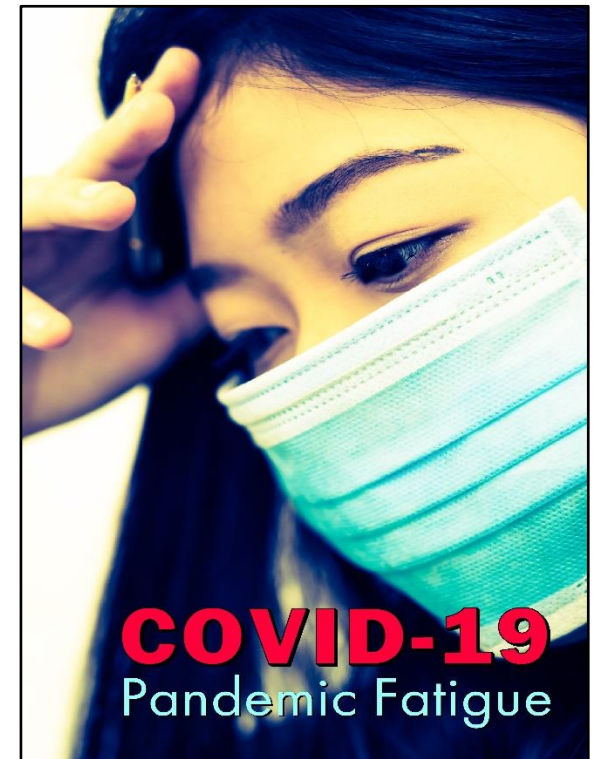
Creative and kind leadership has never been so important -and employees will remember what you do now. Throughout the day, employees are worried about their family, worried about not working up to standard, worried about adapting to a new work assignment, schedule or location, and worried they may contract the virus. These stress factors must be addressed by a sensitive leader. Both the leader and employee must work together to identify stresses and provide solutions.



OSHA Requirements for Opening in the Workplace
5:30

- Learn how to safely reopen a business
- Learn the OSHA five-part plan
- Learn how everyone has a role to play

OSHA standards require employers to provide a workplace that is free from recognized hazards that cause or are likely to cause death or serious physical harm to their employees. Every person is being asked to slow the spread of the virus through awareness, social distancing, and prevention hygiene. With the participation of everyone using proactive practices, we can flatten the curve.



Pandemic Fatigue
2:15

- Learn the importance of humor in times of stress
- Learn important ways to look at the pandemic
- Learn how to take care of yourself

After months of dealing with the coronavirus, people throughout the world have developed pandemic fatigue. But we cannot let down our guard. While it is imperative that we pay attention to our emotional and physical needs, we must also find the strength to take safety precautions each and every day. Recognize we all are playing a role in combating the virus.

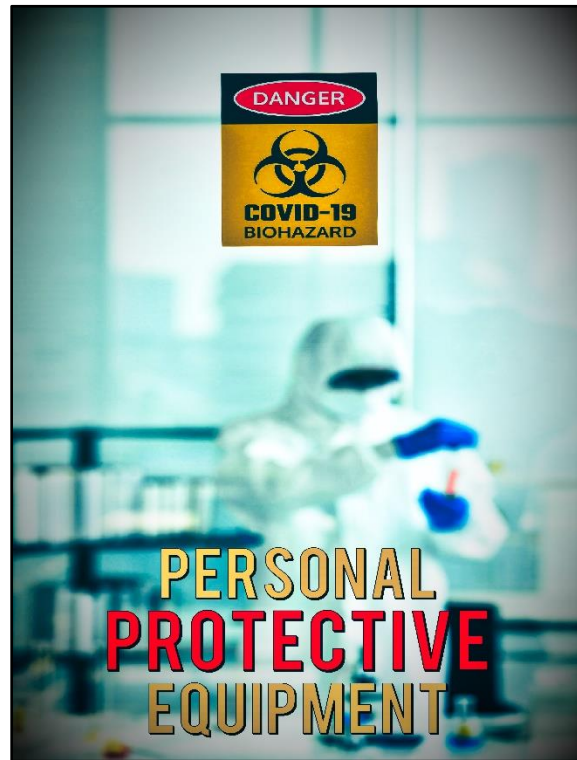
PANDEMIC SAFETY



Personal Hygiene
3:00

- Learn the importance of good personal hygiene
- Learn how COVID-19 spreads
- Learn safety protocols for the workplace

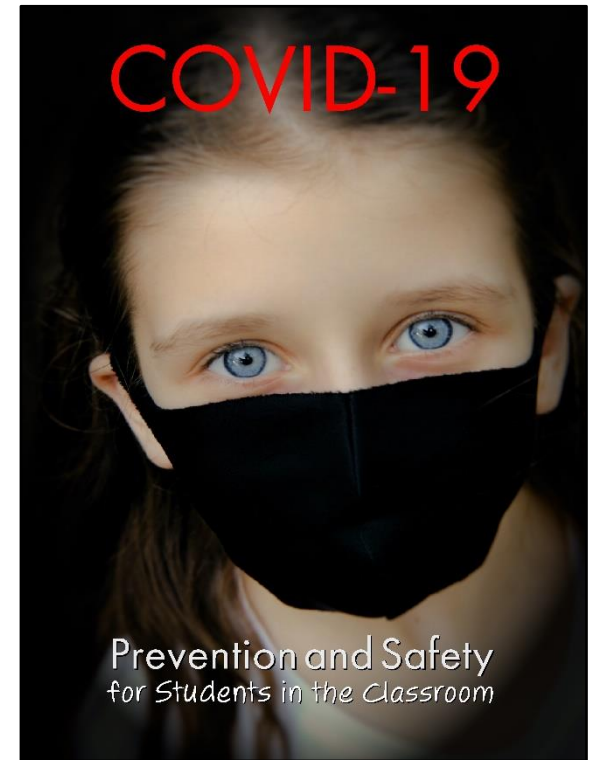
In our country, coronavirus cases are skyrocketing. In our company, just one employee can infect multiple people, especially if you're facing someone for more than fifteen minutes or if sharing an enclosed area for more than two hours. More than ever, we need to ask where we come into closest contact on a typical day – and how we can protect ourselves and others. Good personal hygiene not only can help reduce the spread of coronavirus but can also start flattening the curve.



Personal Protective Equipment
3:30

- Learn the importance of wearing PPE
- Learn how the virus requires additional protection
- Experience a visual reminder on personal safety

PPE. Personal Protective Equipment. It keeps workers safe, especially in times when social distancing is not an option. It works as a barrier between germs and a person's skin, eyes, nose, and mouth. Personal Protective Equipment can include masks, gloves, gowns, aprons, scrubs, safety helmet, eye protection, encapsulated suit, boots, and closed-toe work shoes.

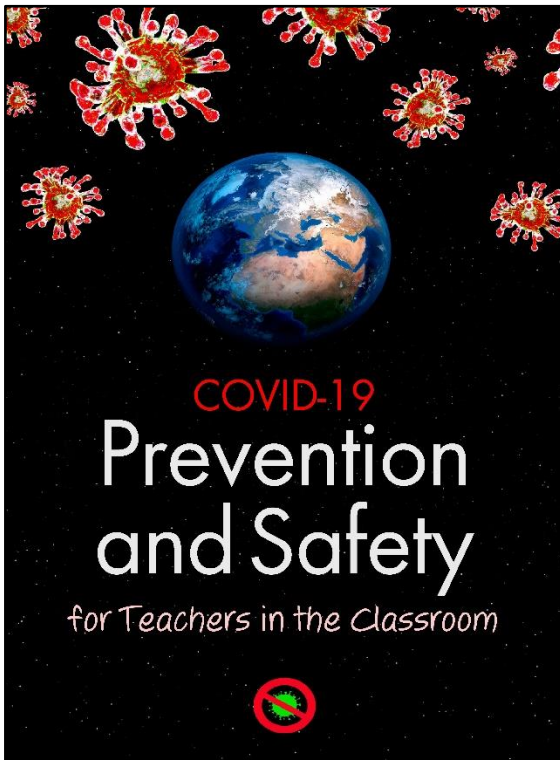


Prevention and Safety for Students in the Classroom
6:00

- Learn how to stay safe before going to school
- Learn how to stay safe when travelling to school
- Learn how to stay safe throughout the school day

Stay informed every day on how to keep safe from the coronavirus. COVID-19 is caused by a germ that can make the body sick. The virus enters a body when it is on your hands – and you touch your mouth, nose, or eyes. The virus is so small you can't see it which is why it is so important to wear a mask, wash and sanitize your hands, and avoid crowds as much as you can.

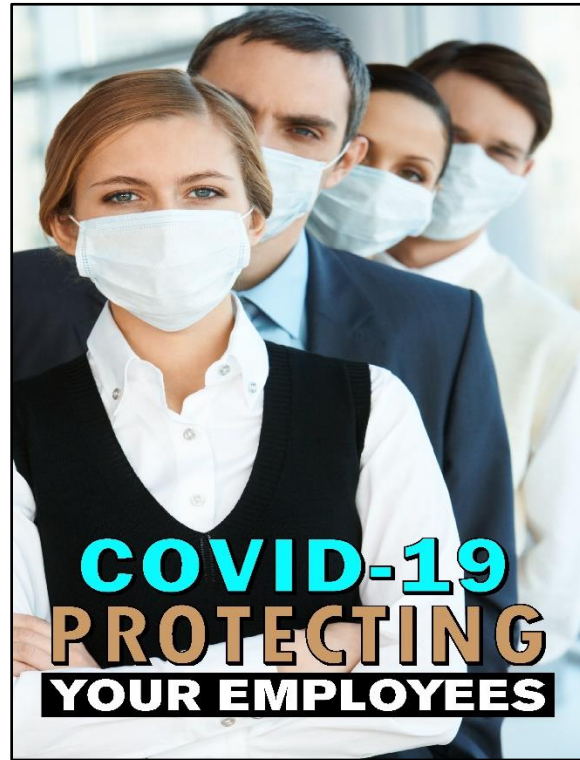
PANDEMIC SAFETY



Prevention and Safety for Teachers in the Classroom
10:00

- Learn safety measures to consider
- Learn how to reassure children during the pandemic
- Learn how teachers can take care of themselves

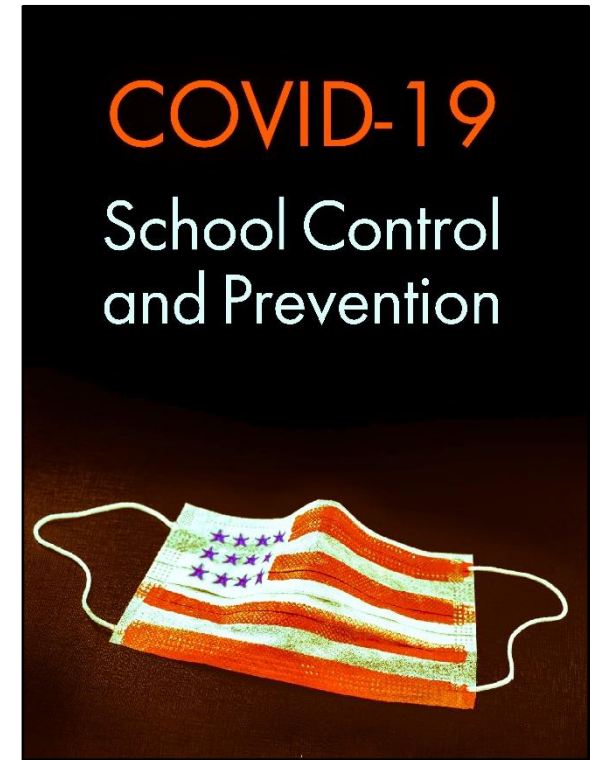
Schools are an essential part of the wellbeing of communities. Schools provide a safe placing for learning, help develop social and emotional skills, attend to nutritional needs, and offer physical activity and health support. Now their role is expanding to educating students on wearing masks, good hygiene, and social distancing. The pandemic is here and we must take preventive measures. And there are even more things that schools can do to protect teachers, staff, and students. Take a look!



Protecting your Employees
5:00

- Learn about the danger of pandemic fatigue
- Learn how to identify good hygiene and social distancing
- Learn to identify appropriate PPE

The pandemic is here – and scientists are still exploring the nature of COVID-19. Progress has been made but fatigue has set-in. Tuning out allows the virus to spread even more easily. But with awareness and diligence, the employer can create a safe and healthy workplace – and the employee can adhere to safety protections prescribed by the CDC, OSHA, and management.

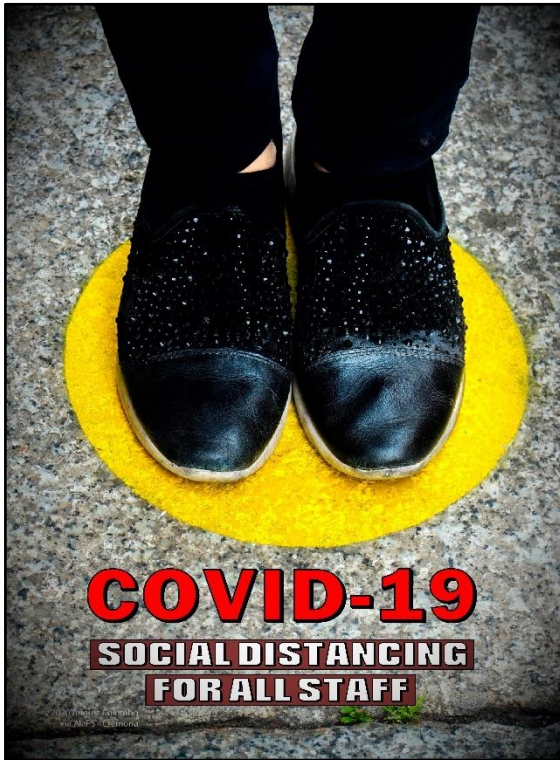


School Control and Prevention
18:00

- Learn how to put together an effective school plan
- Learn tips for effective cleaning and disinfecting
- See an effective school day plan in action

This is a stressful and turbulent time. Many families are experiencing financial and emotional strains. Schools have quite a responsibility to educate minds in a complicated and ever-changing world. And it is a major challenge for schools to create a safe environment based on imperfect or constantly changing information. Questions need answers. Learn how to create an effective program: school plan, cleaning and disinfecting, safety hygiene, school day, and mental health.

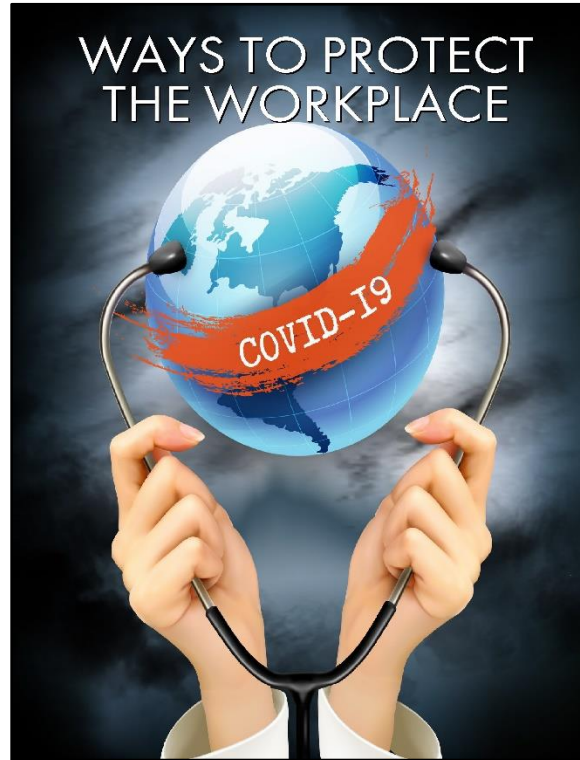
PANDEMIC SAFETY



Social Distancing for all Staff
6:45

- Learn alternatives to ensure safety in this new age
- Examine a work day and provide safety suggestions
- Learn the importance of social distancing

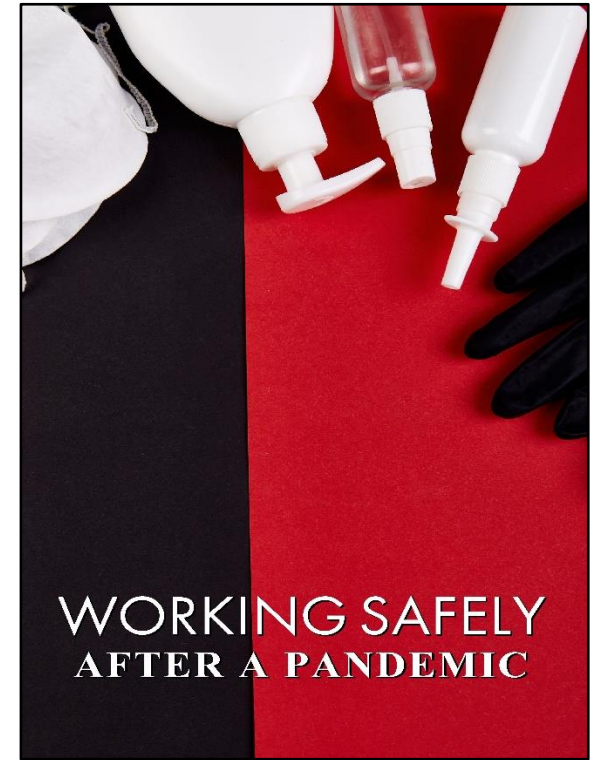
Many states have adjusted laws concerning business closures and employees are returning to work. At the same time, we are entering a new heightened age of public health awareness. Wearing masks, good hygiene, and social distancing are part of our new normal; and should be part of your company's risk management.



Ways to Protect the Workplace from COVID-19
10:00

- Learn to focus on the five essential steps
- Learn the basic rules of disinfecting work areas
- Learn the roles of managers and employees

We are living in a new age with new concerns and not a time to be uninformed and unaware. With no treatment, no vaccine, and no immunity, it is imperative we limit the spread of this disease; and you play an important role in stopping the spread of germs. No matter the company or organization, a concerted effort must be made to meticulously clean and disinfect all workplaces after every shift. We must be prepared to adjust our thinking, habits, and living in this new world.



Working Safely after a Pandemic
7:25

- Learn to act proactively and take extra measures
- Learn what habits to adjust when returning to work
- Learn the role of managers to ensure safety

Our country has experienced pandemics before and life as we know it is changing again, disrupting every sector of our lives. And what we have learned is to be prepared and not panic. We must act proactively and take extra measures to ensure our health and safety is protected. And as we return to work, we should be aware, not scared – and practice preventive actions at all times. Outlined are habits to adjust when returning to work. The collective health of our society is at stake.

PowerSplash Project



Film Festivals

AWARD WINNING FILM PRODUCTION COMPANY



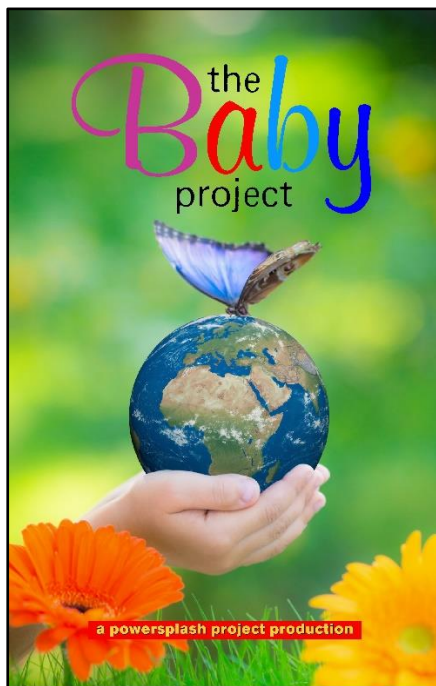
AWARDS

Accolade Global Film Competition
Best Shorts Awards Competition
Model N Movie Best Medical Short

FESTIVALS

Across the Globe Film Festival
Action on Film
Art of Recovery Film Festival
Chautauqua Film Festival
Chesapeake Film Festival
Dubai Independent Film Festival
Faith and Spirituality Film Festival
Hague Global Cinema Festival
Hollywood Dreams
Hollywood Verge Film Awards
Mabig Film Festival
Mental Health Arts and Film Festival
Model N Movie International Shorts
New Nazareth Film Festival
One-Reeler Short Film
Online Box Office Film Festival
Orlando Film Festival
San Francisco Indie Shorts
VOB Film Festival

AWARD WINNING FILM PRODUCTION COMPANY



AWARDS

Accolade Global Film Competition
Best Shorts Awards Competition
Impact Docs Awards

FESTIVALS

Chautauqua Film Festival
CHINH Indie Kids Film Festival
Film for Peace
Hudson New York Shorts
Near Nazareth Film Festival
Oasis Short Film Festival
Orlando Film Festival
Sofie TV
Treasure Coast International Festival
VOB Film Festival

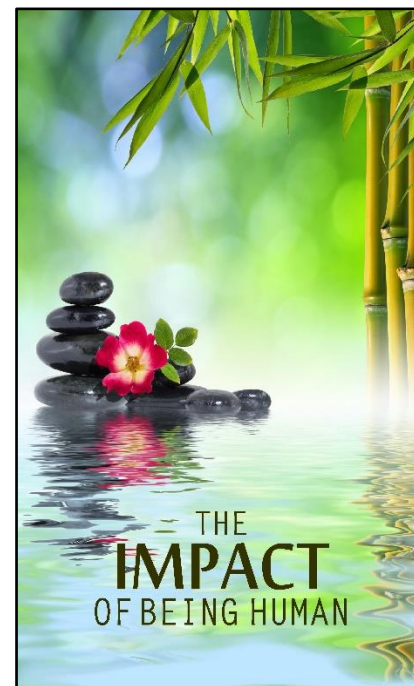


AWARDS

Accolade Global Film Competition
Bare Bones Best Violence Prevention
Impact Docs Awards

FESTIVALS

Bare Bones Film Festival
Near Nazareth Film Festival
Pembroke Taparelli Arts and Film

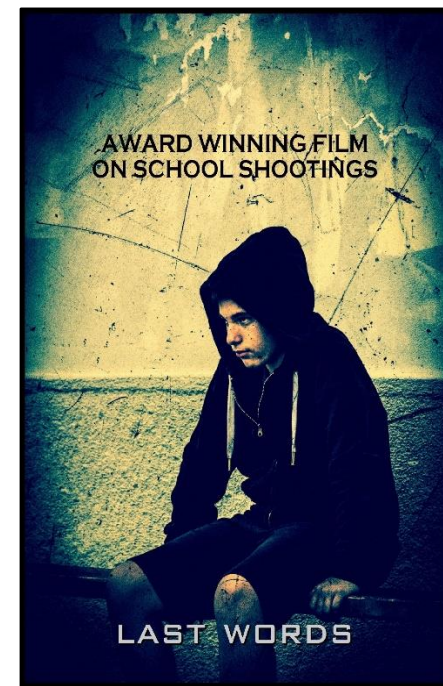


AWARDS

Accolade Global Film Competition
Accolade Humanitarian Award
Impact Docs Award

FESTIVALS

Action on Film
Art of Recovery Film Festival
Chautauqua Film Festival
Conquering Disabilities Film Festival
Coventry Film Festival
Festival of Globe Film Festival
Garifuna International Film Festival
InterFaith Film and Music Festival
Reel Recovery Film Festival
Sofie TV



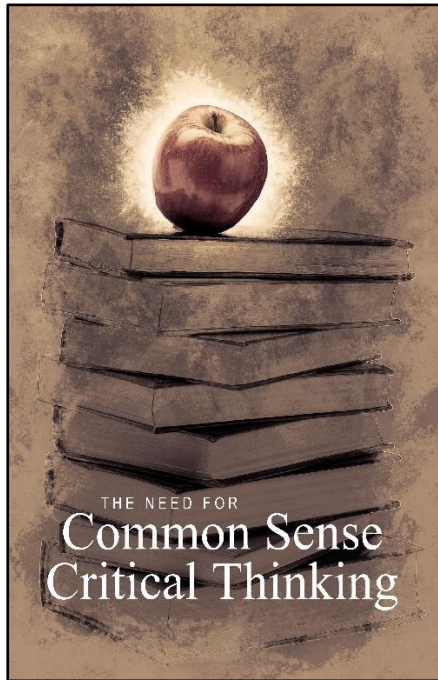
AWARDS

Accolade Global Film Competition
Bare Bones Film Festival (First Prize)
Global Shorts
Indie-Fest Film Awards

FESTIVALS

Action on Films
Aud Pop Competition
Awareness Festival
Bare Bones Film Festival
Better Cities Film Festival
Hollywood Dreams Film Festival
I Will Tell You Film Festival
Near Nazareth Film Festival
San Francisco New Concept
VOB Film Festival
West Europe Film Festival

AWARD WINNING FILM PRODUCTION COMPANY



AWARDS

Thinking Hats Fiction (Best Director)

FESTIVALS

Arts and SDGS Online Festival
Believe Psychology Film Festival
Phoenix Shorts
Thinking Hat Challenge



AWARDS

Accolade Global Film Competition
Best Shorts Award Competition

FESTIVALS

Arts and SDGS Festival
Awareness Festival
Dumbo Festival
Festival Angaelica
Political Edge Film Festival
Show Me Justice Film Festival
Whistleblower Summit Festival



AWARDS

FESTIVALS

Bare Bones Music & Documentary Festival
San Francisco Indie Shorts

